



**Human Services Committee
Regular Meeting
March 24, 2025 - 4:00 PM
1 East Main Street
Annex Conference Rm 1
2nd Floor**

AGENDA

CALL TO ORDER

PUBLIC PARTICIPATION

- A. The Human Services Committee Meeting scheduled for Monday, March 24, 2025, at 4:00 p.m. will be held in person and virtually.

[Join the meeting now](#)

Meeting ID: 248 953 040 008

Passcode: AA2Tw5

Dial in by phone

[+1 509-530-1507,,207853047#](#) United States, Spokane

[\(509\) 530-1507,,207853047#](#) United States (Toll-free)

Phone conference ID: 207 853 047#

ROLL CALL

CORRESPONDENCE

- A. Letter dated 1/3/2025 from Vine Maple Place

AUDIENCE PARTICIPATION

This is the place on the agenda where the public is invited to speak to the Committee on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Jody Davison, CDBG Coordinator

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Jody Davison, CDBG Coordinator

Fax number: 253-288-3132

Email written comments to: jdavison@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting Human Services Department in person, by phone 253-876-1965, or by email (jdavison@auburnwa.gov).

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

- A. Presentation to Committee by FUSION
- B. Presentation to Committee by the Auburn Food Bank

APPROVAL OF MINUTES

- A. Discussion and Approval of the February 21st Meeting Minutes

DISCUSSION ITEMS

- A. Public Comment on the 2024 Consolidated Action Plan Evaluation Report.

The City of Auburn is seeking public input on the 2024 draft Consolidated Action Performance Evaluation Report prior to its submission to the U.S. Department of Housing and Urban Development.

The CAPER is an overall review of housing and community development activities undertaken in 2024 by the City of Auburn. It is part of the Consolidated Planning process, which is a prerequisite to receiving federal HUD funds. The CAPER delineates the amount of Federal and City funding that is distributed through the program, where that money is spent, and it assesses how that spending addresses the housing and community development goals that the City has set forth in its Consolidated Plan.

UNFINISHED BUSINESS

- A. Human Services Funding Discussion
- B. Update on HUD
- C. Schedule for outreach / volunteering at the resource center

NEW BUSINESS

SCHEDULE FOR UPCOMING MEETINGS

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).



heal
restore
transform

January 31, 2025

City of Auburn
Attn: Jody Davison
25 W. Main Street
Auburn, WA 98001

Dear Jody,

Thank you for your generous funding of \$217,416 for the 2023-2024 calendar years.

Your compassion and support mean everything to families struggling with homelessness right now, and the impact of your grant directly rescues them in their most desperate circumstances! Because of you, homeless families are receiving the assistance and training they need to get, and stay, safe and stable. You are getting them out of their cars and off the streets, and giving them hope for their future.

You are making it possible for moms and kids in Auburn to receive life-changing care exactly when it is needed, by providing safe shelter and support through Vine Maple Place.

I am so grateful for your continued partnership to end the generational cycle of homelessness, and for the compassionate city of Auburn!

With deepest gratitude,

A handwritten signature in blue ink, reading "Michelle K. Frets".

Michelle K. Frets
Executive Director

cc: Mayor Nancy Backus
Kent Hay

FUSION

HOUSING FAMILIES IN NEED



David Harrison

Executive Director





The FUSION mission is to provide housing and support services to families experiencing homelessness in our community so they will have a safe, secure environment as they work toward self-sufficiency.



FUSION Programs



**31 private, secure rooms.
Goal: 60-day stay**



**Transitional Housing – 26 homes in
Federal Way & NE Tacoma.
Goal: 6-12 month stay**

FUSION Décor Boutique - 10 Years!



1108 S. 322nd Place, Federal Way
Open Tues – Sat 10am to 6pm

TABLE

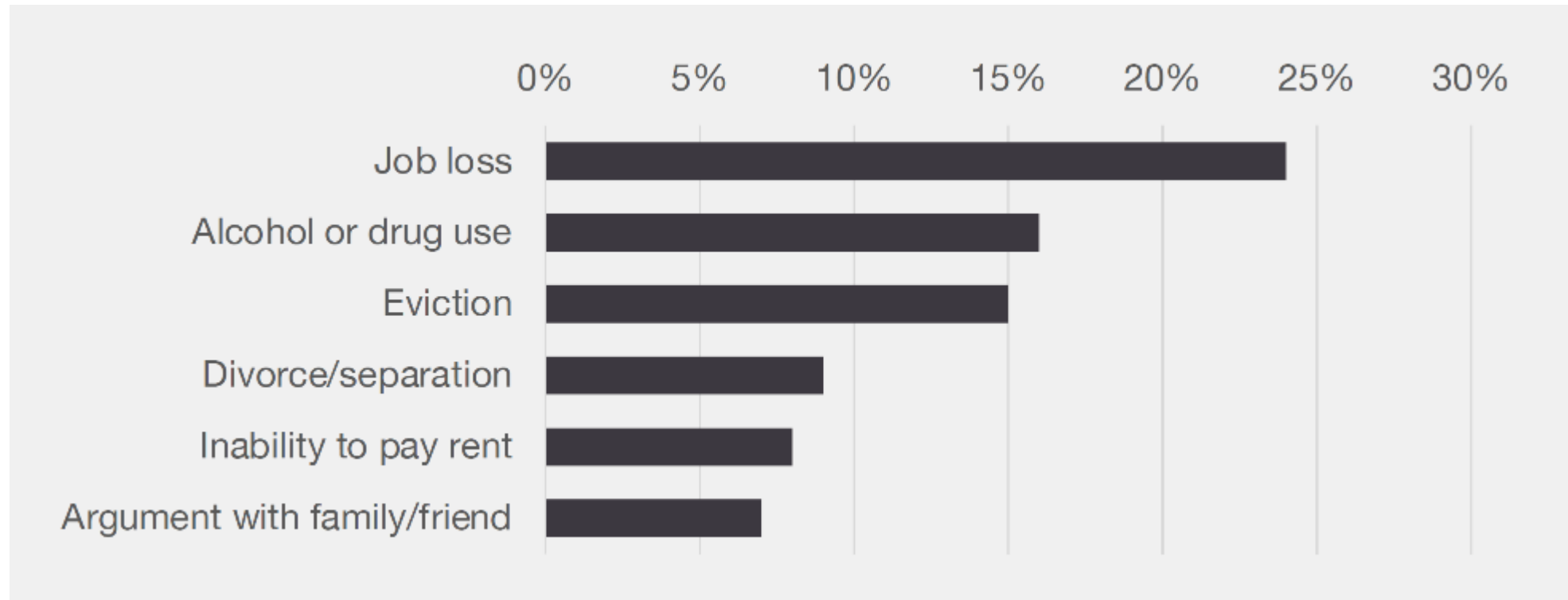
Food Education and Service Training



Statistics On Homelessness



Statistics On Homelessness



Statistics On Homelessness

Are these conventional explanations of homelessness **root causes** or **precipitating events**?



Types of Poverty and Homelessness

**Generational
Working Class
Immigrant
Elderly
Situational**



Median contract rent versus PIT count (per capita)

Dashed lines indicate a linear regression of per capita PIT counts onto median contract rent between 2007 and 2019 for a sample of U.S. regions.



Rental vacancy rate versus PIT count (per capita)

Dashed lines indicate a linear regression of per capita PIT counts onto the natural log of rental vacancy rate between 2007 and 2019 for a sample of U.S. regions.



Bands indicate 95% confidence intervals for the slope of the regression line.



Statistics On Homelessness

A tight housing market where demand outpaces supply, will expose the vulnerabilities of low-income households.



Focus on Outcomes

Family Center Dashboard

New Families Enrolled (Month)	5
Total Families Enrolled (Month)	32

YTD Families Enrolled	39
-----------------------	----

New Individuals Enrolled (Month)	23
Total Individuals Enrolled (Month)	115

Total Individuals Enrolled (Month)	146
------------------------------------	-----

Monthly Average Length of stay	86.65
--------------------------------	-------

YTD Length of Stay Days	81.37
-------------------------	-------

Length of Stay # of Families			
Day 1-29	8	Day 30-59	6
Day 60-89	7	Day 90+	15

Utilization Rate			
Actual Monthly Utilization Rate (Bednights)	2788	YTD Utilization Rate (Bednights)	5615
Expected Monthly Util. Rate (Bednights)	2523		

Exiting the Pete			
# of EXITS by House Hold	5	Permanent Housing	3 10
# of EXITS by Individual	14	Transitional/ Temp. Housing	0 0
		Shelter/Street/Unknown	2 4

Case Management			
Service Units (Sabrina)	63	Number of Interactions	75
Service Units (Other)		% of Families Meeting Weekly	72%

Stay Time			
Green	13	Yellow	5
Orange	3	Red	13

Focus on Outcomes

Serve over 250 families a year

Screen carefully for families who are “program ready”

Clients are required to accept a reasonable amount of assistance

Identify the barriers to self-sufficiency

Clients must create and follow a family stability plan, and are held accountable

Support Programs

Finally Home Fund

Client Assistance Fund

Loan A Car Program

Addiction Support Partners

Resume and Interview Skills

Mental Health Counseling

Legal Assistance

Wide Array of Family Activities

Remember Three Words



Remember Three Words

- **Brief**
- **Rare**
- **Non-Recurring**



**Our #1 goal is to not
return a family to
homelessness.**



Transitional Housing

- **36 families in 2024**
- **92% housing last three years.**



Family Center

- **150+ families in 2024**
- **41,500 bed nights**
- **\$88 family/night**



Family Center

- **Average length of stay 62 days**
- **80% exit to stable housing**



Severe Weather Response



**Fusion is the
severe weather
response for the
city of Federal Way.**



Volunteers are crucial to our success



**In 2024 they gave more than
29,000 hours to our cause.**



For 2023

- **Reopened Poverty Bay Café and Bakery**
- **Added Liberty Lake #2**
- **Added Village at Redondo**



For 2024

- **TABLE**
- **Gala August 7th – A Whimsical Wonderland**
- **Carpenter House**
- **Horizon Duplex**
- **Village #2**

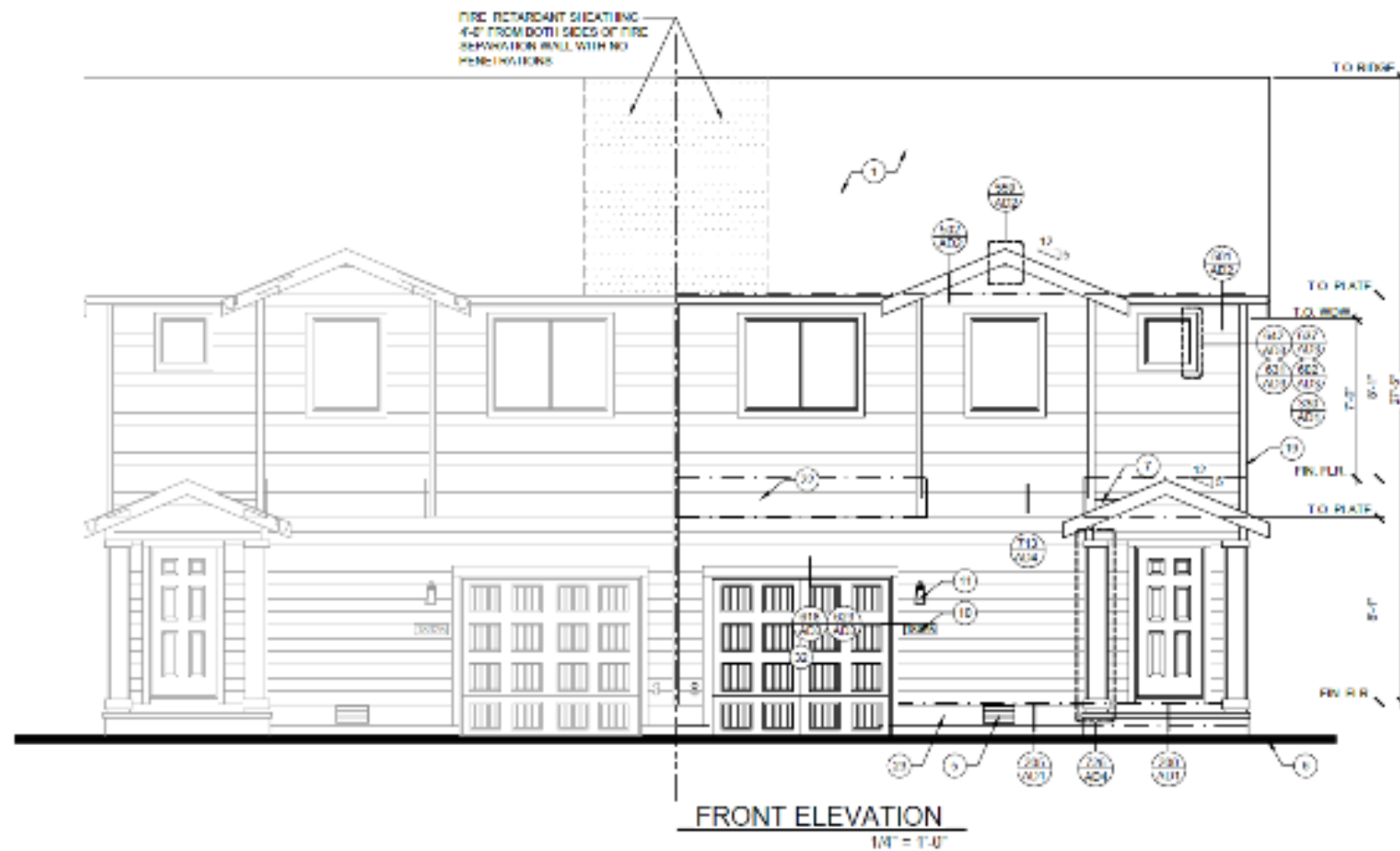


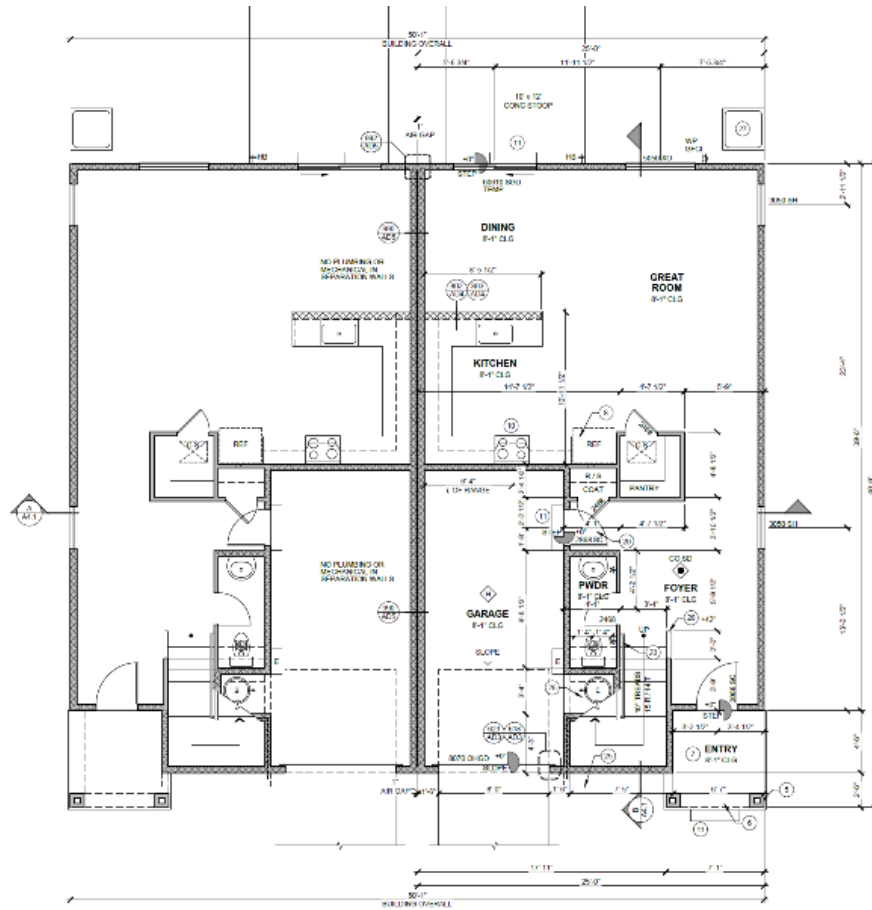




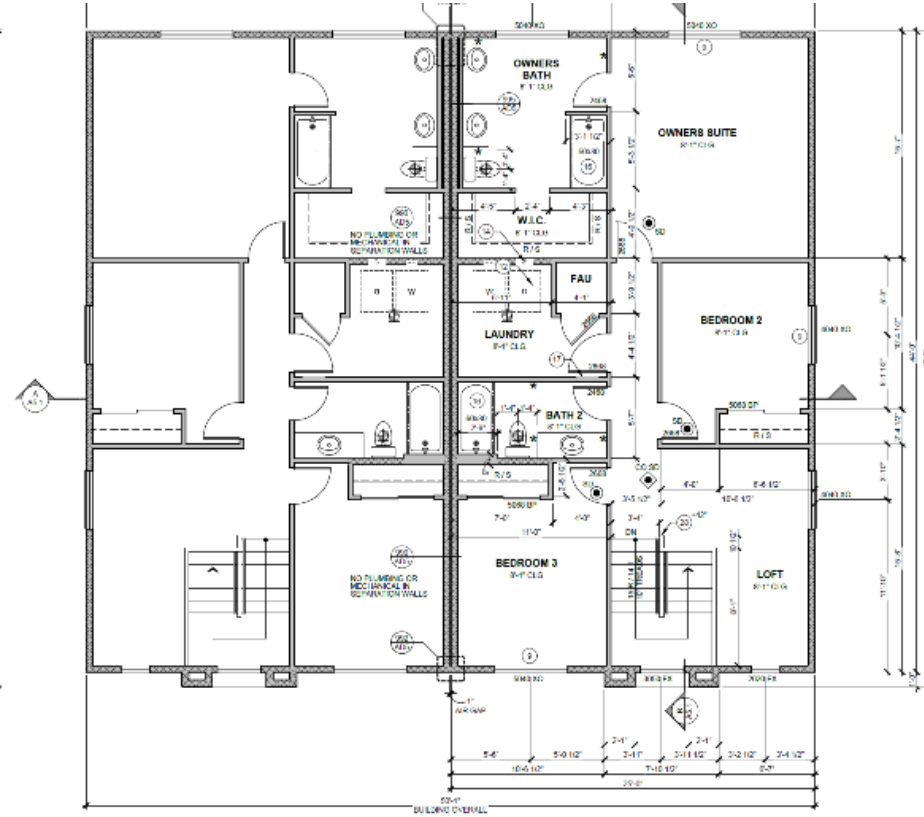








FIRST FLOOR PLAN
1/4" = 1'-0"



SECOND FLOOR PLAN
1/4" = 1'-0"



“There comes a point where we need to stop just pulling people out of the river.

We need to go upstream and find out why they’re falling in.”

— Desmond Tutu



For 2024

To Develop Two Key Programs-

- **Diversion and Assistance**
- **Peer Navigation**



Why We Do This...



“For the first time in my life, when I was asked is there someone we can call to help you, I was able to say yes.”



www.fusionhousing.org



WHY

We believe

Children require a safe
and stable home to
thrive.



HOW

We believe

In building partnerships
that create access to
services and improve
outcomes for
disadvantaged families.



WHO

We believe

Every family and every
child deserves a chance
to rise to their potential
and lift up their future.



How To Support Our Mission

Volunteer

Donate

Shop

Get Involved – Spread The Word



www.fusionhousing.org

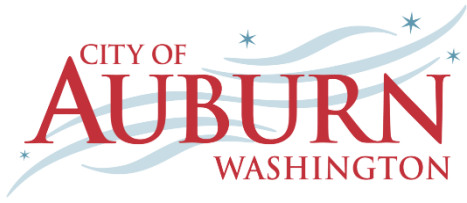




Questions?

FUSION  **N**
HOUSING FAMILIES IN NEED
www.fusionhousing.org





AGENDA BILL APPROVAL FORM

Agenda Subject:

Discussion and Approval of the February 21st Meeting Minutes

Meeting Date:

March 24, 2025

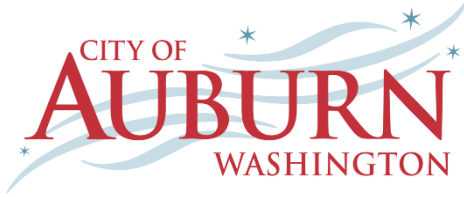
Department:

Human Services

Attachments:

2025.02.21 - DRAFT Minutes

Budget Impact:**Administrative Recommendation:****Background for Motion:****Background Summary:****Councilmember:****Staff:**



**Human Services Committee
Special Meeting
February 21, 2025 - 11:00 AM
1 East Main Street
Annex Conference Rm 1
2nd Floor**

MINUTES

CALL TO ORDER

Chair, Erica Tomas called the meeting to order at 11:00 a.m. in the Auburn City Annex, Conference Room 1, located at East Main Street, Auburn, WA

ROLL CALL

Committee members present: Chair, Erica Tomas; Committee Members, Carmen Goers, Sue Miller, David Wright, Heather Weiss and Amber Lott.
Suzanne Pak was excused.

The following staff members present included: Human Services Director, Kent Hay; Staff members, Jody Davison, Drew Connely and Christina Alexander.

AUDIENCE PARTICIPATION

- A. No Public Comments Recieved

No one came forward to speak.

WELCOME AND INTRODUCTION

- A. Opening remarks by Kent Hay
Overview of the retreat's purpose and goals

REGULAR BUSINESS

- A. Approval of the January 2025 Meeting Minutes

Committee Member Carmen Goers moved and Committee Member Heather Weiss seconded to Approve the Minutes from the February 21st, 2025 Special Meeting of the Human Services Committee.

- B. Discussion and Voting on 2025 Committee Chair

Committee Member Susan Miller moved and Committee Member Heather Weiss seconded to approve the nomination of Carmen Goers as the 2025 Committee Chair.
Motion Carried.

Committee Member Sue Miller moved and Committee Member Heather Weiss seconded to approve the nomination of David Wright as the 2025 Vice Committee

Chair.
Motion Carried.

TEAM ICEBREAKER

Team Icebreaker was conducted by Carmen Goers

KEYNOTE ADDRESS BY MAYOR BACKUS

- A. Vision for Human Services 2025 and Beyond
Q&A Session

CITY CLERK PRESENTATION

- A. Topic: Committee Rules and Procedures
Overview of committee structures and roles
Updates on meeting procedures and compliance requirements
Open Discussion

HOUSING CONNECTOR PRESENTATION

- A. Partnership Updates & Opportunities
Housing Access Innovations
Collaborative Strategies for 2025
Q&A

LIVED EXPERIENCE PRESENTATION

- A. Personal stories from community members with lived experience in housing or human services
Insights on challenges and opportunities from their perspective
Open forum for questions and reflections

CLOSING AND NEXT STEPS

- A. Summary of Key Takeaways
Action Items and Upcoming Meetings: The Next Regularly Scheduled Meeting is **March 24th, 2025, at 4:00 pm**
Final Remarks by Kent Hay

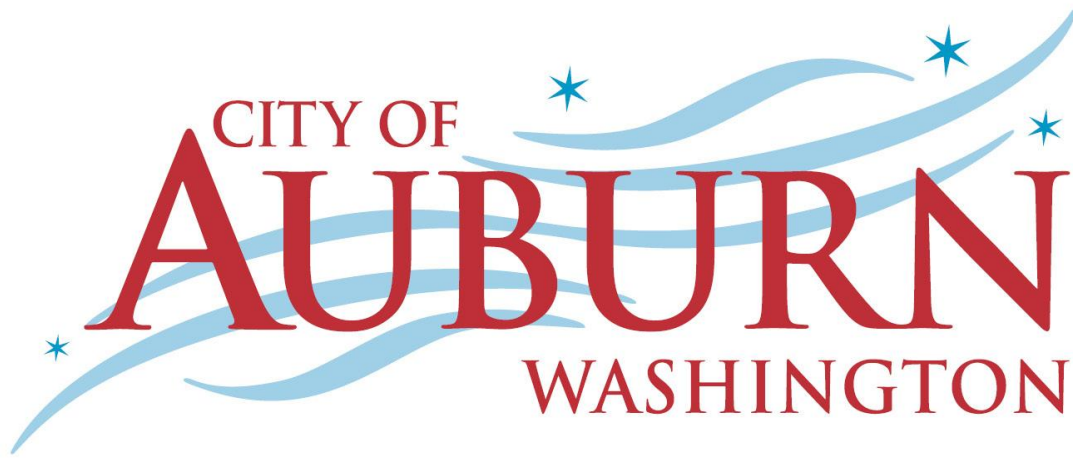
ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:30 pm.

APPROVED this _____ day of _____, 2025.

CARMEN GOERS, CHAIR

KENT HAY, HUMAN SERVICES DIRECTOR



City of Auburn
2024 Consolidated Annual Performance
and
Evaluation Report

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This report discusses program outcomes for the City of Auburn 2024 program year utilizing Community Development Block Grant (CDBG) Entitlement funds. The city has continued to pursue the objectives laid out in the Consolidated Plan by supporting efforts to prevent homelessness, expand affordable housing opportunities, and to provide enhanced economic development initiatives. The data provided below discusses public services, supporting decent homelessness prevention and microenterprise business assistance.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source and Amount	Indicator	Unit of Measure	Expected in Strategic Plan	Actual in Strategic Plan	Percent Complete	Expected in Program Year	Actual in Program Year	Percent Complete
Goal #1 Affordable Housing	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG General Fund	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	5	0	0.00%	0	109	

Goal #1 Affordable Housing	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG General Funding	Homeowner Housing Rehabilitated Home Repair	Household Housing Unit	325 (houses)	319 (houses)	98.15%	65 (houses)	66 (houses)	101.54% (houses)
Goal #2 Addressing Homelessness	Homeless	CDBG	Homelessness Prevention	Persons Assisted	0	91	0	0	109	0
Goal #3 Community and Economic Development ADA Sidewalk(s)	Non-Homeless Special Needs Non-Housing Community Development	CDBG & General Funding	Public Facility or Infrastructure Activities other than Low/ Mod. Income Housing Benefit	Persons Assisted	1,000 (persons)	2,500 (persons)	250%	500 (persons)	500 (persons)	100%
Goal #3 Community & Economic Development	Non-Homeless Special Needs Non-Housing Community Development	CDBG	Public Service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200 (persons)	0	0.00%	0	0	0
Goal #3 Community and Economic Development	Non-Homeless Special Needs Non-Housing community Development	CDBG	Businesses Assisted	Businesses Assisted	0	20	0	20	20	100%
Planning and Administration		CDBG	Other	Other	0	0	N/A	N/A	N/A	N/A

Table 1 - Accomplishments – Program Year & Strategic Plan to Date ¹

¹ See attachment 1 for detailed information on additional City funded accomplishments

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Consistent with the priorities and specific objectives outlined in the 2024 Annual Action Plan, the City allocated the largest share of its 2024 HUD funds to its homeowner housing rehabilitation program. As the city's largest ongoing homeless prevention program, the activity is consistent with the focus of the CDBG housing and homeless prevention programs. The program typically provides support to over 60 low-income homeowners each year. The majority of program applicants are seniors, individuals with disabilities, or Veterans. For many residents, these repairs allow them to affordably stay in their homes, live in safe and dignified living conditions, and age in the community where they have established support systems.

The City will continue to work towards our Fair Housing Goals identified in the upcoming Analysis of Impediments contained in the 2025-2029 Consolidated Plan. With the additional resources made available during the 2024 program year, the City far exceeded multiple Strategic Plan targets. This trend is expected to continue in 2025.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a) with both CDBG Funds and City Resources

Demographics							
	GOAL 1 Affordable Housing (CDBG)	GOAL 1 Affordable Housing (General Funds)	GOAL 2 Addressing Homelessness (CDBG)	GOAL 2 Addressing Homelessness (General Funds)	GOAL 3 Community & Economic Development (CDBG)	GOAL 3 Community & Economic Development (General Funds)	Total
American Indian/Native	0	13	3	55	0	0	71
Asian	3	58	3	238	1	0	300
Black or African American	0	63	37	607	7	0	714
Native Hawaiian/Pacific Islander	0	12	28	226	0	0	266
White	0	164	59	611	0	0	834
Mixed Race	0	751	17	363	0	0	1,131
Unknown	0	180	43	3293	500	0	4,016
Latino	0	15	3	7	0	0	25
Total	0	1,256	193	5,400	508	0	7,357

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

This chart provides a partial racial and ethnic breakdown, based on HUD categories, of individuals served during the 2024 program year with CDBG funds and City resources. Services provided to Auburn residents include minor housing rehabilitation, emergency subsistence payments, behavioral health services, fair housing services, emergency shelter, food and access and coordination with additional resources.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$619,474	\$316,016 ²
General Fund	public - local	\$3,788,760	\$3,788,760
Other	public – federal ³	\$373,907	\$373,907
Total		4,782,141	4,162,667

Table 3 - Resources Made Available

Narrative

While the City of Auburn did not undertake any Target Area improvements during the 2024 program year, there was one LMI area benefit activity that was completed in 2024. The 5th Street NW/NE sidewalk project improved pedestrian accessibility and safety by installing new and/or improved pedestrian curb ramps at the following locations: 1) SW corners at the intersection of A St NE; and 2) SW side of 5th Street to N. Division Street. This project benefitted approximately 500 low to moderate income Auburn residents in the vicinity of the project location.

The City purchased a strip mall on Auburn Way north that it had been renting and using for a day and night shelter, resource center and community court. The 6M purchase will allow the City to better provide direct connection for vulnerable populations with a range of services that support addressing causes of homelessness and housing instability.

The City used ARPA and Opioid settlement dollars to fund two Clean and Sober Housing programs during 2024. The program provided up to 12 months of stable housing for program participants who meet established goals and improvements during participation.

While CDBG funds critical programs within the City it is important to note that the City makes a substantial political and taxpayer investment in fulfilling affordable housing and homelessness objectives within the community. The City invested 3.7M in Affordable Housing, Reducing Homelessness and Economic Development. Of the 3.7M, 1.2M of the funds were spent on affordable housing, 2.4M was dedicated to homelessness preventions and approximately \$115K was spent on job training and education programs. **97.60%** of the 3.7M funded city owned and operated programs while **2.4%** of these funds were directed to partner service providers who deliver valuable housing and homeless services within the community.

² Unspent balance rolled over to 2025

³ ARPA and Opioid Funds

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Proposals to use CDBG funds with other leveraged funds can improve the feasibility of programs and projects since available funds are often insufficient to fully support most Community Development or Economic Development projects and programs. CDBG is generally used in conjunction with other grant funds to our local providers. Providers are encouraged to obtain private support in addition to CDBG funds in proposed activities.

During the 2024 program year, the City awarded public service dollars as detailed in the 2024 Annual Action Plan. Investing in emergency housing that specifically supports affordable housing goal by creating stronger housing stability and efforts to promote fair housing.

To support these goals in 2024 the City invested 3.7M local general fund tax dollars in basic needs and housing stability, homelessness intervention providers, housing stability provider, and in job training & education programs and the City's home repair program. The City also invested in its own day/night shelter that is managed by the Auburn Food Bank.

In addition to the investments above the city purchased a strip mall for 6M on Auburn Way N that houses the foodbank, shelter(s) and the night/day center and the city resource center, with the intent to make additional financial investments to modify the structure to better serve the vulnerable populations of Auburn through access to resource providers and community court.

The City of Auburn does not have matching requirements for 2024 projects and activities.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	221
Number of non-homeless households to be provided affordable housing units	0	Unable to determine
Number of special-needs households to be provided affordable housing units	0	0
Total	0	221

Table 4 – Number of Households (supported by City funds and efforts)

As mentioned earlier, the City of Auburn funds a street outreach team that makes direct contact with individuals who are either homeless or at risk of becoming homeless. The team works with the residents to identify barriers to self-sufficiency and affordable house as well as basic services. In 2024 the outreach team successfully assisted 221 individuals through the process of obtaining permanent housing.

	One-Year Goal	Actual
Number of households supported through rental assistance (Solid Ground)	60	91
Number of households supported through the production of new units (General Funding)	0	406
Number of households supported through the rehab of existing units (Repair program - CDBG)	65	66
Number of households supported through the acquisition of existing units	0	0
Total	125	563

Table 5 – Number of Households Supported (using CDBG funds)

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's Annual Action Plan did not have any goals of providing direct housing, rental assistance, production of new units or acquisition of existing units in 2024. The City provided 66 households with minor housing repair services. The program is the City's largest homeless prevention program which helps low-income residents maintain their housing rather than be forced into homelessness due to high costs associated with home repair. Many program applicants are seniors, individuals with disabilities, or Veterans living on a fixed income. In addition to helping residents remain housed in safer and more accessible housing, the program also helps applicants connect to other supportive programs in the area.

The City contracted with Solid Ground who provided 91 families with emergency rental assistance.

The City also contributed to the South King Housing and Homelessness Partners (SKHHP) for the purposes of acquiring affordable housing units. SKHHP is an organization comprised of 11 South King County cities and King County whose mission is to acquire and/or preserve affordable housing units in the region.

Discuss how these outcomes will impact future annual action plans.

The Housing Repair program has been fully operational since the end of the second quarter, 2021. Future service targets are not expected to change. The city plans to fund the home repair program with local Community Development funds and target CDBG funds to other programs in the City. This planned change will allow the city to continue to meet the increased demand for home repair requests and continue to project the vulnerable housed individuals while redirecting CDBG funds to new or more vulnerable programs that are needed to support homelessness services and affordable housing.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served Through The Home Repair Program	CDBG Actual	HOME Actual
Extremely Low-income	31	0
Low-income	35	0
Moderate-income	0	0
Total	66	0

Table 6 – Number of Households Served

Narrative Information

Consistent with the priorities and specific objectives outlined in the 2024 Annual Action Plan, the City allocated a significant portion of its CDBG funds to its homeowner housing rehabilitation program. As the city's largest homeless prevention program, the activity is consistent with the focus of the CDBG housing and homeless prevention programs. In 2024 the funding years, the program provided support to 66 low- and extremely low-income households.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Auburn does not receive ESG funds. The City is implementing several strategies on the local and regional level to address the issue of homelessness and funds several homeless prevention and intervention programs with its general funds.

In addition, the City of Auburn co-facilitates a monthly group with the Seattle-King County Coalition on Homelessness called the South King County Forum on Homelessness. This group brings together providers that serve individuals experiencing homeless to support networking and coordination, skill building, and regular information sharing. In addition to formal consultation with providers during AAP planning times, these meetings allow for informal consultation on a monthly basis on a variety of topics. One of the areas the city has focused on, with the support of the King County Library System staff, is internet access and addressing the digital divide for individuals in our community experiencing homelessness. While we have not used our CDBG funds to support broadband access directly, City staff actively engage in information, referral, and planning work to help address the digital divide.

In 2024, the King County Regional Homelessness Authority (KCRHA) conducted the region's Point In Time county using a methodology called Respondent Driven Sampling. This methodology incorporated a robust qualitative interview process. We continue to partner with KCRHA in their strategic planning efforts for the region and locally.

Additionally, the City is an active participant in SKHHP which is comprised of 11 cities and King County that are charged with making investments in regional solutions to homelessness and affordable housing. Auburn provides financial, political and staff support to SKHHP. Using local tax dollars, Auburn contributes to SKHHP's operational budget and capital budget, Auburn's Mayor is the Chair of the Executive Board that leads SKHHP, and Auburn staff provide technical and administrative support to SKHHP functions. While formed relative recently, SKHHP is already making regional investments to acquire and preserve existing affordable housing units. SKHHP views affordable housing supply as a key solution to solving homelessness and reducing the likelihood of currently housed individuals from becoming homeless.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Auburn does not receive ESG funds for an emergency shelter.

To address the emergency shelter and transitional housing needs of individuals experiencing homelessness, the City uses its general funds to support several transitional housing and emergency housing programs throughout the South King County region, including within the City of Auburn. Using general fund dollars, the City supports, a family shelter, diversion program (community court), two shelters in neighboring jurisdictions that serve Auburn residents, a Day Center and Overnight Shelter located within Auburn City limits for individuals experiencing homelessness and drop-in services for homeless youth as well a food

bank. Additionally, the City owns two single family homes that it provides to local nonprofits to make available as transitional housing for formerly homeless families. Per our regional Coordinated Entry process, the city directs families to the coordinated family shelter entry system in King County. The City has also been instrumental in partnering with King County to buy and activate Don's Place which is a hotel that has been converted to permanent supportive housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Auburn's homeless prevention programs include its housing repair program and its public service programs which are funded through CDBG. One of the public service programs prioritized in 2024 for CDBG-EN funds was Solid Ground's Housing Stability Program, which supports this goal directly.

The housing repair program is the City's largest continuing homeless prevention program which provides minor home repairs to low-income residents in Auburn. The program makes it possible for low-income residents to stay in their homes and avoid financial crisis from paying for costly home repairs that they normally would not be able to afford.

In addition to programs supported by CDBG funds, the City of Auburn also supports homeless prevention programs using general fund dollars. These include robust employment training and pre-apprenticeship programs, eviction prevention programs that provide financial support and other household assistance, domestic violence advocacy and supports, legal assistance programs, and those supporting increased food security and access.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Auburn does not receive ESG funds for programs to help homeless persons. The City of Auburn does invest a significant amount of its general funds to help individuals experiencing homelessness including adults, families, veterans and unaccompanied youth. Funded programs include, transitional housing, emergency shelters, family support programs, drop in centers, and behavioral health services.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Auburn does not currently own or operate any public housing. In Auburn, public housing is administered directly through the King County Housing Authority (KCHA). There are more than 20 multifamily properties in Auburn that are owned and operated by KCHA. As previously stated, King County owns and operates a permanent supportive housing facility in Auburn.

The City does advocate and support public housing in Auburn as well as helping residents understand the application process to gain access to it.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Since the City does not administer public housing funds, or have any oversight over public housing tenants, it has no actions directed specifically to public housing residents.

The City does support its residents to become more involved and participate in homeownership. The City gathers information on agencies that provide first time homeowner workshops and communicates information on programs providing such support to residents seeking a pathway to homeownership, including those living in public housing.

Actions taken to provide assistance to troubled PHAs

Since the City does not administer public housing funds it does not evaluate the status or condition of public housing authorities.

The City's code enforcement officers have a good relationship with our public housing facilities and try to connect the residents and management with resources in supportive services as well as services the City provides.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In 2019, Washington State made grant funding available to cities who are working on assessing their affordable housing inventory and developing strategies to meet those needs. The City of Auburn applied and was successful in receiving a \$100,000 planning grant. The City is part of a unique collaboration with the cities of Burien, Federal Way, Kent, Renton, and Tukwila who all pooled a portion of these grant funds in order to jointly fund a Sub-Regional Housing Needs Assessment. In 2020, that subregional assessment was completed, and in 2021, the City worked with partners to finalize a Housing Action Plan for Auburn that informs these needs in the immediate future and for the next Housing Element update of the Comprehensive Plan. In 2024, the City continued its planning efforts in this area, working with internal staff, external partners, and consultants, to inform the development of the City's Comprehensive Plan. City Planning staff participate regularly in a South King County Housing group to share data, best practices and build stronger regional data infrastructure.

In 2017-2018, the City of Auburn developed a Climate Action Plan, intended to provide a roadmap for the City to reduce its environmental impacts while strengthening its local economy and increasing community resilience. The Plan identified both operational and community-level strategies for the City to take, many of which the City has made significant progress on. In anticipation of incorporating robust climate change planning into its Comprehensive Plan, the City has hired a consultant to tailor insights and recommendations to the City of Auburn, including the development of a Climate Change Policy Framework which was adopted in Q4 of 2024.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City continues to provide funds to address housing, infrastructure, homeless prevention, economic development and public facility needs. In Auburn and the surrounding South King County area, these continue to be underserved needs so the City will explore ways to leverage additional resources towards addressing these.

The City continues to support partnerships with and amongst our providers, faith community and schools. City staff attend regular provider networking meetings and are responsible for facilitating the South King County Forum on Homelessness.

As mentioned in the previous section, the City's work on developing a Climate Action Plan helped to identify both hazards and mitigation opportunities related to climate change. Our Plan highlighted the tangible effects on public health and quality of life that climate change will have on Auburn's residents and visitors, including heat stress, air quality, flooding risk, and others. The City has undertaken and continues to advance multiple strategic planning efforts designed to respond to the effects of climate change and increase resiliency in our community. In our Housing Repair program, we have begun to explore how CDBG funds could support these efforts by increasing our availability of air filtration systems to respond to smoke events and expanding our prioritization of repairing/replacing heating systems to cooling systems as well. According to data from the National Weather Service, our region experienced an average of 3.4 days annually with temperatures at or above 90 degrees. Between 2000 and 2010, however, we have seen a startling increase in recent years, with an average of 7.8 days annually between 2012 and 2023 with temperatures well above 90 degrees. Our program aims to be responsive to the dangers that excessive heat can cause, especially for vulnerable community members. We worked to revise our program procedures

during 2024 to ensure that we are better able to support increased resiliency for community members who are facing greater climate hazards.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Auburn includes language in its CDBG contracts that require agencies to comply with HUD Lead-Based Paint Regulations (24 CFR Part 35) issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Sections 4831, et seq.) requiring prohibition of the use of lead-based paint whenever CDBG funds are used. In addition, the City notifies residents of potential lead-based paint hazards when it awards a Housing Repair grant. A copy of the pamphlet – "Protect Your Family from Lead In Your Home" is provided to each Housing Repair client when the City conducts the initial inspection of their home.

The City takes additional measures when the age of the home indicates a possible presence of lead-based paint. Before housing repair work commences, the city contracts with a certified provider to undertake lead paint testing. When work is undertaken in homes with positively identified lead hazards, the city only contracts with RRP-certified contractors who will implement the necessary mitigation and safety strategies. Auburn's Housing Repair Program staff are also RRP-certified.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

In 2024, the City of Auburn awarded \$680,000 to human service agencies through its competitive grant funding process.

These human services funds were awarded to program across the spectrum of services that support poverty reduction strategies for low-income Auburn residents. Programs include transitional housing, employment training, legal aid and emergency financial support. Most of these programs partner with other valuable programs in Auburn that address the needs of poverty level families. These programs help meet community needs with behavioral health services, domestic violence services and early childhood services, among others.

With the 6M purchase of the Auburn Resource Center, the City will be better able to create a service hub for residents look to access services in Auburn. The Resource center currently operates one day per week and provides assistance to approximately 45 people per week (2,340/year).

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Auburn continues to participate actively in our region's Continuum of Care and has remained involved in the ongoing regional efforts to develop stronger institutional structure county-wide to prevent and address homelessness through the King County Regional Homelessness Authority. The City also participates in the Affordable Housing Committee of the Growth Management Planning Council, which serves as a regional advisory body. The Committee functions as a point in coordinating and owning accountability for affordable housing efforts across King County.

In 2024, the City continued working in partnership with the municipalities of Burien, Covington, Des Moines, Federal Way, Kent, Maple Valley, Normandy Park, Renton, Tukwila, and King County under the South King Housing and Homelessness Partners (SKHHP). SKHHP jurisdictions are working together and sharing resources in order to effectively address affordable housing and homelessness. This collaborative model is based on similar approaches used in Snohomish County, East King County, and other areas of the country. The purpose of the coalition is to increase the available options for South King County residents

to access affordable housing and to preserve the existing affordable housing stock.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Auburn has heavily contributed to and intends to continue cultivating relationships between public and private housing and social service agencies. In addition, the City will continue to participate in collaborations with the South King County Forum on Homelessness, the Seattle-King County Coalition on Homelessness, Seattle-King County Housing Development Consortium and the South King Housing and Homelessness Partners.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Auburn continues to take actions to overcome identified impediments to fair housing based on King County's Analysis of Impediments to Fair Housing. The City included funding in the 2024 Annual Action Plan to support Fair Housing Public Service activities. In mid-2022, the City was able to award funds to a nonprofit agency to carry out these services for Auburn residents. This funding specifically supported Fair Housing Goals 1 and 2; Invest in programs that provide education and enforcement of fair housing laws; and Engage underrepresented communities in ongoing efforts to understand barriers and increase access to opportunity. The City will continue to work towards our 10 Fair Housing Goals identified in the AI. This includes working with regional partners to take local action and utilize local and regional data as guidance to support local policies and make recommendations to our city councils.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.

Monitoring activities include onsite and desk monitoring through review of analysis and progress reports and invoice back up details, technical assistance calls and emails. In 2024, the City performed robust remote monitoring and scheduled regular conversations with grantees to support greater ongoing communication and relationship building.

Subrecipients of City of Auburn CDBG funds are generally monitored annually. Notification and required materials for the monitoring are sent two weeks in advance of the monitoring date. A detailed monitoring tool is used to assess the program's progress, timeliness and adherence to HUD guidelines. After each annual monitoring a formal letter is sent to the subrecipient detailing the findings or concerns of their monitoring. Each subrecipient is given 30 days to respond to the letter.

The City monitors agency compliance with its CDBG contract by requiring the agency to submit quarterly reports that include data on the number of service units provided along with demographic information about their clients. Quarterly reports are cross referenced to the requirements in their contract to ensure the subrecipient is on track to complete contract goals.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City's Citizen Participation Plan, available on the City's website as well as in paper copy upon request, lays out the timelines and opportunities for public comment on all aspects of CDBG planning and reporting.

The City provides adequate notice at the opening of the 15-day comment period on the CAPER. The notice is provided by wide distribution utilizing the city's vehicles of communication, including posting in the City's paper(s) of record, the Seattle Times and the Auburn Reporter. The draft CAPER is also made available on the City's website and SpeakUpAuburn for electronic access and review. This CAPER was made available for public comment beginning February 21, 2025. A public hearing was held on March 24th 2024 to seek public feedback on the City's reported performance.

The City accepts public comments in any form convenient to the public, including written responses, facsimile and email. The City considers all comments and views received in writing or orally at in preparing the CAPER. In 2024, the City continued to use our online outreach tool to support greater online engagement with community members. The website, www.speakupauburn.org, provides an accessible format where community members can submit questions and comments directly. The City created a page devoted to CDBG, which provides an overview of the funding, timeline, and city priorities. It also details the ways in which the City creates opportunities for public participation.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City has not experienced any significant changes in its program objectives. The City continues to improve processes and procedures to bring the program into alignment with its current objectives. The City will maintain focus on preserving affordable housing, addressing and preventing homelessness, and public services.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable

CR – 58 Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	3				
Total Labor Hours	3,600				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 7 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0				
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0				
Direct, on-the job training (including apprenticeships).	0				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0				
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0				
Outreach efforts to identify and secure bids from Section 3 business concerns.	0				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0				
Provided or connected residents with assistance in seeking employment including drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0				
Held one or more job fairs	0				
Provided or connected residents with supportive services that can provide direct services or referrals.	2				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0				
Assisted residents with finding childcare.	0				
Assisted residents to apply for or attend community college or a four year educational institution.	0				
Assisted residents to apply for or attend vocational/technical training.	0				
Assisted residents to obtain financial literacy training and/or coaching.	0				
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0				
Provided or connected residents with training on computer use or online technologies.	0				
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0				
Other	0				

Table 8 – Qualitative Efforts - Number of Activities by Program

Narrative

Using CDBG funds the City supported an organization that provided direct financial services to those who were either homeless or at risk of becoming homeless. Both organizations provided supportive services that also provided direct service referrals.

Attachment 1

Additional Accomplishments by the City in reference to CR-05

Goal	Category	Source and Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual in Strategic Plan	Percent Complete	Expected in Program Year	Actual in Program Year	Percent Complete
Goal #1 Affordable Housing Services Providers City offered tax deferment to support affordable housing SKIIP	Affordable Housing Public Housing Non-Homeless Special Needs	General Funding	Individuals Assisted	People				0	1,147	1,147%
Goal #2 Ending Homelessness City Outreach Team	Homelessness	General Funding	Public service activities other than Low /Moderate Income Hsng. Benefit	Persons Assisted				0 (people)	221 (people)	221%
Goal #2 Ending Homelessness Service Providers Shelter Foodbank	Homelessness	General Funding	Public service activities other than low/ Mod. Income Housing Benefit	Persons Assisted				0 (people)	5,746(people) Apx.	5,746%
Total(s)									Persons 7,114	

CAPER

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2024 CAPER/City of Auburn, WA