



**Human Services Committee
Regular Meeting
January 26, 2026 - 4:00 PM
1 East Main Street
Annex Conference Rm 1
2nd Floor**

AGENDA

CALL TO ORDER

PUBLIC PARTICIPATION

- A. The Human Services Committee Meeting scheduled for Monday, January 26, 2026, at 4:00 p.m. will be held in person and virtually.

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Meeting ID: 248 953 040 008

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For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

ROLL CALL

AGENDA MODIFICATIONS

PUBLIC COMMENT

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Jody Davison

Human Services Manager

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Jody Davison

Human Services Manager

Fax number: 253-288-3132

Email written comments to: jdavison@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting Human Services Department in person, by phone 253-876-1965, or by email (jdavison@auburnwa.gov).

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

- A. 2025 Quarter 4 Human Service Grants performance reviews

APPROVAL OF MINUTES

- A. Discussion and approval of the October 13th, 2025 Amended Special Meeting Minutes.
- B. Discussion and approval of the November 24th, 2025 Meeting Minutes.

DISCUSSION ITEMS

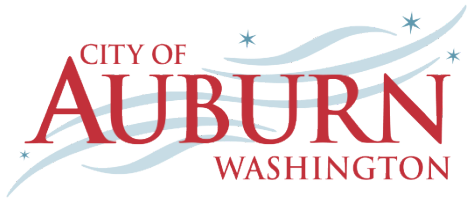
- A. Discuss the upcoming 2027-2028 funding cycle.

SCHEDULE FOR UPCOMING MEETINGS

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).

FINANCIAL OVERVIEW / 2025 Annual Performance							Q4 RESIDENT GOALS					SERVICE UNIT ONE GOALS				SERVICE UNIT TWO GOALS				SERVICE UNIT THREE GOALS				Type of Service
Name	Annual Funding	One Time Funding	Quarterly Funding Amount	Paid Amount	Paid YTD	Amount Per Resident Per Quarter	Annual Resident	YTD Residents	Qterly Res. Goal	Qterly. Res. Actual	Performance Percentage	SU #1 Annual Goal	SU #1 YTD	SU #1 Qtr Goal	SU #1 Qtr. Actual	SU #2 Annual Goal	SU #2 YTD	SU #2 Qtr. Goal	SU #2 Qtr. Actual	SU #3 Annual Goal	SU #3 YTD	SU #3 Qtr. Goal	SU #3 Qtr. Actual	
Asian Counseling	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10,000	\$ 357.14	42	38	10	7	90%	147	395	37	113									Case Management minutes =
Auburn Respite	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10,000	\$ 312.50	33	32	8	8	97%	240	262	60	75									Adult Day Care days =
CCS K&R House	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10,000	\$ 250.00	8	8	2	10	100%	657	672	164	97	94	97	23	14					Bed Night / No report as of 11/13
CCS VSP	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10,000	\$ 625.00	17	26	4	4	153%	735	1110	184	333									Home Visit minutes
Childrens Home Society AKA Ak	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10,000	\$ 166.67	320	1147	80	15	358%	150	668	38	162									Basic Needs Distribution (Household)
Christ Com. Free Dental	\$ 10,000	\$ 5,000	\$ 2,500	\$ 2,500	\$ 15,000	\$ 8.45	232	233	58	296	100%	175	244	44	53	32	52	8	10	53	45	13	3	SU1 = Check up Visit : SU2 = Treatment Visits : SU3 = Supplies. treatment visits to treat ongoing issues) : SU3 = Hygiene Kits
Crisis Connection - Teen	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10,000	\$ 83.33	70	365	17	30	521%	41	120	10	30	11	25	3	0	11	275	3	0	SU1 = Contact including calls, chat and texts : SU2 = Where to turn for teens book : SU3 = Individuals
East Side Housing Stability	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10,000	\$ 1,250.00	10	30	3	2	300%	13	39	4	3	20	24	5	11					SU1 = 60 Min Legal advice; SU2 = Info & Referral, 60 min ;
Fusion	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10,000	\$ 54.35	56	45	14	46	80%	21	84	14	21									60 min housing counseling
Health Point Dental	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10,000	\$ 1.37	13	6991	3	1831	53777%	33	10833	7	2765									Dental Care Appointment
Health Point Medical	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10,000	\$ 0.49	10	20771	3	5151	207710%	25	30407	8	7613									Medical Care Appointments
Housing Connector	\$ 25,000		\$ 6,250	\$ 6,250	\$ 25,000	\$ 22.98	689	832	172	272	121%	267	324	60	125	41	128	10	10	5	13	0	0	Navigation, Long Term Placement, Long Term Placement, financial Aid, Training, Case Mgmt. (SU1=Household)(SU2=Household long term housing 59% AMI & below)(SU3=Household who achieve long term housing 60% AMI+)(SU4=Household who received financial mitigation)(SU5=# of direct service non-profits who participate in online training)
Orion	\$ 50,000		\$ 12,500	\$ 12,500	\$ 50,000	\$ 250.00	15	32	4	50	213%	15	38	4	7	11	25	2	2					SU1= Individuals who receive case management: SU2=Residents are supported in placement services
Sound Gen. Meals	\$ 20,000		\$ 5,000	\$ 5,000	\$ 20,000	\$ 192.31	7	136	2	26	1943%	2200	31861	550	8186									SU1=Meals Delivered
Sound Volunteer Transp.	\$ 10,000	\$ 7,833	\$ 4,458.25	\$ 2,500	\$ 10,000	\$ 636.89	15	31	4	7	207%	164	395	41	113	1930	6648	483	1778					SU1=One Way Trip (with one person), SU2=Miles Driven:
St. Stephen Housing	\$ 30,000		\$ 7,500	\$ 7,500	\$ 30,000	\$ 144.23	15	169	4	52	1127%	966	3894	424	912	15	56	4	8	5	45	2	12	SU1=Bed Night; SU2=Individual; SU3=Financial Aid:
YMCA Arcadia	\$ 100,000		\$ 25,000	\$ 25,000	\$ 100,000	\$ 384.62	40	42	10	65	105%	900	1306	225	195	100	256	25	91	500	835	125	208	SU1=Drop in Shelter Visit, SU2=One to One Case Management, SU3=Shelter Bed Night
YWCA Aub. Perm. Sup. Housing	\$ 30,000		\$ 7,500	\$ 875	\$ 22,500	#DIV/0!	40	47	47	0	118%	400	426	100	108									SU1=60 Mintue Case Management Sessions:
Valley Cities Counseling	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10,000	\$ 312.50	20	12	10	8	60%	20	20	10	8	20	20	10	8					Financial Aid, Case Management
Vine Maple Place	\$ 100,000	\$ 150,000	\$ 58,333	\$ 58,333	\$ 250,000	\$ 149.57	545	1298	137	390	238%	770	924	192	390	367	513	92	141	120	169	30	23	SU1 = Case Management / SU2 = Individuals reacing Housing stability / SU3=Adults employed after exiting the SU1=1 item: SU2=Number of bundles distributed
West Side Baby	\$ 10,000		\$ 2,500	\$ 2,500	\$ 10,000	\$ 15.63	640	649	160	160	101%	18000	41855	4500	13935	80	969	20	253					SU1=Financial Aid given.
Auburn Food Bank \$ Assistanc	\$ 75,000	\$ 39,000	\$ 18,750	\$ 18,750	\$ 75,000	\$ 165.93	275	241	69	113	88%	275	241	69	113									SU1=Financial Aid given.
The Auburn Food Bank - Night	\$ 130,000		\$ 32,500	\$ 32,500	\$ 130,000	\$ 1.76				18497														Bed Nights
The Auburn Food Bank - Day	\$ 180,000		\$ 45,000	\$ 45,000	\$ 217,285	\$ 2.17				20731														
	\$ 570,000	\$ 201,833	\$ 177,792	\$ 169,208	\$ 717,500																			
	\$ 771,833																							
2025 Annual Funding	\$ 680,000																							
2024 Surplus	\$ 91,833																							



AGENDA BILL APPROVAL FORM

Agenda Subject:

Discussion and approval of the October 13th, 2025 Amended Special Meeting Minutes.

Meeting Date:

January 26, 2026

Department:

Human Services

Attachments:

2025.10.13 - 3rd Amended Minutes

Budget Impact:

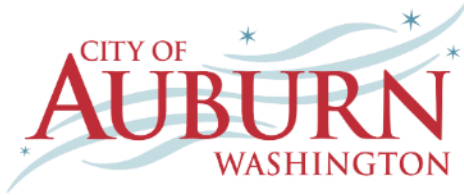
Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:



**Human Services Committee
Special Meeting
October 13, 2025 - 4:00 PM
1 East Main Street
Annex Conference Rm 2
2nd Floor
AMENDED
MINUTES**

CALL TO ORDER

The meeting was called to order at 4:02 p.m. in the Auburn City Annex, Conference Rm 2, located at 1 East Main Street, Auburn, WA.

ROLL CALL

Committee Members present: Chair, Carmen Goers, Committee members, Sue Miller, David Wright, Heather Wise, Amber Lott, Ashley Samuel

Committee Members absent: Erica Tomas

Staff present: Human Services Director, Kent Hay, Jody Davison and Christina Alexander

APPROVAL OF MINUTES

- A. It was moved by Committee Member Sue Miller, seconded by committee Member Amber Lott, that the Committee approve the Human Services Committee Meeting minutes for September 22, 2025. Motion Carried.

ACTION ITEMS

- A. Funding priorities for 2026-2027

Motion to re-establish funding focus areas as follows; (1) basic needs and job training, (2) homelessness and housing stability.

Motion made by Carmen Goers

Seconded by Heather Wise

Motion Carried

Motion to establish funding priorities for 2026–2027 as noted in the 2024 Needs Assessment as follows; (1) prioritize families with fixed incomes in funding activities, (2) support affordable housing, particularly low-income seniors, (3) help disabled seniors facing costs to age in place, (4) assist with move-in costs and application fees for those experiencing housing instability, (5) increase funding for clean and sober housing

programs, (6) support program to assist with home improvement costs and permitting fees.

Motion made by Amber Lott

Seconded by Heather Wise

Motion Carried

Motion to re-establish a Tier Ranking System for Human Services Funding applications as follows:

Tier 3 = Incomplete applications

Tier 2 = Applications that provide critical services but do not focus on Auburn residents but meet the minimum threshold.

Tier 1 = Applications that are complete, meet the minimum funding threshold and focus on Auburn residents.

Motion made by Carmen Goers

Seconded by David Wright

Motion Carried

SCHEDULE FOR UPCOMING MEETINGS

- A. The next regularly scheduled meeting of the Human Services Committee is October 27th 2025 at 4:00 pm, located at One East Main, Annex conference room 2 (2nd Floor), Auburn, Wa 98001

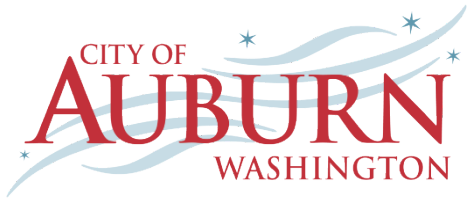
ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting was adjourned at 5:06 p.m.

APPROVED this 13th day of October, 2025

Carmen Goers
Human Services Chair

Kent Hay
Human Services Director



AGENDA BILL APPROVAL FORM

Agenda Subject:

Discussion and approval of the November 24th, 2025 Meeting Minutes.

Meeting Date:

January 26, 2026

Department:

Human Services

Attachments:

Minutes Preview

Budget Impact:

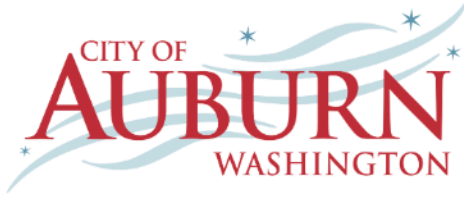
Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:



**Human Services Committee
Regular Meeting
November 24, 2025 - 4:00 PM
1 East Main Street
Annex Conference Rm 1
2nd Floor**

MINUTES

CALL TO ORDER

Committee Members Present: Carmen Goers, David Wright, Heather Wise, Sue Miller, Ashley Davis, Amber Lott

Committee Members Absent: Erica Tomas

Staff Present: Kent Hay, Jody Davison, Drew Conley, Christina Alexander

AGENDA MODIFICATIONS

No Agenda Modifications

PUBLIC HEARING ON THE PROPOSED AMENDMENT TO THE 2025 ANNUAL ACTION PLAN

Public Comment was opened at 4:07 pm and closed at 4:10 pm. No one came forward to speak at the hearing and no communication was received prior to the meeting.

- A. A public hearing to consider the proposed amendment to the 2025 Annual Action plan for the purpose of including an emergency food distribution activity.

No Public Comments Received

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

- A. Q3 Human Services Committee Providers Report

APPROVAL OF MINUTES

- A. Discussion and approval of the October 27th, Meeting Minutes.

It was moved by Board Member Sue Miller, seconded by David Wright, to approve the October 27th, 2025 Meeting Minutes.

Motion carried

- B. Discussion and Approval of the 2nd Amendment of the October 13th Special Meeting Minutes

It was moved by Board Member Sue Miller, seconded by David Wright, that the Committee approve the Amended October 13th, 2025 Special Meeting Minutes

Motion carried

SCHEDULE FOR UPCOMING MEETINGS

The December 22nd, 2025 meeting will be canceled due to the upcoming holiday. The next regularly scheduled meeting will be held January 26th, 2026 at 4:00 pm.

ADJOURNMENT

There being no further business to come before the Human Services Committee, it was moved by David Wright, seconded by Amber Lott to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 5:00 pm.

APPROVED this _____ day of January 2026

Carmen Goers, Chair

Kent Hay, Human Services Director