



**Human Services Committee
Regular Meeting
November 24, 2025 - 4:00 PM
1 East Main Street
Annex Conference Rm 1
2nd Floor**

AGENDA

CALL TO ORDER

PUBLIC PARTICIPATION

- A. The Human Services Committee Meeting scheduled for Monday, November 24, 2025, at 4:00 p.m. will be held in person and virtually.

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Meeting ID: 248 953 040 008

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ROLL CALL

AGENDA MODIFICATIONS

PUBLIC COMMENT

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Jody Davison, Human Services Manager

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Jody Davison

Fax number: 253-288-3132

Email written comments to: jdavison@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Human Services Department in person, by phone 253-876-1965, or by email (jdavison@auburnwa.gov).

- B. Written communication received from Sound Generations

PUBLIC HEARING ON THE PROPOSED AMENDMENT TO THE 2025 ANNUAL ACTION PLAN

- A. A public hearing to consider the proposed amendment to the 2025 Annual Action plan for the purpose of including an emergency food distribution activity.

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

- A. Q3 Human Services Committee Providers Report

APPROVAL OF MINUTES

- A. Discussion and approval of the October 27th, Meeting Minutes.
- B. Discussion and Approval of the 2nd Amendment of the October 13th Special Meeting Minutes

SCHEDULE FOR UPCOMING MEETINGS

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).



AGENDA BILL APPROVAL FORM

Agenda Subject:

Written communication received from Sound Generations

Meeting Date:

November 24, 2025

Department:

Human Services

Attachments:

2025.11 - Thank you from Sound Generations

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:

From: [Theresa Demeter](#)
To: [Phirun Lach](#); [Christina Alexander](#)
Cc: [Kent Hay](#); [Jody Davison](#); [Carmen Goers](#); [Jim Wigfall](#)
Subject: RE: Congratulations!
Date: Friday, November 7, 2025 1:17:44 PM
Attachments: [image002.png](#)

CAUTION: The following message originated from outside the City of Auburn. Be careful opening links and attachments

Hi Christina,

I would like to add my thanks for this generous and much needed funding. While demand for services from older adults is increasing across King County, it is particularly true for South King County. This funding will go a long way to ensuring older adults can get to their medical appointments and other essential destinations to keep them healthy and living independently.

Please share our sincere thanks with the Human Services Committee.

Have a good weekend,
Theresa



Theresa Demeter (she/her) | Chief Programs Officer

Sound Generations | 2208 Second Ave. | Seattle, WA 98121

Theresad@soundgenerations.org



[The Game is Afoot](#)

We are a multiservice nonprofit partnering with older adults to combat the inequities of aging by providing accessible, essential, and inclusive services supporting people through their life's journey.

At Sound Generations we believe that all racial and other social identities should be respected and affirmed.

This email and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to which they are addressed. This communication may contain material protected by HIPAA legislation (45 CFR, Parts 160 & 164) or by 42 CFR Part 2. If you are not the intended recipient, be advised that you have received this email in error and that any use, dissemination, forwarding, printing or copying of this email is strictly prohibited. If you have received this email in error, please notify the sender by reply email and destroy all copies of the original message.

From: Phirun Lach <phirunl@soundgenerations.org>
Sent: Friday, November 7, 2025 9:32 AM
To: Christina Alexander <CAlexander@auburnwa.gov>
Cc: Kent Hay <khay@auburnwa.gov>; Jody Davison <JDavison@auburnwa.gov>; Carmen Goers <carmen.goers@gmail.com>; Jim Wigfall <jimw@soundgenerations.org>; Theresa Demeter <theresad@soundgenerations.org>

Subject: Re: Congratulations!

Good morning Christina,

Thank you so much for sharing this wonderful news! We're truly grateful for the continued support and partnership with the City of Auburn. This funding will make a meaningful difference in helping us expand and strengthen our Volunteer Services program to better serve seniors and community members in need.

Please extend our appreciation to the Human Services Committee for their confidence in our work. We're excited to continue collaborating and building on the positive impact we've created together.

With gratitude and excitement,
Phirun Lach



Phirun Lach (he/him) | Director - Transportation

Sound Generations | 2208 Second Ave., Suite 100 | Seattle, WA 98121

main: (206) 448-5757 | direct: (206) 268-6786 | phirunl@soundgenerations.org



We are a multiservice nonprofit partnering with older adults to combat the inequities of aging by providing accessible, essential, and inclusive services supporting people through their life's journey

**The
Game
is Afoot**

At Sound Generations, we embrace the belief that racial and other social identities should be respected and affirmed.

From: Christina Alexander <CAlexander@auburnwa.gov>

Sent: Tuesday, November 4, 2025 4:05 PM

To: Phirun Lach <phirunl@soundgenerations.org>

Cc: Kent Hay <khay@auburnwa.gov>; Jody Davison <JDavison@auburnwa.gov>; Carmen Goers <carmen.goers@gmail.com>

Subject: Congratulations!

EXTERNAL SENDER - Examine links closely before clicking on them and do not open unexpected attachments

Good Afternoon Phirun,

I'm pleased to share some exciting news! The Human Services Committee has selected Sound Generations Volunteer Services as recipient of the 2025-2026 *Surplus Grant Funding*.

The total amount awarded is \$17,833. This includes an additional \$3,916.50 for quarters 3 and 4 of 2025. For the year 2026, Sound Generations Volunteer Services will receive an additional \$2,500 per quarter (Quarters 1-4).

The City of Auburn greatly appreciates the ongoing hard work, dedication, and commitment that Sound Generations Volunteer Services provides to our seniors and community members. Your continued partnership plays an essential role in supporting the well-being and independence of those we serve.

I will be sending the amended contract to Jim for review shortly. If you have any questions, please feel free to give me a call.

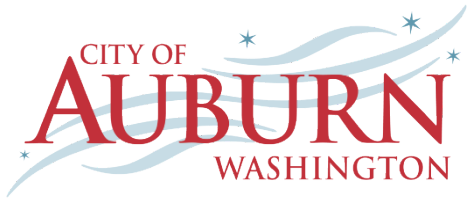
Congratulations again and thank you for your valuable contributions to the Auburn community

Christina Alexander CPS

Anti-Homelessness
Community Impact Coordinator
City of Auburn
253-259-5346
calexander@auburnwa.gov

"We may encounter many defeats but we must not be defeated"...Maya Angelou

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AGENDA BILL APPROVAL FORM

Agenda Subject:

A public hearing to consider the proposed amendment to the 2025 Annual Action plan for the purpose of including an emergency food distribution activity.

Meeting Date:

November 24, 2025

Department:

Human Services

Attachments:

2025 Amendment AAP - City of Auburn

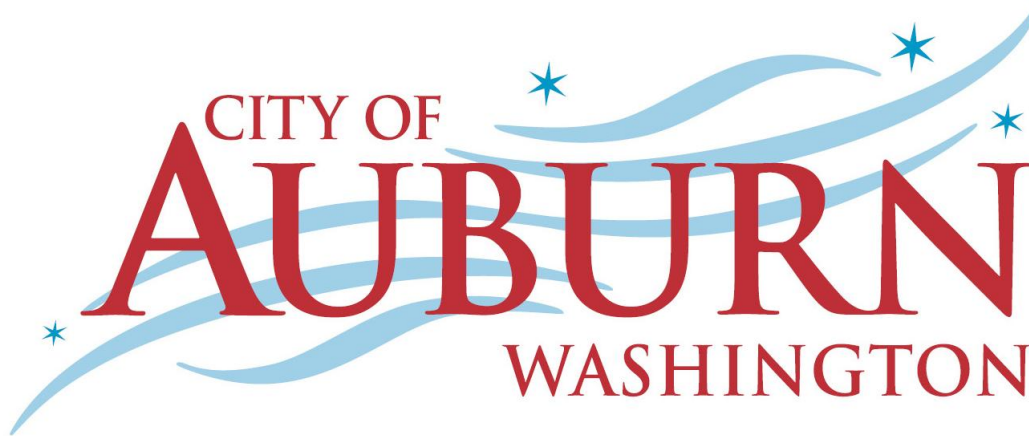
Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember: Yolanda Trout-Manuel, Hanan Amer
Staff: Kent Hay



Amendment Number 1 (One)

Annual Action Plan

2025

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AP-05 Executive Summary - 91.200(c), 91.220(b)

Introduction

Each year the City of Auburn executes specific actions to implement the goals and strategies of the Consolidated Plan. Actions that will be undertaken in 2025 are outlined in this Annual Action Plan.

The City of Auburn anticipates the receipt of **\$584,178** in Community Development Block Grant (CDBG) funds. In addition to CDBG funds, the City is planning to allocate approximately **\$4M** of City's General Funds toward addressing homelessness, affordable housing and economic development activities.

The City's Human Services program oversees and is responsible for providing and managing financial resources to 24 non-profit agencies that serve the Auburn community, overseeing the City's Community Resource Center, working with the Auburn Food Bank, Ray of Hope Shelter and the City's street outreach team. Through these efforts the department develops and maintain collaborative relationships with community partners to strengthen the response to residents in need.

The City is planning to apply for a Section 108 Loan to maximize its CDBG resources and fund the renovation of the recently acquired Auburn Resource Center building. This facility currently serves as the location for the food bank, day shelter, community court and the Auburn resource center, providing a vital space where vulnerable residents can access services and support. The proposed rehabilitation will help improve these services and create a more effective environment for individuals in need.

The City is committed to continuing to focus on achieving equitable outcomes for its community members and achieving a greater collaboration among service providers. Overall, the implementation of the Consolidated Plan is progressing as planned and the primary activities included are underway.

Summarize the objectives and outcomes identified in the Plan

This Action Plan allocates an approximate total of **\$584,178** dollars in anticipated 2025 funds, to support the Community Development Block Grant program. With the overall goal of reducing the number of people living in poverty within the City of Auburn, the following objectives and outcomes will be employed:

- a) **Affordable Housing:** The City of Auburn will engage in housing activities, collaborations, and partnerships to enhance opportunities for (1) the creation and preservation of affordable housing, or (2) programs that help low-income households to achieve home ownership, or (3) prevents currently housed individuals from entering homelessness, or (4) transitions individuals from being homeless into stable housing. The City will plan for, and support

housing strategies and initiatives designed to increase access to housing and housing programs.

- b) **Addressing Homelessness:** The City of Auburn will support activities that work toward the following outcomes: 1} reduce the number of households becoming homeless; 2} reduce the length of time that households are homeless; 3} increase the rate of exits to permanent housing; and 4} reduce the number of households that re-enter the homeless system after exit to permanent housing 5} support an emergency food distribution program.

- c) **Community and Economic Development:** In an effort to meet the need of Auburn’s economic and demographic growth the City intends to fund programs and activities that will enhance the economy, accessibility, safety, and physical appearance of neighborhoods. Activities that would be eligible for funding include housing through public services, public infrastructure and ADA improvements for public facilities, microenterprise assistance, and economic development activities. These investments help to ensure equitable opportunities for good health, happiness, safety, self-reliance and connection to community.

- d) **Planning and Administration:** Administer the Community Development Block Grant program to meet the community needs and HUD requirements.

To accomplish these outcomes and objectives, the City invests in programs that meet the community basic needs, increase self-sufficiency, provide economic opportunity and develop a safe community.

Summary of Citizen Participation Process and consultation process

Citizen participation plays a crucial role in development of the Annual Action Plan. The goals are to hear the community's feedback and recommendations on how CDBG funds should be invested and how services can coordinate to achieve the greatest impact.

As part of the Plan development, the City of Auburn solicited input on community needs, priorities, and potential strategies. Public input was gathered utilizing a variety of public engagement strategies, including public meetings, written comments, online surveys, information sharing on several webpages as well as engagement at community events and through the distribution of flyers city wide.

The City’s effort to reduce barriers to input included the creation and access to an online survey on a website that allowed the user to click a drop-down menu and self-select translation into more than 200 languages and by making interpretation services available during the public meeting and stakeholder interviews and focus groups and provided the opportunity for citizens to provide feedback through written surveys, public comment and through surveys. The City of Auburn in conjunction with the King County CDBG Consortium consulted with multiple public and private agencies during the development of the consolidated plan.

Consultations occurred during regional meetings as well as in individual conversations. Agencies that participated in consultations regarding public services, and other topics relevant to the drafting

of the 2025 Annual Action Plan included: the South King Housing and Homelessness Partners, local legal assistance providers, other government human service providers and nonprofit agencies delivering services in Auburn and the sub-region.

In addition to conducting consultations during the development of the plan, the City of Auburn collaborates and works closely with numerous coalitions, committees and government entities.

In response to the meetings, hearings, surveys and other engagement efforts described above, community members shared feedback with the City on what they would like to see prioritized when determining how to invest CDBG funds. Below is a summary of key feedback received from public stakeholders.

Summary of public comments

Prioritization of Investment Areas

- Investing in affordable housing solutions.
- Addressing homelessness.
- Assisting seniors, veterans and disabled populations.
- Pursuing economic development opportunities.
- Enhancing neighborhoods.

Recommended Actions Identified During Citizen Input

- Programs that support low-income homeowners with energy efficiency improvements to reduce overall housing cost.
- Programs or policies that address the increasing rental costs in the community.
- Support pre-apprenticeship programs that provide job training and build skills in repair and manufacturing trades.
- Programs that support the growing homelessness crisis including programs that provide access to services & emergency housing.

Summary of comments or views not accepted and the reasons for not accepting them

All comments and views provided were taken into consideration during the Consolidated planning process. Any comments not accepted were deemed as offensive, inappropriate or had no relation to issues addressed in the Auburn Consolidated planning process.

Summary

Nothing Additional

Evaluation of past performance

During the past year Auburn has accomplished significant achievement on its programs and impacted the lives of thousands of residents. In 2024 alone, projects funded by the City completed the following:

- Apx. 65 very low- and low-income Auburn homeowners will have received housing repair services. Roughly 70% of these homeowners were seniors.
- Apx. 60 low- to moderate-income Auburn residents received emergency subsistence supports for auburn residents at imminent risk of housing loss.
- A sidewalk project was completed to support greater ADA accessibility for Auburn residents, with an estimated direct impact for about 500 residents.
- Apx. 20 Businesses were assisted through economic development activities.
- 221 individuals were able to access stable housing through direct outreach by city employees.
- 1,544 people and 20 businesses benefitted from sidewalk improvements
- 1,047 people benefited from services to end homelessness including subsistence payments
- 437 individuals received emergency shelter

PR-05 Lead & Responsible Agencies - 91.200(b)

Agency/entity responsible for preparing/administering the Consolidated Plan

Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Auburn	Human Services Department
CDBG Administrator	Auburn	Human Services Department
HOME Administrator	King County	Department of Community and Human Services
ESG Administrator	King County	Department of Community and Human Services

Table 1 – Responsible Agencies

Narrative

The City of Auburn, as a member of the King County Consortium, administers its own CDBG funds and prepares its own Consolidated Plan and Annual Action Plans for the administration of those funds.

As a member of the King County Consortium, the City works closely with nonprofit organizations in the region that implement programs funded by the City of Auburn CDBG program. A detailed list of agencies responsible for administering funded programs by CDBG can be found in the Action Plan section of this document.

Annual Action Plan Public Contact Information

Human Services Director	Human Services Manager
Kent Hay	Jody Davison
25 West Main Street	25 West Main Street
Auburn, WA 98001	Auburn, WA 98001
khay@auburnwa.gov	jdavison@auburnwa.gov

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

Introduction

This section describes the community consultation process followed by the City of Auburn in developing the 2025 Annual Action Plan and the coordination with other local governments, the Continuum of Care, service agencies, and community stakeholders. The City of Auburn consulted with multiple public and private agencies as well as community members during the development of the 2025-2029 Consolidated Plan.

In addition to conducting consultations during the development of the plan, the City of Auburn collaborates and works closely with numerous coalitions, committees, and government entities throughout the duration of the plan in efforts to enhance strategies and systems to meet established goals and objectives of the plan.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Auburn works closely with partnering King County jurisdictions, public housing authorities and health providers to develop systems to improve the quality of service and access for low-income residents as well as the community within the city and throughout the region.

The City of Auburn participates in a variety of regional efforts designed to collaborate and address housing and homelessness in King County. This includes participating in the King and Pierce County Opioid Abatement Councils, South King Housing and Homelessness Partners (SKHHP), the King County Affordable Housing Committee (AHC), the Human Service Joint Planners Forum, South King County Mobility Management, the Auburn Roundtable, and South King County Regional Homelessness Committee. Additionally, the City of Auburn elected officials (Mayor and City Council) hold board positions on SKHHP as well as the King County Regional Homelessness Authority and the Affordable Housing Committee. These regular commitments result in numerous monthly convenings of policy makers and technical experts who are continuously working together to solve problems, share examples of success and pool resources.

The City also regularly participates in meetings with staff from King County Department of Community and Human Services, Public Health King County, the Housing Development Consortium, Valley Cities, the Multi-Service Center, and the King County Housing Authority to review program progress and delivery of services funded through regional efforts. This regional collaboration work is supported by the South King Housing and Homelessness Partnership, which Auburn and other South King County Cities contribute to build additional capacity to address issues related to housing and homelessness in the South King County region.

The above-described ongoing commitments to regional participation ensures that the City of Auburn is aware of emerging issues, priorities, strategies, legislation, and funding opportunities as they evolve in real time. These commitments to participation occur within the period of time that the Plan is developed as well as the intervening years of implementation of the strategic plan.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

In 2019 the City of Auburn entered an interlocal agreement with 9 other South King County cities as well as King County itself called South King County Housing and Homelessness Partners (SKHHP). SKHHP’s main purpose is to pool resources to address housing and homelessness issues in South King County. Each member pays into SKHHP which provides an operating budget that fund SKHHP staff and their program needs. Additionally, most members, including Auburn, have made a commitment to direct a portion of annual sales tax revenues to SKHHP to help build a capital fund that can be directed into acquisition and perseveration of affordable housing. The Mayor of Auburn serves as the Chair of the Executive Board, the City of Auburn serves as SKHHP administering agency (SKHHP staff are Auburn employees), and Auburn staff serve on SKHHP technical advisory group.

The City of Auburn is in the process of acquiring a property and building for the purposes of providing a day shelter, overnight shelter, food bank, community court and human service hub. Operations of the Auburn Consolidated Resource Center will be fully funded by the City of Auburn using 100% local funds, yet it provides services to individuals who need housing, shelter and other services that do not reside in Auburn.

In 2021, the newly created King County Regional Homelessness Authority (KCRHA) became our CoC lead agency and has worked to consolidate structures and contracts across King County and Seattle to create greater efficiency and maximize impact.

In 2023, this work continued, and Auburn remained a partner in the work of the KCRHA. Auburn's mayor currently sits on the Governance Board of the Regional Homelessness Authority, and staff participate in bi-weekly meetings with KCRHA to collaborate and inform the work they are overseeing, particularly regarding subregional planning.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The ESG program focuses on assisting people to quickly regain stability in permanent housing after experiencing homelessness or a housing crisis. The City of Auburn does not receive ESG funds directly.

The City of Auburn partners with King County who agreed via an ILA that it is mutually desirable and beneficial to enter a consortium arrangement pursuant to and authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, for purposes of the ESG and to cooperate in undertaking ESG activities. The County and the City are committed to targeting ESG and HOME Program funds to ensure benefit for very low to moderate-income persons as defined by HUD; and recognize that needs of very low to moderate-income persons may cross jurisdictional boundaries.

As part of the ILA, staff attend (and in alternating years maintain a voting seat) on the Joint Recommendations Committee. The JRC has the responsibility to review and recommend to the King County Executive all policy matters concerning the ESG program. McKinney-Vento funding for the ESG is allocated through a competitive process and administered by King County. They also review and recommend to the King County Executive the projects and programs to be undertaken with ESG funds. They monitor and ensure that for all geographic areas and participating jurisdictions that benefit from ESG programs funded activities over time, so far as is feasible considering eligible applications submitted within the goals, objectives, and strategies of the Consolidated Plan. Additionally, they monitor to ensure that equity in distribution of funds is pursuant to proportion of the region's low to moderate-income population and that equity is achieved over time pursuant to Consortium Guidelines adopted by the JRC.

The Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act) revised the Emergency Shelter Grants Program and renamed it the Emergency Solutions Grants (ESG) Program. The new name reflects the change in the program's focus from addressing the needs of homeless people in emergency shelters to assisting people to quickly regain stability in permanent housing after experiencing homelessness and/or a housing crisis.

Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

	Agency/Group/Organization	King County
1	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment / Homelessness Strategy / Homeless Needs - Chronically homeless / Homeless Needs - Families with children Homelessness Needs – Veterans / Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs / Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a member of the King County Housing Consortium for the purpose of HOME funds, Auburn works closely with King County in the development of the City's and the County's Consolidated Plan, Because the two entities have a cardinal role in each other's program delivery there is active participation from both parties in the development of the plan, Staff from King County and Auburn met regularly prior to and during the development of the plan, and Auburn rotates as a regular voting member of the County's Joint Recommendations Committee.

2	Agency/Group/Organization	Seattle-King County Coalition on Homelessness
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment / Lead-based Pain Strategy Homelessness Needs - Chronically homeless /Homelessness Needs - Families with children Homelessness Needs – Veterans / Homelessness Needs - Unaccompanied youth Homelessness Strategy / Non-Homeless Special Needs Market Analysis / Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As members of the Urban County Consortium, Auburn and Kent staff worked closely together during the development of the Consolidated Plan. Staff from both cities attend monthly meetings to discuss human services and housing trends, needs, and progress on ongoing initiatives.

3	Agency/Group/Organization	City of Kent
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment / Lead-based Paint Strategy / Homelessness Strategy / Homeless Needs - Chronically homeless / Homeless Needs - Families with children / Homelessness Needs – Veterans / Homelessness Needs - Unaccompanied youth / Non-Homeless Special Needs / Market Analysis / Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As members of the Urban County Consortium, Auburn and Kent staff worked closely together during the development of the Consolidated Plan. Staff from both cities attend monthly meetings to discuss human services and housing trends, needs, and progress on ongoing initiatives.

	Agency/Group/Organization	South King Housing and Homelessness Partners
	Agency/Group/Organization Type	Other government – Local / Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment / Public Housing Needs Homelessness Needs - Chronically homeless / Homelessness Needs - Families with children / Homelessness Needs – Veterans / Homelessness Needs - Unaccompanied youth / Homelessness Strategy
4	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	South King Housing and Homelessness Partners (SKHHP) is a coalition formed by an interlocal agreement between the jurisdictions of Auburn, Burien, Covington, Des Moines, Federal Way, Kent, Maple Valley, Normandy Park, Renton, Tukwila, and King County. The agreement allows for South King County jurisdictions to work together and share resources to effectively address affordable housing and homelessness. This collaborative model is based on similar approaches used in Snohomish County, East King County, and other areas of the country. The purpose of the coalition is to increase the available options for South King County residents to access affordable housing and to preserve the existing affordable housing stock.

Identify any Agency Types not consulted and provide rationale for not consulting

A wide range of groups and organizations participated in the process including public funders from Washington State and King County partner jurisdictions, public housing authorities, members from the Seattle-King County Housing Development Consortium, stakeholders, housing providers for low-and-moderate income persons, agencies who serve persons who are homeless, and Seattle-King County Public Health. In addition to the consultations referenced above, Auburn, King County and Consortium partner staff coordinate closely with each other and fan out to participate and attend a wide range of standing meetings with city planners, housing and service providers.

The only types of organizations not consulted with were corrections facilities. The rationale for not consulting with these facilities is that the City does not host this type of organization.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	King County Regional Homelessness Authority	The goals of Auburn's Strategic Plan overlap with the goals of the CoC to address the needs of homeless residents in the community and reduce the risk of homelessness.

Table 3 - Other local / regional / federal planning efforts

AP-12 Participation - 91.401, 91.105, 91.200(c)

Summary of citizen participation process/Efforts made to broaden citizen participation and how it impacts goal setting

Citizen participation plays a crucial role in development of the City's Consolidated Plan. The goals are to hear the community's feedback and recommendations on how CDBG funds should be invested and how services can coordinate to achieve the greatest impact.

As part of the Consolidated Plan development, the City of Auburn solicited input on community needs, priorities, and potential strategies. Public input was gathered utilizing a variety of public engagement strategies, including public meetings, written comments, online surveys and information sharing on several webpages as well as engagement at community events.

The City's effort to reduce barriers to input included the creation and access to an online survey on a website that allowed the user to click a drop-down menu and self-select translation into more than 200 languages and by making interpretation services available during the public meeting and stakeholder interviews and focus groups and provided the opportunity for citizens to provide feedback through written surveys, public comment and through surveys.

Citizen Participation Outreach

Sort Order	Reach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted	URL (If applicable)
1	Online Survey	General Public, Stakeholders, Elected leaders and residents of the city of Auburn	From July 25, 2024, to August 23, 2024 , the City conducted an online survey to seek input into spending priorities from the residents of Auburn	Survey responses identified community perceptions of increasing human service needs, particularly related to housing stability, domestic violence, and food and emergency sheltering. Respondents would like to see city prioritization of basic needs, homelessness prevention and housing stability, neighborhood safety and wellbeing, and health and dental care.	All accepted	CLOSED 2025-2029 Consolidated Plan Public Input Survey Speak Up Auburn
2	Public Notice / Newspaper Ad	Non-targeted (30 Day Comment Period)	Seattle Times Publication July 24, 2024 (30 day comment period)	No Responses	None	
3	Email Comm.	Subscribers of the City's weekly email update sent twice in one month	N/A	No Responses	None	
4	Distribution of Flyers	Marginalized Communities	N/A	See Survey response above	None	

Sort Order	Reach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted	URL (If applicable)
5	Online Content	Non-targeted	Speak up Auburn Content has been posted since June 1, 2024	See Survey responses above	None	Community Development Block Grant (CDBG) Speak Up Auburn Human Services - City of Auburn
6	Public Meeting (City Council)	Elected City Councilmembers and General Public.	On June 24, 2024 , the Auburn City Council held a public meeting for the purposes of introducing the process and schedule for updating the Consolidated Plan.	Comments were limited to high level feedback from the City Council. All City Council members provided input on their initial priorities. While all members had individual and unique priorities, affordable housing and homelessness were common amongst all members.	None	
7	Public Meeting (City Council)	Elected City Councilmembers and public	On October 28, 2024 , the Auburn City Council held an open public meeting for the purposes of receiving a briefing on the citizen input that has been received thus far and the themes that were emerging and that would influence the goals of the Consolidated Plan.	Limited to feedback from elected Councilmembers. During this public meeting affordable housing and homelessness were highlighted as recurring themes or priority.	None	

Sort Order	Reach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted	URL (If applicable)
8	Public Hearing (Human Svc.)	Human Services Committee and General Public	On August 19, 2024, October 28, 2024, and January 27, 2025 , the Human Services Committee held public hearings to receive feedback in the development and draft of the Consolidated Plan	Citizen Comments received regarding the prioritization and spending of CDBG resources. The Council reviewed survey results and citizen spending priorities	None	
9	Email	Consortium Cities	Kent, Federal Way, Bellevue, King County December 30th 2024	None	None	
10	Public Notice	30-day comment period Draft Plan(s)	Seattle Times / Auburn Reporter January 1, 2025, to January 31, 2025	The Human Services committee received one comment from a service provider inquiring about whether Economic Development would be included as a priority	None	
11	Public Meeting (City Council)	Elected City Council Members and Public	On April 28th, 2025 , the Auburn City Council held an open public meeting for the purpose of receiving a briefing on draft Consolidated Plan and draft Annual Action Plan.	No Public Comments	None	04-28-2025 Study Session Meeting • Agendas and Minutes - City of Auburn, WA • CivicClerk

Sort Order	Reach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted	URL (If applicable)
12	Public Hearing (City Council)	Elected City Council Members and General Public	On May 5, 2025 , the Auburn City Council held a public hearing for the purpose of hearing citizen input on the draft Consolidated Plan and Annual Action Plan	No public Comments	None	05-05-2025 City Council Meeting • Agendas and Minutes - City of Auburn, WA • CivicClerk

Table 4 – Citizen Participation Outreach

AP-15 Expected Resources 91.420(b), 91.220(c)(1,2)

Introduction and Anticipated Resources

The City of Auburn anticipates funding for the duration of the Consolidated Plan from CDBG and City of Auburn General Fund Allocation for Human Services.

Anticipated Resources¹

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Remainder of Con Plan	Narrative Description
			Annual Allocation: \$	Program Income:	Prior Year Resources:	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	Apx. \$584,178/yr.	0	Apx. \$ 625,070.38	Apx. \$584,178	Apx. \$2,920,890	Resources anticipated based on 2024 estimated entitlement. Funds to be directed into (1) programs, initiatives, services, partnerships that focus on creation, preservation and/or access to affordable housing, and (2) programs, initiatives, services, partnerships and other efforts that support the City’s desire to own and operate a day and night shelter, provide needed services to those experiencing homelessness, to provide needed services to those who are at risk of experiencing homelessness, and/or to provide service and support to those who are exiting homelessness <u>as well as other homelessness preventions and basic necessities services.</u>

¹ Based on expenditures from 2024

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	Public-local	Public Services City funded programs & Initiatives	Apx. \$3,128,668	0	0	Apx. \$3,128,668	Apx. \$15,643,340	Anticipated general fund allocation to human services in the community across various programs and initiatives
General fund	Public-local & Federal	Public Services City Funded Programs & Initiatives	Apx. \$373,906	0	0	Apx. \$373,906	Apx. \$1,869,530	Anticipated use of existing ARPA & Opioid Settlement funds
Total						Apx. \$4,771,633	Apx. \$20,433,760	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Auburn relies on CDBG funds to support activities in efforts to support low to moderate income populations in the community primarily in the areas of affordable housing and homelessness. However, CDBG funds are not the only source of funds the City uses to support public services and community projects and activities. The City's general funds are used to support public services in addition to CDBG funds. CDBG funds do not require matching funds.

Historically, federal funds have been used to create and maintain a Housing Home Repair program that has typically served between 60 and 70 low-income households per year. This program provides needed repairs to restore such basic needs as hot and/or running water and heat as well as fixing leaky roofs, installing ADA ramps and bathroom fixtures, and replacing broken windows and doors. It is important to emphasize that this program would likely have never been launched had it not been for federal funding support. This highly successful program has expanded over the years and has led to additional local funding support to ensure that the City is was to support more repairs and serve more vulnerable households. The City is now ready to embark upon an effort to make this program fully funded by local dollars and to now use federal funds to help support other community needs. The City is hopeful to use federal funds to seed another successful program that will serve low-income households or those who are experiencing homelessness.

If appropriate, describe publicly owned land or property located within the state that may be used to address the needs identified in the plan

CDBG funds do not require matching funds.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

n/a

Discussion

The City of Auburn will explore possibilities to utilize publicly owned land to address needs identified in the consolidated plan. The City is engaged in investing \$6 million dollars to buy a commercial property that it has been leasing for the last 5 years. This property houses the City operated day and night shelter, food bank, community court, resource hub, and non-profit tenants that provide various types of services. The City intends to further build out this property to provide additional community services that target low-income populations.

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2025	2029	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	City of Auburn	Access to, and availability of Affordable Housing / Housing Stability	CDBG: Apx. \$0 City Funding: Apx: \$690,000 Apx. Total: \$33,450,000	Public Service Activities for low/moderate income clientele (60/yr people/30 households/yr) (300 for con-plan length)

2	Addressing Homelessness	2025	2029	Homelessness	City of Auburn	Reducing Homelessness	<p>CDBG: Apx. \$495,579/yr</p> <p>City Funding: Apx: \$3,088,253/yr</p> <p>Apx. Total: \$3,583,832/yr</p>	<p>Public Facility or Infrastructure for Low/Moderate Income Housing Benefit: Interruptions resulting in a loss of housing that would lead to homelessness (90 persons/yr - 45 households/yr) (450 persons for con-plan length 225 households for con-plan length), or migrate a person from shelter into stable housing through access to the Auburn Resource Center (200 persons/yr or 1000 for con-plan length), Facility update to the ARC (312/yr - 1,560 persons for con plan length – 312/yr families)</p> <p>Homeless Person Overnight Shelter: shelter services through city funded programs (300 persons/yr or 3600 for con-plan length)</p> <p>Homeowner Housing Rehabilitated: (65/yr households or 325 for con-plan length)</p> <p>Other: Downpayment rent assistance to prevent homelessness (90 families (con-plan length) or 18/yr)</p> <p>Conduct a study to determine the possible location of a Tiny Village to house senior and/or homeless veterans in the City of individuals benefit from housing through the creation of the village) (10/yr or 50 con-plan length)</p>
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
								<u>Emergency Food Distribution: (2025 Amendment)</u> <u>Provide short-term food assistance to Auburn residents as needed. Expected outcomes: (1,333 people in total / 667 households in total for a 3-month period from the beginning of the food program to the end)</u>
3	Community & Economic Development	2025	2029	Non-Homeless Special Needs Non-Housing Community Development	City of Auburn	Community & Economic Development	CDBG: \$0	Acquisition or improvement of one distressed property. Public amenities in improvement in a qualified census tract (400/yr or 2,000 people con-plan length)
4	Planning and Administration	2025	2029	Administration	NA		CDBG: Apx. \$116,835.60	Program Administration Costs

Table 6 – Goals Summary

1	Goal Name	Affordable Housing
	Goal Description	The City of Auburn will engage in housing activities, collaborations, and partnerships to enhance opportunities for (1) the creation and preservation of affordable housing, or (2) programs that help low-income households to achieve home ownership, (3) prevents currently housed individuals from entering homelessness, or (4) transitions individuals from being homeless into stable housing. The City will plan for and support strategies and initiatives designed to increase access to housing and housing programs.
2	Goal Name	Addressing Homelessness
	Goal Description	The City of Auburn will support activities that work toward the following outcomes: 1 } reduce the number of households becoming homeless; 2 } reduce the length of time that households are homeless; 3 } increase the rate of exits to permanent housing; and 4 } reduce the number of households that re-enter the homeless system after exit to permanent housing. 5 } <u>support an emergency food distribution program if necessary.</u>

3	Goal Name	Community & Economic Development
	Goal Description	The City of Auburn City Council, designated downtown as a blighted area due to aging infrastructure and properties. Downtown is also located within a qualified census tract. Opportunities exist for acquisition and enhancement and investment in public spaces within downtown Auburn that have the potential to reverse the impact of blight.
4	Goal NameP	Panning and Administration
	Goal Description	General administration and project management.

AP-35 Projects - 91.420, 91.220(d)

Introduction

Auburn's Annual Action Plan provides descriptions of proposals of how funds will be prioritized to achieve goals identified in the Consolidated Plan. Projects funded by the City will address the priority needs of aiding prevent homelessness, ensure affordable housing and a suitable living environment. Projects and programs are selected through a competitive application process to ensure optimal quality services is provided to the community in use of the funds.

#	Project Name
1	Tiny Village Development Study
2	Public Facility Improvement
3	Home Repair Program
4	Downpayment Assistance
5	Rent Assistance
6	Service Providers – addressing affordable housing
7	Planning and Administration
8	<u>Emergency Food Assistance</u>

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocations proposed are based on the assessment of Auburn's needs, the resources available in the region, the availability of other funds also focusing on needs, and the purpose of Consolidated Plan funds.

Should CDBG revenues exceed the proposed amount, the additional resources shall be allocated in accordance with the following guidelines:

- Fill gaps in human services primarily healthcare, homeless prevention and intervention and affordable housing accessibility.
- Increase funding for community development projects and activities including housing, community facilities and economic development.
- Funding for rehabilitation for the Auburn Resource Center

If increases are not significant enough to enhance projects or activities funds may be placed in contingency for programming later in the year or the following program year.

Should CDBG revenues come in lower than anticipated; the City will continue with its planned policy and to the extent allowed reduce funding allocations in homeowner rehabilitation projects and administrative activities.

Should CDBG revenues come in less than originally proposed, the City will continue managing the programs with decreased resources to the extent possible and reduce funding allocations in administrative activities and not public services.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Auburn intends on distributing funds throughout the jurisdiction.

Geographic Distribution

Target Area	Percentage of Funds
City of Auburn	100%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Because all areas of Auburn have low to moderate income families dispersed throughout the entire City, the City intends on investing throughout the entire jurisdiction to ensure that all populations throughout the region have access to beneficial programs and housing opportunities.

Discussion

None

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The City of Auburn will continue to work with service providers, the housing authority and residents in coordination to fully address and develop systems and strategies to promote their efforts in providing sustainable, affordable housing.

Auburn's partnerships with organizations such as the King County Housing Authority, South King Housing and Homelessness Partners, and the Housing Development Consortium of Seattle King County have allowed the City to explore new and innovative strategies to continue to offer affordable housing to its current and prospective residents.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Auburn's Housing Action Plan focuses on encouraging construction of additional affordable and market rate housing in a greater variety of housing types and at prices that are accessible to a

greater variety of incomes, including strategies aimed at the for-profit single-family home market.

The Housing Action Plan aims to address the following four goals:

- A. Encourage market rate development in Downtown Auburn: more development and denser development
- B. Encourage the development of below-market workforce housing in Downtown Auburn
- C. Encourage the development of middle housing types in R-5 and R-7 Zones in the Study Area
- D. Prevent displacement and encourage the preservation of existing affordable housing

The final Housing Action Plan was adopted by Auburn City Council on **July 6, 2021**. The City will continue its work in implementing strategies identified in the Housing Action Plan in 2023 and through the remainder of the Consolidated Plan period.

In 2020 the City of Auburn passed an ordinance adopting a new chapter of Rental Housing Code. Included in this ordinance were multiple housing stability strategies, including increased notice of rental increases, a cap on late fees, and a Just Cause Eviction Ordinance that requires landlords to have good cause to evict or terminate tenancy of a renter. Just Cause protections are especially helpful in addressing housing issues, and this adoption was consistent with the City's efforts related to the Analysis of Impediments. This builds on previous protections passed by Auburn City Council, including Source of Income Discrimination protections and enhanced rental inspections. Auburn staff have been involved in local and regional policy conversations exploring opportunities to further support anti-displacement efforts and reduce barriers to affordable housing development within our jurisdiction.

In 2022, the City of Auburn funded Public Services utilizing CDBG funds, consistent with the findings and goals of the City's adopted Analysis of Impediments. The City also continues to support proactive landlord and tenant education through outreach and web-based resource supports.

The City of Auburn has already enacted the following regulations:

- 1. Low-income multifamily tax exemption program
- 2. Fee reductions and waivers for low-income housing
- 3. Construction sales tax rebate for low-income housing
- 4. Adopted the national healthy housing standards
- 5. Adopted a just cause eviction ordinance
- 6. Implemented a rental housing licensing program to identify all Auburn rental units and obtain a certain life safety inspection

Discussion

NA

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Auburn will continue to work with service providers throughout the region in coordination to develop systems and strategies to promote their efforts in providing optimal, easily accessible services. The City will work to reduce the number of families in poverty, sustain relationships with employment training agencies, and work to preserve and increase the affordable housing stock in our community.

Actions planned to address obstacles to meeting underserved needs

By establishing a strong foundation of networks between local service providers, stakeholders and government agencies through committees and coalitions, the City will work in partnership to address obstacles and ameliorate barriers to meeting underserved needs. The collaborated organizations will develop detailed strategic plans that will delegate tasks, build systems and ongoing assessment of service delivery.

Actions planned to foster and maintain affordable housing

The City will continue to maintain the affordability of decent housing for low-income Auburn residents by fully funding the City's Housing Repair Program with local funds. The program provides emergency repairs necessary to maintain safe housing for at least 60 Auburn homeowners per year, many of whom are senior citizens and/or are experiencing barriers to safely accessing their homes due to physical disabilities.

In addition to Auburn's Housing Repair program, the City will maintain affordable housing by continuing to engage and partner with coalitions, committees and other government agencies to integrate and enhance efforts on the issue.

Auburn has been participating in multiple robust regional efforts to coordinate affordable housing activities in King County. One of these efforts, The South King Housing and Homelessness Partners (SKHHP) is a coalition formed by an interlocal agreement between the jurisdictions of Auburn, Burien, Covington, Des Moines, Federal Way, Kent, Normandy Park, Renton, Tukwila, and King County. The agreement allows for South King County jurisdictions to work together and share resources in order to effectively address affordable housing and homelessness. This collaborative model is based on similar approaches used in Snohomish County, East King County, and other areas of the country. The purpose of the coalition is to increase the available options for South King County residents to access affordable housing and to preserve the existing affordable housing stock.

Additionally, the City of Auburn has been an active participant in the recently formed Affordable Housing Committee of the Growth Management Planning Council (GMPC), with a City Councilmember sitting on the Committee as a voting member. The Affordable Housing Committee serves as a regional advisory body to recommend action and assess progress toward implementing the Regional Affordable Housing Task Force (RAHTF) Five Year Action Plan. The Committee functions as a point in coordinating and owning accountability for affordable housing efforts across King County.

Actions planned to reduce lead-based paint hazards

The City of Auburn includes language in its CDBG contracts that require agencies/contractors to comply with HUD Lead-Based Paint Regulations (24 CFR Part 35) issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Sections 4831, et seq.). This requirement prohibits the use of lead-based paint whenever CDBG funds are used. In addition, the City notifies residents of potential lead-based paint hazards when it awards a Housing Repair grant. A copy of the pamphlet – "Protect Your Family from Lead In Your Home" is provided each Housing Repair client when the City conducts the initial inspection of their home.

The city takes additional measures when the age of the home indicates a possible presence of lead-based paint. Before housing repair work commences, the city contracts with a certified provider to undertake lead paint testing. When lead-based hazards are positively identified, the city works with the housing repair client and contractors certified in RRP Lead Abatement to implement the necessary mitigation and safety strategies.

Actions planned to reduce the number of poverty-level families

The City of Auburn's planned actions to reduce the number of poverty- level families within the context of this Annual Action Plan include but are not limited to:

- Participate and partner with coalitions, committees and agencies that provide antipoverty services to develop and enhance strategies and efforts to reduce poverty level families
- Supporting the development and sustainability of affordable multi-family housing in Auburn
- In addition, the city will continue to support and fund programs serving families living in poverty through a competitive human services funding process.

Actions planned to develop institutional structure

The City's planned actions to address the gaps and weaknesses identified in the strategic plan include:

- Maintaining partnerships with and participating in the South King County Housing and Homelessness Partnership, All Home of King County and other regional human service providers, coalitions and committees who address homeless issues. The City will also continue to work collaboratively with partnering organizations and groups to integrate and enhance services to provide optimal services to individuals and families currently experiencing or at risk of homelessness. In addition, the City plans to allocate \$250,000 to emergency shelters and homelessness intervention services, and more than \$60,000 to emergency services such as food, financial assistance, clothing and healthcare.
- Take a comprehensive approach to consolidated and comprehensive planning to include all internal City departments, commissions, committees and task forces.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Auburn has heavily contributed and intends to continue cultivating relationships between public and private housing and social service agencies. In addition, the City will continue

to participate in collaborations with the South King County Forum on Homelessness, the South King County Council of Human Services, Seattle-King County Housing Development Consortium and the King County Joint Planners Meeting.

In 2016 the City of Auburn started participating in Affordable Housing Week through the Housing Development Consortium along with other public and private housing agencies in King County to continue our partnerships in providing affordable housing in the region. The City will continue its participation in this annual event and look for other similar opportunities to raise build partnerships to support the preservation and enhanced affordability of housing in our community.

Discussion

The expressed goal of the City's Consolidated Plan is to reduce the number of people living in poverty within Auburn. The City intends to give funding priority to programs that in addition to complying with federal regulations and address a priority and outlined in the Consolidated Plan are consistent with all of the goals and objectives identified.

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

The City of Auburn does not anticipate receiving any program income during the 2025 Annual Action Plan year.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1	The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2	The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3	The amount of surplus funds from urban renewal settlements	\$0
4	The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5	The amount of income from float-funded activities	\$0
6	Total Program Income	\$0

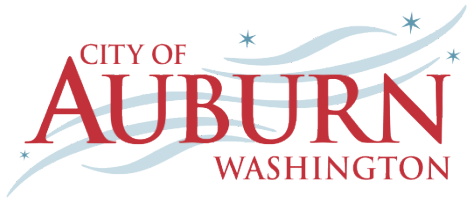
Discussion

N/A

Other CDBG Requirements

1. The amount of urgent need activities (in dollars) Apx. \$5,000,000
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income

Overall Benefit – A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Q3 Human Services Committee Providers Report

Meeting Date:

November 24, 2025

Department:

Human Services

Attachments:

2025 Q3 Performamnce Report

Budget Impact:

Administrative Recommendation:

Background for Motion:

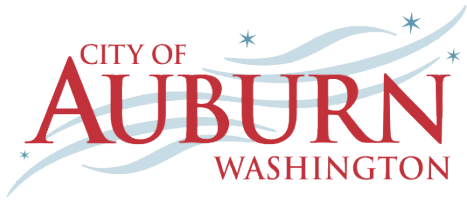
Background Summary:

Councilmember:

Staff:

2025 Q3 Human Services Providers Performance Report

Name	Annual Funding	One Time Funding	Quarterly Funding Amount	Paid Amount	Amount Per Resident Per Quarter	Annual Resident	YTD Residents	Qterly Res. Goal	Qterly. Res. Actual	SU1 - Annual Goal	SU1 YTD	SU1 Qtr Goal	SU1 Qtr Actual	SU2 - Annual Goal	SU2 YTD	SU2 Qtr. Goal	SU2 Qtr. Actual	SU3 - Annual Goal	SU3 YTD	SU3 Qtr. Goal	SU3 Qtr Actual	SU4 - Annual Goal	SU4 YTD	SU4 Qtr. Goal	SU4 Qtr Actual	Type of Service						
Asian Counseling	\$ 10,000		\$ 2,500	\$ 2,500	\$ 416.67	42	72	10	6	147	1445	37	565												mo. 11/13/25 email and asked for clarification of report. Is the 565 minutes or sessions. Why the dramatic drop from Q1 at 64 but then drops to 2 for Q2 and 6 for Q3?							
Auburn Respite	\$ 10,000		\$ 2,500	\$ 2,500	\$ 416.67	33	24	8	6	240	187	60	37												Adult Day Care days = (37 hours/6 people = 6.16 hours / 3 = 2.05 hours per month, per person each month for 3 mo. Program allows duplication of resident count)							
CCS - Emergency Svc	\$ 10,000	\$ (7,833)	\$ -	\$ -	#DIV/0!	12	0	3	0	x	x	x	x												Program Closed							
CCS K&R House	\$ 10,000		\$ 2,500	\$ 2,500	\$ 1,250.00	8	8	2	2	164	575	593	134	94	83	23	19								Bed Night / No report as of 11/13							
CCS VSP	\$ 10,000		\$ 2,500	\$ 2,500	\$ 1,250.00	17	22	4	2	735	777	184	230												Home Visit minutes (230 minutes / 2 people = 1 hr. 55 minutes / 3 mo. = 38.3 minutes per mo.							
Childrens Home Society AKA Akin	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10.68	320	932	80	234	150	506	38	200												Basic Needs Distribution (Household) Supported 52 Auburn households. Not sure about SU1? 11/13/25 - Emailed Director requesting a meeting to clarify report numbers?							
Christ Com. Free Dental	\$ 10,000	\$ 5,000	\$ 2,500	\$ 2,500	\$ 25.00	232	233	58	100	175	191	44	92	32	42	8	8	53	42	13.3	42				SU1 = Check up Visit : SU2 = Treatment Visits : SU3 = Supplies. (92 residents came for treatment visits to treat ongoing issues) : SU3 = Hygiene Kits (42 individuals came in to receive kits) Goal is reached by combining both kits and dental checkups.							
Crisis Connection - Teen	\$ 10,000		\$ 2,500	\$ 2,500	\$ 104.17	70	365	17	24	41	90	10	24	11	25	2.75	0	11	275	2.75	0				SU1 = Contact including calls, chat and texts : SU2 = Where to turn for teens book : SU3 = Individuals (SU1 = 24 individuals made contact with the crisis line / 3 mo = 8 residents per month for 3 months.							
East Side Housing Stability	\$ 10,000		\$ 2,500	\$ 2,500	\$ 312.50	10	28	2	8	13	36	4	13	20	13	5	4								SU1 = 60 Min Legal advice; SU2 = Info & Referral, 60 min ; For SU1 =13 visits x 60 minutes = 780 minutes / 8 residents = 97.5 minutes per resident (32.4 minutes per person per month); For SU2 4 Auburn residents received a referral with no legal advice.							
Fusion	\$ 10,000		\$ 2,500	\$ 2,500	\$ 357.14	56	45	14	7	21	63	14	21												60 min housing counseling (21 residents x 60 minutes of counseling = 1,260 minutes / 14 people = 90 minutes per resident or 1.5 hours per resident							
Health Point Dental	\$ 10,000		\$ 2,500	\$ 2,500	\$ 1.46	13	5160	3	1707	33	8118	8	2601												Dental Care Appointment							
Health Point Medical	\$ 10,000		\$ 2,500	\$ 2,500	\$ 0.48	10	15620	3	5233	25	22794	7	7618												Medical Care Appointments							
Housing Connector	\$ 25,000		\$ 6,250	\$ 6,250	\$ 41.67	689	560	172	150	267	199	60	110	41	118	10.3	16	5	13	9.5	1	38	9	17	16	Navigation, Long Term Placement, Long Term Placement, financial Aid, Training, Case Mgmt. (SU1=Household)(SU2=Household long term housing 59% AMI & below)(SU3=Household who achieve long term housing 60% AMI+)(SU4=Household who received financial mitigation)(SU5=# of direct service non-profits who participate in online training)						
Orion	\$ 50,000		\$ 12,500	\$ 12,500	\$ 1,562.50	15	32	4	8	15	32	4	8	11	23	3	4								SU1= Individuals who receive case management: SU2=Residents are supported in placement services							
Sound Gen. Meals	\$ 20,000		\$ 5,000	\$ 5,000	\$ 227.27	7	136	2	22	2200	23675	550	8021												SU1=Meals Delivered (22 Auburn Residents received apx. 364 meals per person / 3 months = 121 meals delivered per month)							
Sound Volunteer Transp.	\$ 10,000	\$ 7,833	\$ 4,458.25	\$ 2,500	\$ 2,229.13	15	31	4	2	164	282	41	76	1930	4869	483	1514								SU1=One Way Trip (with one person), SU2=Miles Driven: Trips per perso = 38 ; Miles per person 757; trips per month per person 12.67; miles per month per person 252.33 with an average trip length of 20 miles per trip.							
St. Stephen Housing	\$ 30,000		\$ 7,500	\$ 7,500	\$ 170.45	15	117	4	44	966	2982	424	1077	15	44	4	5	5	33	1	9				SU1=Bed Night; SU2=Individual; SU3=Financial Aid: (SU1=1077/4=269.25 bed nights per quarter. 269.25/44 = 6.12 bed nights per quarter or 6.1 bed nights per quarter.							
YMCA Arcadia	\$ 100,000		\$ 25,000	\$ 25,000	\$ 1,562.50	40	42	10	16	900	1111	225	420	100	165	25	64	500	627	125	269				SU1=Drop in Shelter Visit, SU2=One to One Case Management, SU3=Shelter Bed Night (bed nights per person 269/16 people = 16.8 bed nights per person. With each person participating in at least 4 counseling sessions). SU1 = all drop in or check in's from people who state they are from Auburn.							
YWCA Aub. Perm. Sup. Housing	\$ 30,000		\$ 7,500	\$ 7,500	#DIV/0!	40	47	10	0	400	220	75	75												SU1=60 Mintue Case Management Sessions: 47 non duplicated people from Q1 participated in 75 (60 minute) sessions in the 3rd quarter. Each person received 1.6 hours of case management over a 3 month period. Breakdown per person 1.6 sessions over 3 months = each person recieved apx 53 minutes per month in caes management services.							
Valley Cities Counseling	\$ 10,000		\$ 2,500	\$ 1,000	\$ 625.00	40	12	10	4	40	12	10	4	40	12	10	4								Financial Aid, Case Management (4 auburn residents each received \$250.00) Well below performance expectations.							
Vine Maple Place	\$ 100,000	\$ 150,000	\$ 62,500	\$ 91,667	\$ 165.34	545	1298	137	378	123	534	192	147	367	372	92	139	120	146	30	34				SU1 = Case Management / SU2 = Individuals reacing Housing stability / SU3=Adults employed after exiting the program (38.9% of participants received case management (these are the adults)) (36.8% achieved housing stability)(9% exited the program with employment)							
West Side Baby	\$ 10,000		\$ 2,500	\$ 2,500	\$ 23.15	640	489	160	108	18000	27920	4500	7530	80	716	20	180								SU1=1 item: SU2=Number of bundles distributed (SU1=each resident received 69 items over the course of 3 months) or 23.24 items per month (SU2= each family received 1.66 bundles over three months)							
Auburn Food Bank \$ Assistance	\$ 75,000	\$ 39,000	\$ 18,750	\$ 18,750	\$ 234.38	275	241	69	80	275	241	69	80												SU1=Financial Aid given. (80 families each received financial aid at apx. \$400 per family)							
YMCA Eviction Prevention	\$ 100,000	\$ (100,000)	\$ -	\$ 0																					Program Closed							
The Auburn Food Bank - Night	\$ 130,000		\$ 32,500	\$ 32,500	\$ 7.48	17376			4344																Bed Nights							
The Auburn Food Bank - Day	\$ 180,000		\$ 45,000	\$ 45,000	\$ 9.43	19080			4770																							
	\$ 680,000	\$ 94,000	\$ 181,958	\$ 207,667																												



AGENDA BILL APPROVAL FORM

Agenda Subject:

Discussion and approval of the October 27th, Meeting Minutes.

Meeting Date:

November 24, 2025

Department:

Human Services

Attachments:

2025.10.27 Minutes

Budget Impact:

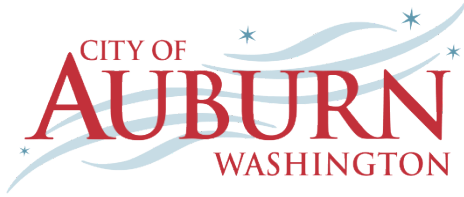
Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:



**Human Services Committee
Regular Meeting
October 27, 2025 - 4:00 PM
1 East Main Street
Annex Conference Rm 1
2nd Floor**

MINUTES

CALL TO ORDER

PUBLIC PARTICIPATION

The Human Services Committee Meeting scheduled for Monday, October 27, 2025, at 4:00 p.m. was held in person and virtually.

ROLL CALL

Committee Members present: Carmen Goers, Erica Tomas, Susan Miller, Amber Lott, Heather Wise

Committee Members absent: David Wright, Ashley Samuel

Staff present: Jody Davison, Christina Alexander, Drew Conely

AUDIENCE PARTICIPATION

- A. No requests for accommodation or written comments were received prior to the meeting.

AGENDA MODIFICATIONS

Staff Member Jody Davison requested the Human Services Committee review the percentage of funding in South King County COC Cities. Auburn commits 0.5% of its annual gross budget to Human Services funding.

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

- A. Presentation by Catholic Community Services- Catherine and Rita's House

Andrea Mndoza and Stephanie Schmor provided the Human Services Committee with an overview of the organization's services and population served. Staff will organize a tour of Catherine and Rita's House.

- B. Presentation by Sound Generations Volunteer Transportation Services

Phirun Lach from Sound Generations Volunteer Transportation Services

provided the Human Services Committee with a presentation giving the overview of the organization's services and population served.

APPROVAL OF MINUTES

A. Discussion and approval of the October 13th Special Meeting Minutes

Motion by Carmen Goers to amend the draft October minutes to correct the spelling of Heather Weiss's last name to Wise.

Motion Seconded by Susan Miller.

Motion Carried.

Motion by Erica Tomas to approve the Amended October 13th Special Meeting Minutes as presented.

Motion Seconded by Susan Miller.

Motion Carried.

ACTION ITEMS

A. Discussion of the 2025-2026 surplus grant funding.

Motion by Susuan Miller to award Sound Generations Volunteer Transportation Services 2025-2026 Surplus Funding.

Seconded by Heather Wise.

Motion Carried.

SCHEDULE FOR UPCOMING MEETINGS

A. The next Human Service Committee Meeting will take place on November 24, 2025 4:00 PM at 1 East Main Street Annex Conference Rm 1, 2nd Floor.

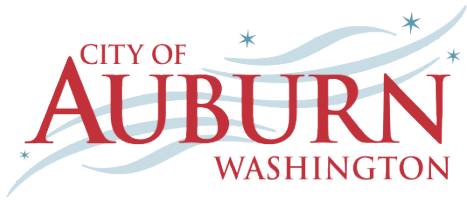
ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting was adjourned at 5:03 PM.

APPROVED this 24th day of November 2025.

Carmen Goers, Human Services Chair

Kent Hay, Director of Human Services



AGENDA BILL APPROVAL FORM

Agenda Subject:

Discussion and Approval of the 2nd Amendment of the October 13th
Special Meeting Minutes

Meeting Date:

November 24, 2025

Department:

Human Services

Attachments:

2025.11.24 - Revised Amended
October 13th Meeting Minutes

Budget Impact:

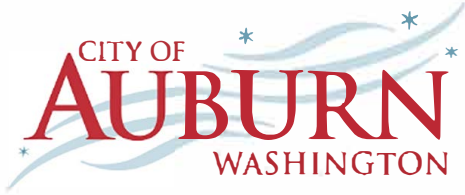
Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:



Human Services Committee
Special Meeting
October 13, 2025 - 4:00 PM 1
East Main Street
Annex Conference Rm 2
2nd Floor

**REVISED AMENDED
MINUTES**

CALL TO ORDER

The meeting was called to order at 4:02 p.m. in the Auburn City Annex, Conference Rm 2, located at 1 East Main Street, Auburn, WA.

ROLL CALL

Committee Members present: Chair, Carmen Goers, Committee members, Sue Miller, David Wright, Heather Weiss, Amber Lott, Ashley Samuel

Committee Members absent: Erica Tomas

Staff present: Human Services Director, Kent Hay, Jody Davison and Christina Alexander

APPROVAL OF MINUTES

- A. It was moved by Committee Member Sue Miller, seconded by committee Member Amber Lott, that the Committee approve the Human Services Committee Meeting minutes for September 22, 2025. Motion Carried.

ACTION ITEMS

- A. Funding priorities for 2026-2027

Motion to re-establish funding focus areas as follows; (1) basic needs and job training, (2) homelessness and housing stability.

Motion made by Carmen Goers

Seconded by Heather Wise

Motion Carried

Motion to establish funding priorities for 2026–2027 as noted in the 2024 Needs Assessment as follows; (1) prioritize families with fixed incomes in funding activities, (2) support affordable housing, particularly low-income seniors, (3) help disabled seniors facing costs to age in place, (4) assist with move-in costs and application fees for those experiencing housing instability, (5) increase funding for clean and sober housing

programs, (6) support program to assist with home improvement costs and permitting fees.

Motion made by Amber Lott

Seconded by Heather Wise

Motion Carried

Motion to re-establish a Tier Ranking System for Human Services Funding applications as follows:

Tier 3 = Incomplete applications

Tier 2 = Applications that provide critical services but do not focus on Auburn residents but meet the minimum threshold.

Tier 1 = Applications that are complete, meet the minimum funding threshold and focus on Auburn residents.

Motion made by Carmen Goers

Seconded by David Wright

Motion Carried

SCHEDULE FOR UPCOMING MEETINGS

- A. The next regularly scheduled meeting of the Human Services Committee is October 27th 2025 at 4:00 pm, located at One East Main, Annex conference room 2 (2nd Floor), Auburn, Wa 98001

ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting was adjourned at 5:06 p.m.

APPROVED this 13th day of October, 2025

Carmen Goers
Human Services Chair

Kent Hay
Human Services Director