



**LEOFF
Regular Meeting
February 4, 2025 - 10:00 AM
City Hall 2nd Floor
Conference Room 3**

MINUTES

CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m.

Present on the Zoom call included Chair Pro Tem Petersen, Member Laatsch, Councilmember Hanan Amer, and Deputy Mayor Cheryl Rakes. Also included on the Zoom call and in person (Conference Room 3, City Hall) was Board Secretary Terry Mendoza.

PUBLIC PARTICIPATION

- A. The Law Enforcement Officers and Firefighters Disability Board Meeting scheduled for Tuesday February 4, 2025, at 10:00 a.m. will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: 253 321-5878 \ Toll Free: 305-224-1968

Zoom: <https://zoom.us/j/99823738466>

Board Secretary Mendoza reported that there was no public participation, either virtually or in person.

AGENDA MODIFICATIONS

There were no agenda modifications.

AUDIENCE PARTICIPATION

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Terry Mendoza, Human Resources Analyst

25 W Main St

Auburn, WA 98001

Please fax written comments to:
Attn: Terry Mendoza, Human Resources Analyst
Fax number: 253-288-4305

Email written comments to: tmendoza@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Human Resources Department in person, by phone 253-931-3040, or by email (tmendoza@auburnwa.gov).

Board Secretary Mendoza reported that there was no correspondence received from the public for this meeting.

APPROVAL OF MINUTES

A. Minutes of the January 7, 2025, LEOFF Board Meeting

Motion by Chair Pro Tem Petersen to approve the minutes as published. Second by Councilmember Amer.

MOTION PASSED UNANIMOUSLY. 5-0

DISCUSSION ITEMS

ACTION ITEMS

UNFINISHED BUSINESS

A. LEOFF 1 Member #523842

.Requests approval of medical expenses in the amount of \$10,752.00 for long-term care services received from November 29 through December 6, 2024.

This item was tabled from the January meeting until further information is received.

Additional information requested by the Board was received and reviewed.

Motion by Chair Pro Tem Petersen to approve the claims as submitted. Second by Deputy Mayor Rakes.

MOTION PASSED UNANIMOUSLY. 5-0

B. LEOFF 1 Member #378501

Requests approval of medical expenses in the amount of \$670.49 for equipment received in September of 2024. This portion of the member's claim was tabled at the January meeting until further information is received.

A request for additional information has not been received as of this meeting.

Motion by Chair Pro Tem Petersen to table the claim until additional information is

received. Second by Member Laatsch.

Motion passed unanimously. 5-0

NEW BUSINESS

A. LEOFF 1 Member #635612

Requests approval of dental expenses in the amount of \$117.00 for services received on December 30, 2024.

Motion by Member Laatsch to approve the claim as submitted. Second by Chair Pro Tem Petersen.

MOTION PASSED UNANIMOUSLY. 5-0

B. LEOFF 1 Member #310533

Requests approval of dental expenses in the amount of \$1,463.00 for services received on January 16, 2025.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Deputy Mayor Rakes.

MOTION PASSED UNANIMOUSLY. 5-0

C. LEOFF 1 Member #406822

Requests approval of vision expenses in the amount of \$409.00 for services received on January 20 and January 22, 2025.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION PASSED UNANIMOUSLY. 5-0

D. LEOFF 1 Member #970468

Requests approval of dental expenses in the amount of \$153.60 for services received on January 29, 2025.

Chair Jim Kelly abstained from this item and the meeting was turned over to Chair Pro Tem Petersen.

Motion by Councilmember Amer to approve the claim as submitted. Second by Member Laatsch.

MOTION PASSED UNANIMOUSLY. 4-0

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:10 a.m.

APPROVED this 4th day of March 2025.

Jim Kelly, Chairman

Terry Mendoza, Board Secretary