



**Business Improvement Area  
Regular Meeting  
December 11, 2025 - 1:00 PM  
1 East Main Street  
Annex Conference Rm 2  
2nd Floor**

## **AGENDA**

---

### **PUBLIC PARTICIPATION**

- A. The Business Improvement Area Committee Meeting scheduled for Thursday December 11, 2025, at 1:00 p.m. will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: 253 215 8782

Toll Free: 253 215 8782

Zoom: <https://us06web.zoom.us/j/88166720324?pwd=GXB5yqCwqQ6p1vZNpcCLSTYlaziSdp.1>

### **CALL TO ORDER**

### **ROLL CALL**

### **PUBLIC COMMENT**

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Jenn Francis, Economic Development Manager

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Jenn Francis, Economic Development Manager

Fax number: 253-804-3114

Email written comments to: [jfrancis@auburnwa.gov](mailto:jfrancis@auburnwa.gov)

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Community Development Department in person, by phone (253) 215-8744, or by email ([jfrancis@auburnwa.gov](mailto:jfrancis@auburnwa.gov)).

### **ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS**

- A. 2025 Year End Financial Report

- B. Downtown Auburn Cooperative 2026 Contract - \$70,000

**DISCUSSION ITEMS**

- A. Financial Request from City of Auburn Legal Dept for \$21,000 for the Downtown Cleanup Helpers
- B. Update from DAC on 2025 Fall Events

**ADJOURNMENT**

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).