

**City Council
Regular Meeting
January 5, 2026 - 7:00 PM
City Hall Council Chambers**

AGENDA

CALL TO ORDER

LAND ACKNOWLEDGEMENT

We would like to acknowledge the Federally Recognized Muckleshoot Indian Tribe, the ancestral keepers of the land we are gathered on today. We thank them for their immense contributions to our state and local history, culture, economy, and identity as Washingtonians.

PUBLIC PARTICIPATION

- A. The Auburn City Council Meeting scheduled for Monday, January 5, 2026, at 7:00 p.m. will be held in person and virtually.

Virtual Participation Link:

To view the meeting virtually please click the below link, or call into the meeting at the phone number listed below. The link to the Virtual Meeting is:

<https://www.youtube.com/user/watchauburn/live/?nomobile=1>

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: 253 215 8782

Toll Free: 877 853 5257

Zoom: <https://us06web.zoom.us/j/82082952903>

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS, MAYOR'S PROCLAMATIONS, AND PRESENTATIONS

- A. Martin Luther King Jr. Day
Mayor Backus to proclaim January 19, 2026, as "Martin Luther King Jr. Day" in the City of Auburn

APPOINTMENTS

- A. Auburn Arts Commission
City Council to approve the appointments of Drew Dixon, Patrice Edwards, Chad Perkins, and Perry Shaw to the Auburn Arts Commission for a three-year term expiring December 31, 2028

(RECOMMENDED ACTION: Move to approve the appointments of Drew Dixon, Patrice Edwards, Chad Perkins, and Perry Shaw to the Auburn Arts Commission for a three-year term expiring December 31, 2028.)

- B. Auburn Lodging Tax Advisory Committee
City Council to approve the appointment of Bob Fraser to the Auburn Lodging Tax Advisory Committee for a three-year term expiring December 31, 2028

(RECOMMENDED ACTION: Move to approve the appointment of Bob Fraser to the Auburn Lodging Tax Advisory Committee for a three-year term expiring December 31, 2028.)

- C. Auburn Tourism Board
City Council to approve the appointment of Maddy Linday and the reappointment of Malia Dale to the Auburn Tourism Board for a three-year term expiring December 31, 2028

(RECOMMENDED ACTION: Move to approve the appointment of Maddy Linday and the reappointment of Malia Dale to the Auburn Tourism Board for a three-year term expiring December 31, 2028.)

AGENDA MODIFICATIONS

PUBLIC COMMENT

This is the place on the agenda where the public is invited to speak to the City Council on any issue.

- A. The public can participate in-person or submit written comments in advance.

Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail written comments to:
City of Auburn
Attn: Shawn Campbell, City Clerk
25 W Main St
Auburn, WA 98001

Please fax written comments to:
Attn: Shawn Campbell, City Clerk
Fax number: 253-804-3116

Email written comments to: publiccomment@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day of the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the City Clerk's Office in person, by phone (253) 931-3039, or by email (publiccomment@auburnwa.gov).

CORRESPONDENCE

CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

- A. Minutes from the December 15, 2025, City Council Meeting
- B. Claims Vouchers (Thomas)
Claims voucher list dated December 17, 2025, which includes voucher numbers 482169 through 482217 and voucher numbers 482219 through 482334, in the amount of \$7,536,191.08, five electronic fund transfers in the amount of \$1,124.97, and two wire transfers in the amount of \$666,185.34
- C. Claims Vouchers (Thomas)
Claims voucher list dated December 17, 2025, which includes voucher number 482218 in the amount of \$3,869.92
- D. Claims Vouchers (Thomas)
Claims voucher list dated December 31, 2025, which includes voucher numbers 482335 through 482441 in the amount of \$1,864,632.98, nine electronic fund transfers in the amount of \$16,147.79, and two wire transfers in the amount of \$1,136,859.21
- E. Claims Vouchers (Thomas)
Claims voucher list dated January 1, 2026, which includes voucher numbers 482442 through 482451, in the amount of \$267,380.52
- F. Payroll Voucher (Thomas)
Payroll check numbers 539767 through 539770 in the amount of \$847,807.02, electronic deposit transmissions in the amount of \$2,963,324.24, for a grand total of \$3,811,131.26, for the period covering December 11, 2025, to January 1, 2026

(RECOMMENDED ACTION: Move to approve the Consent Agenda.)

UNFINISHED BUSINESS

NEW BUSINESS

RESOLUTIONS

- A. Resolution No. 5883 (Whalen)
A Resolution ratifying and confirming the Proclamation of Emergency made by Mayor Nancy Backus on December 9, 2025

(RECOMMENDED ACTION: Move to adopt Resolution No. 5883.)

- B. Resolution No. 5884 (Gaub)
A Resolution authorizing the Mayor to accept an initial offer of financial aid to The Auburn Airport from the Community Aviation Revitalization Board (CARB) and to execute Loan Agreement

(RECOMMENDED ACTION: Move to adopt Resolution No. 5884.)

- C. Resolution No. 5885 (Gaub)
A Resolution authorizing the Mayor and City Clerk to execute grant agreements between the City of Auburn and the Federal Aviation Administration relating to Project No. CP2518, Airport T-Hangar Upgrades

(RECOMMENDED ACTION: Move to adopt Resolution No. 5885.)

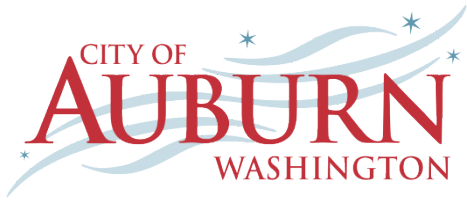
MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

- A. From the Council
- B. From the Mayor

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).



AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes from the December 15, 2025, City Council Meeting

Meeting Date:

January 5, 2026

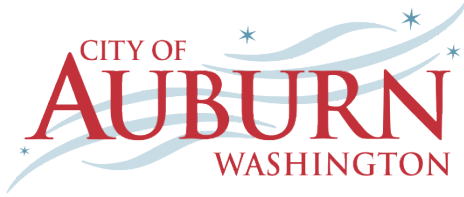
Department:

City Council

Attachments:

12-15-2025 Minutes

Budget Impact:**Administrative Recommendation:****Background for Motion:****Background Summary:****Councilmember:****Staff:**



**City Council
Regular Meeting
December 15, 2025 - 7:00 PM
City Hall Council Chambers**

MINUTES

CALL TO ORDER

Mayor Backus called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street.

LAND ACKNOWLEDGEMENT

Mayor Backus acknowledged the Federally Recognized Muckleshoot Indian Tribe as the ancestral keepers of the land we are gathered on today.

PUBLIC PARTICIPATION

The City Council Meeting was held in person and virtually.

PLEDGE OF ALLEGIANCE

Mayor Nancy Backus led those in attendance in the Pledge of Allegiance.

ROLL CALL

Councilmembers present: Deputy Mayor Cheryl Rakes, Hanan Amer, Kate Baldwin, Clinton Taylor, Tracy Taylor, and Yolanda Trout-Manuel. Councilmember Lisa Stirgus attended the meeting virtually via Zoom.

Mayor Nancy Backus and the following staff members present included: Deputy City Attorney Paul Byrne, Chief of Police Mark Caillier, Director of Public Works Ingrid Gaub, Director of Community Development Jason Krum, Director of Finance Jamie Thomas, Director of Parks, Arts, and Recreation Julie Krueger, and City Clerk Shawn Campbell.

ANNOUNCEMENTS, MAYOR'S PROCLAMATIONS, AND PRESENTATIONS

A. 2025 Heritage Tree

Mayor Backus proclaimed the Dogwood Tree, located at the corner of East Main St. and M St. SE, as the City of Auburn's "2025 Heritage Tree".

Bryce Landrud accepted the proclamation and thanked the Mayor and Council

for their support and recognition.

Mayor Backus recognized outgoing Councilmember Trout-Manuel. Councilmember Trout-Manuel shared some of her accomplishments, thanked the Mayor, Council, and her supporters.

APPOINTMENTS

- A. Auburn Airport Board
City Council to approve the appointment of Lee Potter to Auburn Airport Board for a three-year term expiring December 31, 2028
- Councilmember Baldwin moved and Councilmember Amer seconded to approve the appointment of Lee Potter to Auburn Airport Board for a three-year term expiring December 31, 2028.

MOTION CARRIED UNANIMOUSLY. 7-0

- B. Human Services Committee
City Council to approve the reappointment of Carmen Goers and David Wright to the Human Services Committee for a three-year term expiring December 31, 2028
- Councilmember T. Taylor moved and Councilmember Amer seconded to approve the reappointment of Carmen Goers and David Wright to the Human Services Committee for a three-year term expiring December 31, 2028.

MOTION CARRIED UNANIMOUSLY. 7-0

AGENDA MODIFICATIONS

There were no modifications to the agenda.

PUBLIC HEARINGS

- A. Ordinance No. 7006 (Krum)
City Council to hold a Public Hearing to consider an Ordinance relating to planning and designating a Planned Action for the 2024 Auburn Downtown Subarea pursuant to the State Environmental Policy Act
- Mayor Backus opened the Public Hearing at 7:23 p.m.
- Virginia Haugen provided comments.
- Mayor Backus closed the Public Hearing at 7:23 p.m.

PUBLIC COMMENT

Written Comments:

The City Clerk's Office received written comments from Matt Haight, which were forwarded to the Mayor and Council prior to the meeting.

In-Person Comments:

Rocky Salvador and Virginia Haugen provided comments.

CORRESPONDENCE

There was no correspondence for Council to review.

CONSENT AGENDA

- A. Minutes from the November 24 and December 8, 2025, Study Session Meetings
- B. Minutes from the December 1, 2025, City Council Meeting
- C. Claims Vouchers (Thomas)
Claims voucher list dated December 3, 2025, which includes voucher numbers 482034 through voucher 482065, and voucher numbers 482067 through voucher 482168, in the amount of \$5,429,241.27, ten electronic fund transfers in the amount of \$17,026.13, and two wire transfers in the amount of \$901,005.39
- D. Claims Vouchers (Thomas)
Claims voucher list dated December 3, 2025, which includes voucher number 482066, in the amount of \$2,326.55
- E. Payroll Voucher (Thomas)
Payroll check numbers 539760 through 539766 in the amount of \$84,381.76, electronic deposit transmissions in the amount of \$3,014,635.16, a special payroll for our Sergeant and Non-Commissioned Police Contract retro with an electronic deposit transmission in the amount of \$490,587.91, and a special payroll for Commander Blake for his Sergeant Contract retro with an electronic deposit transmission in the amount of \$20,148.47, for a grand total of \$3,609,753.30 for the period covering November 27, 2025, to December 10, 2025

Deputy Mayor Rakes moved and Councilmember Trout-Manuel seconded to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY. 7-0

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

ORDINANCES

A. Ordinance No. 6993 (Thomas)

An Ordinance amending Sections 3.53 of the Auburn City Code (ACC) relating to the imposition and administration of the City Business & Occupation (B&O) Tax

Councilmember Baldwin moved and Councilmember C. Taylor seconded to approve Ordinance No. 6993.

MOTION CARRIED UNANIMOUSLY. 7-0

B. Ordinance No. 6997 (Krum)

An Ordinance relating to Planning and amending the City of Auburn Comprehensive Plan by adopting a new subarea plan entitled the 2024 Auburn Downtown Subarea Plan pursuant to the provisions of RCW Chapters 36.70A and 35A.63 of the laws of the State of Washington; designating this Plan as guidance for exercising the City's authority under the Washington State Environmental Policy Act (SEPA)

Councilmember T. Taylor moved and Councilmember Baldwin seconded to approve Ordinance No. 6997.

MOTION CARRIED UNANIMOUSLY. 7-0

C. Ordinance No. 6998 (Krum)

An Ordinance relating to Planning, amending Sections 18.02.067, 18.07.010, 18.07.020, 18.23.030, 18.52.020, and creating new Sections 18.04.239 and 18.31.161 within Title 18 "Zoning" of the Auburn City Code, allowing Co-Living Housing in the Downtown Urban Center (DUC), R-3, R-4, R-NM, C-2, C-AG, and M-1 zones

Councilmember C. Taylor moved and Deputy Mayor Rakes seconded to approve Ordinance No. 6998.

Council discussed increasing density in the downtown core.

MOTION CARRIED UNANIMOUSLY. 7-0

D. Ordinance No. 7006 (Krum)

An Ordinance relating to planning and designating a Planned Action for the 2024 Auburn Downtown Subarea pursuant to the State Environmental Policy Act

Councilmember T. Taylor moved and Councilmember Trout-Manuel seconded to approve Ordinance No. 7006.

MOTION CARRIED UNANIMOUSLY. 7-0

RESOLUTIONS

A. Resolution No. 5876 (Gaub)

A Resolution authorizing the Mayor to execute an amendment to the Sewer Franchise Agreement between the City of Auburn and King County to establish a Franchise Compensation Schedule for the City's use and occupation of King County Right-of-Way to install, operate and maintain City sewer facilities

Councilmember T. Taylor moved and Councilmember Baldwin seconded to adopt Resolution No. 5876.

MOTION CARRIED UNANIMOUSLY. 7-0

B. Resolution No. 5877 (Krueger)

A Resolution authorizing the Mayor to execute an agreement between the City of Auburn and King County for the 2026-2031 Parks Property Tax Levy allocation

Councilmember C. Taylor moved and Councilmember Amer seconded to adopt Resolution No. 5877.

MOTION CARRIED UNANIMOUSLY. 7-0

C. Resolution No. 5879 (Whalen)

A Resolution authorizing the Mayor to execute a Lease Agreement with the We Care Daily Clinics, LLC for space located at the Auburn Resource Center

Councilmember Baldwin moved and Councilmember Amer seconded to adopt Resolution No. 5879.

MOTION CARRIED UNANIMOUSLY. 7-0

D. Resolution No. 5880 (Whalen)

A Resolution authorizing the Mayor to execute a Lease Agreement with the Auburn Food Bank for space located at the Auburn Resource Center

Councilmember C. Taylor moved and Councilmember Trout-Manuel seconded to adopt Resolution No. 5880.

MOTION CARRIED UNANIMOUSLY. 7-0

MAYOR AND COUNCILMEMBER REPORTS

A. From the Council

Councilmembers provided reports on the events that they attended.

B. From the Mayor

Mayor Backus provided a report on the events she attended.

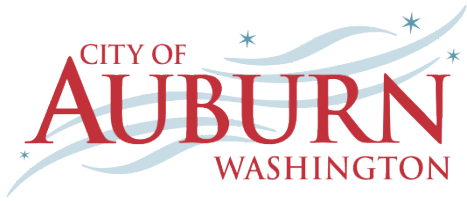
ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:05 p.m.

APPROVED this 5th day of January 2026.

NANCY BACKUS, MAYOR

Shawn Campbell, City Clerk



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claims Vouchers (Thomas)

Claims voucher list dated December 17, 2025, which includes voucher numbers 482169 through 482217 and voucher numbers 482219 through 482334, in the amount of \$7,536,191.08, five electronic fund transfers in the amount of \$1,124.97, and two wire transfers in the amount of \$666,185.34

Meeting Date:

January 5, 2026

Department:

Finance

Attachments:

None

Budget Impact:**Administrative Recommendation:**

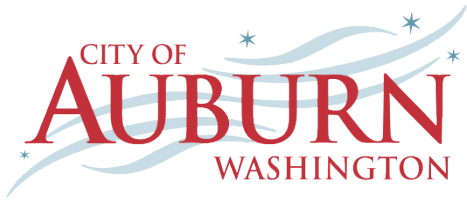
City Council to approve Claim Vouchers.

Background for Motion:**Background Summary:**

Claims voucher list dated December 17, 2025, which includes voucher numbers 482169 through 482217 and voucher numbers 482219 through 482334, in the amount of \$7,536,191.08, five electronic fund transfers in the amount of \$1,124.97, and two wire transfers in the amount of \$666,185.34.

Councilmember: Hanan Amer

Staff: Jamie Thomas



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claims Vouchers (Thomas)
Claims voucher list dated December 17, 2025, which includes voucher number 482218 in the amount of \$3,869.92

Meeting Date:

January 5, 2026

Department:

Finance

Attachments:

None

Budget Impact:**Administrative Recommendation:**

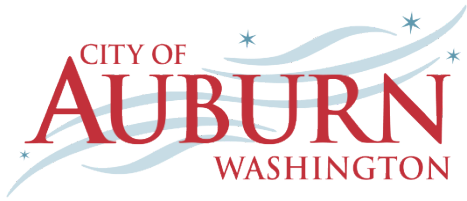
City Council to approve Claim Vouchers.

Background for Motion:**Background Summary:**

Claims voucher list dated December 17, 2025, which includes voucher number 482218 in the amount of \$3,869.92.

Councilmember: Hanan Amer

Staff: Jamie Thomas



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claims Vouchers (Thomas)

Claims voucher list dated December 31, 2025, which includes voucher numbers 482335 through 482441 in the amount of \$1,864,632.98, nine electronic fund transfers in the amount of \$16,147.79, and two wire transfers in the amount of \$1,136,859.21

Meeting Date:

January 5, 2026

Department:

Finance

Attachments:

None

Budget Impact:**Administrative Recommendation:**

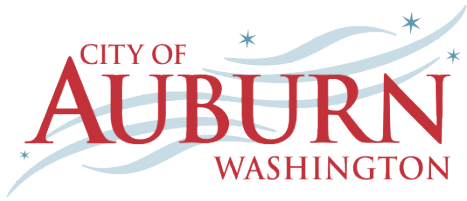
City Council to approve Claim Vouchers.

Background for Motion:**Background Summary:**

Claims voucher list dated December 31, 2025, which includes voucher numbers 482335 through 482441 in the amount of \$1,864,632.98, nine electronic fund transfers in the amount of \$16,147.79, and two wire transfers in the amount of \$1,136,859.21.

Councilmember: Hanan Amer

Staff: Jamie Thomas



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claims Vouchers (Thomas)
Claims voucher list dated January 1, 2026, which includes voucher numbers
482442 through 482451, in the amount of \$267,380.52

Meeting Date:

January 5, 2026

Department:

Finance

Attachments:

None

Budget Impact:**Administrative Recommendation:**

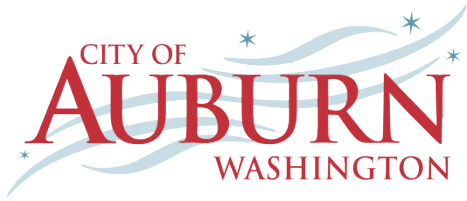
City Council to approve Claim Vouchers.

Background for Motion:**Background Summary:**

Claims voucher list dated January 1, 2026, which includes voucher numbers 482442 through 482451,
in the amount of \$267,380.52.

Councilmember: Hanan Amer

Staff: Jamie Thomas



AGENDA BILL APPROVAL FORM

Agenda Subject:

Payroll Voucher (Thomas)
Payroll check numbers 539767 through 539770 in the amount of \$847,807.02, electronic deposit transmissions in the amount of \$2,963,324.24, for a grand total of \$3,811,131.26, for the period covering December 11, 2025, to January 1, 2026

Meeting Date:

January 5, 2026

(RECOMMENDED ACTION: Move to approve the Consent Agenda.)

Department:**Attachments:**

None

Budget Impact:**Administrative Recommendation:**

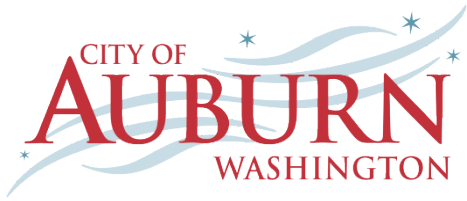
City Council to approve Payroll Vouchers.

Background for Motion:**Background Summary:**

Payroll check numbers 539767 through 539770 in the amount of \$847,807.02, electronic deposit transmissions in the amount of \$2,963,324.24, for a grand total of \$3,811,131.26, for the period covering December 11, 2025, to January 1, 2026.

Councilmember: Hanan Amer

Staff: Jamie Thomas



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5883 (Whalen)

A Resolution ratifying and confirming the Proclamation of Emergency made by Mayor Nancy Backus on December 9, 2025

Meeting Date:

January 5, 2026

(RECOMMENDED ACTION: Move to adopt Resolution No. 5883.)

Department:

City Attorney

Attachments:

Resolution No. 5883

Budget Impact:**Administrative Recommendation:**

City Council to adopt Resolution No. 5883.

Background for Motion:

Auburn City Code Section 2.75.070(c) requires ratification and confirmation, modification, or rejection as soon as it is practicable to do so.

Background Summary:

Beginning December 8, 2025, the City of Auburn encountered severe and sustained rainfall. Additionally, the United States Army Corps of Engineers released water from the Mud Mountain and Howard Hansen Dams as part of flood control measures. The resulting flooding affected property and businesses, and presented a risk to life, health, property damage and loss, and public safety. As a result, Mayor Nancy Backus proclaimed an emergency on December 9, 2025.

Councilmember: Lisa Stirgus

Staff: Jason Whalen

RESOLUTION NO. 5883

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RATIFYING AND CONFIRMING THE PROCLAMATION OF EMERGENCY MADE BY MAYOR NANCY BACKUS ON DECEMBER 9, 2025

WHEREAS, the City of Auburn and surrounding areas received record amount of rainfall beginning on December 8, 2025; and

WHEREAS, the United States Army Corp of Engineers released water from the Mud Mountain and Howard Hansen Dams as part of their flood control measures; and

WHEREAS, the result of these events caused flooding within the City, which affected property and businesses, and which caused a risk to life safety; and

WHEREAS, in response to these circumstances, Mayor Nancy Backus, on December 9, 2025, proclaimed an emergency pursuant to Chapters 38.52 RCW and 2.75 ACC; and

WHEREAS, Auburn City Code Section 2.75.070(c) requires the proclamation to be presented to the City Council at the earliest practicable time for ratification and confirmation, modification, or rejection.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RESOLVES as follows:

Section 1. The Proclamation of Emergency made by Mayor Nancy Backus is ratified and confirmed.

Section 2. The City Clerk is authorized to make necessary corrections to this Resolution including, but not limited to, the correction of scrivener's/clerical errors,

references, Resolution numbering, section/subsection numbers, and any references thereto.

Section 3. This Resolution will take effect and be in full force on passage and signatures.

Dated and Signed: _____

CITY OF AUBURN

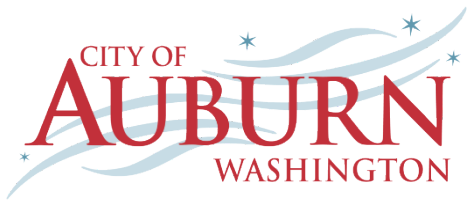
NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Jason Whalen, City Attorney



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5884 (Gaub)

A Resolution authorizing the Mayor to accept an initial offer of financial aid to The Auburn Airport from the Community Aviation Revitalization Board (CARB) and to execute Loan Agreement

Meeting Date:

January 5, 2026

(RECOMMENDED ACTION: Move to adopt Resolution No. 5884.)

Department:

Public Works

Attachments:

Resolution No. 5884, Vicinity
Map

Budget Impact:

\$1,200,000

Administrative Recommendation:

City Council to adopt Resolution No. 5884.

Background for Motion:

This Resolution allows the Mayor to accept the initial loan offer and execute the Loan Agreement to complete the enclosure of existing open hangars for betterment of the Airport.

Background Summary:

Resolution No. 5884 authorizes the Mayor to accept a \$1,200,000 low interest loan from the Washington State Department of Transportation (WSDOT) for Project No. CP2518, Airport T-Hangar Upgrades.

The current wait time for enclosed hangar space at the airport is estimated at 15 years. In order to address a portion of this demand and increase revenue at the airport, the airport plans to install interior walls and exterior doors on existing open hangar rows E and F with Project No. CP2518.

The total estimated cost of this project is \$2,413,000, which includes \$778,000 of Airport Funds, the \$1,200,000 CARB Loan which is the subject of this Resolution, and \$435,000 in anticipated Federal Aviation Administration grants.

WSDOT administers the CARB Loan Program. Loans are available to airports for projects which increase revenue and support general aviation. The design phase of this project began in December 2025 and construction is anticipated to take place in 2026.

Councilmember: Tracy Taylor

Staff: Ingrid Gaub

RESOLUTION NO. 5884

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, AUTHORIZING THE MAYOR TO ACCEPT AN INITIAL OFFER OF FINANCIAL AID TO THE AUBURN AIRPORT FROM THE COMMUNITY AVIATION REVITALIZATION BOARD AND TO EXECUTE LOAN AGREEMENT

WHEREAS, RCW 47.68.460 establishes the Washington State Department of Transportation (DOT) Community Aviation Revitalization Board (CARB) loan program. The program's purpose is to furnish DOT financial loans to public use airports for airport improvements that support general aviation activities. Loans through the CARB program are offered to qualified airports at favorable interest rates; and

WHEREAS, the City of Auburn Airport provides aircraft hangars for airport users and tenants. Airport management intends to add and/or to replace doors for several hangars to better serve the storage and security needs of airport users and tenants, and to enhance the value of airport property; and

WHEREAS, an Airport T-Hanger Upgrades project (Project No. CP2518, the "Project") is included in the City's adopted Capital Facilities Plan; and

WHEREAS, the proposed Project is estimated to cost approximately \$2,413,000; and

WHEREAS, the Airport budget has allocated \$778,000 towards the completion of this Project and anticipates an additional \$435,000 in Federal Aviation Administration grant funding through the recently passed Infrastructure Bill; and

WHEREAS, in October of 2025, the City applied for, and was awarded, a CARB program loan to finance the Project; and

WHEREAS, the CARB loan is in the amount of \$1,200,000.00 and has a 10-year payback term at 2% interest; and

WHEREAS, given the favorable interest rate of the CARB loan and the need to finance the Project for the benefit of airport users and tenants, acceptance of the CARB loan to fund the Project is in the City's best interest; and

WHEREAS, the annual loan payments of principal and interest shall be paid for from the Airport budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RESOLVES as follows:

Section 1. The Mayor is authorized on behalf of the City and Auburn Municipal Airport to accept the Community Aviation Revitalization Board's Offer of Financial Aid and to execute all necessary loan agreements required to finalize the CARB loan for the Project, for the loan terms as set forth herein.

Section 2. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this Resolution.

Section 3. The City Clerk is authorized to make necessary corrections to this Resolution including, but not limited to, the correction of scrivener's/clerical errors, references, Resolution numbering, section/subsection numbers, and any references thereto.

Section 4. This Resolution will take effect and be in full force on passage and signatures.

Dated and Signed: _____

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Jason Whalen, City Attorney

Vicinity Map

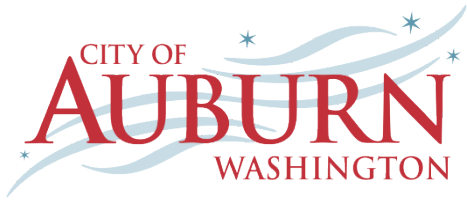


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Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5885 (Gaub)

A Resolution authorizing the Mayor and City Clerk to execute grant agreements between the City of Auburn and the Federal Aviation Administration relating to Project No. CP2518, Airport T-Hangar Upgrades

Meeting Date:

January 5, 2026

(RECOMMENDED ACTION: Move to adopt Resolution No. 5885.)

Department:

Public Works

Attachments:

Resolution No. 5885, Vicinity
Map

Budget Impact:

\$435,000

Administrative Recommendation:

City Council to adopt Resolution No. 5885.

Background for Motion:

This Resolution would authorize the application and acceptance of grant funding if awarded to the City by the Federal Aviation Administration to complete the construction phase of Project No. CP2518, Airport T-Hangar Upgrades.

Background Summary:

Resolution No. 5885 authorizes the City to accept Federal Aviation Administration (FAA) Grant funds, if awarded, for Project No. CP2518, Airport T-Hangar Upgrades.

The current wait time for enclosed hangar space at the airport is estimated at 15 years. In order to address a portion of this demand and increase revenue at the airport, the airport plans to install interior walls and exterior doors on existing open hangar rows E and F with Project No. CP2518.

The total estimated cost of this project is \$2,413,000, which includes \$778,000 of 465 Airport Funds, a \$1,200,000 Washington State Department of Transportation Community Aviation Revitalization Board (CARB) Loan, and \$435,000 in FAA grants which are the subject of this Resolution. The design phase of this project began in December 2025 and construction is anticipated to take place in 2026.

Councilmember: Tracy Taylor

Staff: Ingrid Gaub

RESOLUTION NO. 5885

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, AUTHORIZING THE MAYOR
AND CITY CLERK TO EXECUTE GRANT AGREEMENTS
BETWEEN THE CITY OF AUBURN AND THE FEDERAL
AVIATION ADMINISTRATION RELATING TO PROJECT
NO. CP2518, AIRPORT T-HANGAR UPGRADES

WHEREAS, the City of Auburn (the "City") provides aircraft hangars for users and tenants of the Auburn Municipal Airport ("Airport"). Airport management staff intends to add doors to several hangars to better serve the storage and security needs of Airport users and tenants, and to enhance the value of the Airport property; and

WHEREAS, an Airport T-Hangar Upgrades project (Project No. CP2518, "Project") is included in the City's adopted Capital Facilities Plan; and

WHEREAS, the proposed Project is estimated to cost approximately \$2,413,000; and

WHEREAS, the Airport budget has allocated \$778,000 towards the completion of this Project and anticipates an additional \$1,200,000 in funding with a loan from the Washington State Department of Transportation Community Aviation Revitalization Board (CARB); and

WHEREAS, the City intends to apply for Federal Aviation Administration ("FAA") grants to finance the remaining balance of the Project cost in the total amount of \$435,000; and

WHEREAS, it is in the best interest of the City to use FAA grant monies to finance the Project and its capital improvements to the Airport.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN,
WASHINGTON, RESOLVES as follows:

Section 1. The Mayor and City Clerk are hereby authorized to execute grant agreements between the City and the FAA in the amount of \$435,000 or any other amount authorized by the FAA for the Project as long as matching funds are available.

Section 2. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this Resolution.

Section 3. The City Clerk is authorized to make necessary corrections to this Resolution including, but not limited to, the correction of scrivener's/clerical errors, references, Resolution numbering, section/subsection numbers, and any references thereto.

Section 4. This Resolution will take effect and be in full force on passage and signatures.

Dated and Signed: _____

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Jason Whalen, City Attorney

Vicinity Map



0 500 1000
ft
WGS84 Web Mercator (Auxiliary Sphere)

1: 6009



Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.