



**Human Services Committee  
Regular Meeting  
February 23, 2026 - 4:00 PM  
1 East Main Street  
Annex Conference Rm 1  
2nd Floor**

## **AGENDA**

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### **CALL TO ORDER**

### **PUBLIC PARTICIPATION**

- A. The Human Services Committee Meeting scheduled for Monday February 23rd, 2026 at 4:00 p.m. will be held in person and virtually.

Virtual Participation Link:

**Microsoft Teams** [Need help?](#)

**[Join the meeting now](#)**

Meeting ID: 248 953 040 008

Passcode: AA2Tw5

**Dial in by phone**

[+1 509-530-1507,,207853047#](#) United States, Spokane

[\(509\) 530-1507,,207853047#](#) United States (Toll-free)

In Person, the meeting will be held at 1 East Main Street, Annex Conference Room 1

### **ROLL CALL**

### **AGENDA MODIFICATIONS**

### **PUBLIC COMMENT**

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Jody Davison, Human Services Manager

25 W Main St

Auburn, WA 98001

Email written comments to: [jdavison@auburnwa.gov](mailto:jdavison@auburnwa.gov)

If an individual requires accommodation to allow for remote oral comment because of difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting Human Services Department in person, by phone 253-876-1965, or by email ([jdavison@auburnwa.gov](mailto:jdavison@auburnwa.gov)).

## **PUBLIC HEARING**

- A. A Public hearing to consider the proposed 2026 Annual Action Plan

## **ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS**

- A. 2027-2028 Funding Cycle Documents

## **APPROVAL OF MINUTES**

- A. Discussion and Approval of the January 26th, 2026 Meeting Minutes

## **SCHEDULE FOR UPCOMING MEETINGS**

- A. The next regularly scheduled meeting will be held on March 23rd, 2026 at 4:00 pm in the Annex Building located at 1 Main Street, Auburn, Wa.

## **ADJOURNMENT**

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).



**AGENDA BILL APPROVAL FORM**

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**Agenda Subject:**

A Public hearing to consider the proposed 2026 Annual Action Plan

**Meeting Date:**

February 23, 2026

**Department:**

Human Services

**Attachments:**

2026 AAP - City of Auburn  
DRAFT, 2026 Action Plan NPH -  
2026.02.11

**Budget Impact:**

**Administrative Recommendation:**

**Background for Motion:**

**Background Summary:**

**Councilmember:**

**Staff:**



**DRAFT**  
**Annual Action Plan**  
**2026**

## Table of Contents

AP-05 Executive Summary - 91.200(c), 91.220(b)-----	3
PR-05 Lead & Responsible Agencies - 91.200(b)-----	6
AP-10 Consultation - 91.100, 91.200(b), 91.215(l)-----	7
AP-12 Participation - 91.401, 91.105, 91.200(c)-----	14
AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)-----	17
AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)-----	20
AP-35 Projects - 91.420, 91.220(d)-----	23
AP-50 Geographic Distribution - 91.420, 91.220(f)-----	24
AP-75 Barriers to affordable housing -91.420, 91.220(j)-----	24
AP-85 Other Actions - 91.420, 91.220(k)-----	26
AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)-----	26

## *AP-05 Executive Summary - 91.200(c), 91.220(b)*

### ***Introduction***

Each year the City of Auburn executes specific actions to implement the goals and strategies of the Consolidated Plan. Actions that will be undertaken in 2025 are outlined in this Annual Action Plan.

The City of Auburn anticipates the receipt of approximately **\$584,178** in Community Development Block Grant (CDBG) funds. In addition to CDBG funds, the City is planning to allocate approximately **\$4M** of City's General Funds toward addressing homelessness, affordable housing and economic development activities.

The City's Human Services program oversees and is responsible for providing and managing financial resources to 24 non-profit agencies that serve the Auburn community, overseeing the City's Community Resource Center, working with the Auburn Food Bank, Ray of Hope Shelter and the City's street outreach team. Through these efforts the department develops and maintain collaborative relationships with community partners to strengthen the response to residents in need.

The City is committed to continuing to focus on achieving equitable outcomes for its community members and achieving a greater collaboration among service providers. Overall, the implementation of the Consolidated Plan is progressing as planned and the primary activities included are underway.

### **Summarize the objectives and outcomes identified in the Plan**

This Action Plan allocates an approximate total of approximately **\$584,178** dollars in anticipated 2026 funds, to support the Community Development Block Grant program. With the overall goal of reducing the number of people living in poverty within the City of Auburn, the following objectives and outcomes will be employed:

- a) **Affordable Housing:** The City of Auburn will engage in housing activities, collaborations, and partnerships to enhance opportunities for (1) the creation and preservation of affordable housing, or (2) programs that help low-income households to achieve home ownership, or (3) prevents currently housed individuals from entering homelessness, or (4) transitions individuals from being homeless into stable housing. The City will plan for, and support housing strategies and initiatives designed to increase access to housing and housing programs.
  
- b) **Addressing Homelessness:** The City of Auburn will support activities that work toward the following outcomes: 1} reduce the number of households becoming homeless; 2} reduce the length of time that households are homeless; 3} increase the rate of exits to permanent housing; and 4} reduce the number of households that re-enter the homeless system after exit to permanent housing.

- c) **Community and Economic Development:** In an effort to meet the need of Auburn’s economic and demographic growth the City intends to fund programs and activities that will enhance the economy, accessibility, safety, and physical appearance of neighborhoods. Activities that would be eligible for funding include housing through public services, public infrastructure and ADA improvements for public facilities, microenterprise assistance, and economic development activities. These investments help to ensure equitable opportunities for good health, happiness, safety, self-reliance and connection to community.
- d) **Planning and Administration:** Administer the Community Development Block Grant program to meet the community needs and HUD requirements.

To accomplish these outcomes and objectives, the City invests in programs that meet the community basic needs, increase self-sufficiency, provide economic opportunity and develop a safe community.

**Summary of Citizen Participation Process and consultation process**

Citizen participation plays a crucial role in development of the Annual Action Plan. The goals are to hear the community's feedback and recommendations on how CDBG funds should be invested and how services can coordinate to achieve the greatest impact.

As part of the Consolidated Plan development, the City of Auburn solicited input on community needs, priorities, and potential strategies. Public input was gathered utilizing a variety of public engagement strategies, including public meetings, written comments, online surveys, and information sharing on several webpages.

In addition to conducting consultations during the development of the plan, the City of Auburn collaborates and works closely with numerous coalitions, committees and government entities.

**Summary of comments or views not accepted and the reasons for not accepting them**

**Summary**

Nothing Additional

***Evaluation of past performance***

During the past year Auburn has accomplished significant achievement on its programs and impacted the lives of thousands of residents. In 2025 alone, projects funded by the City completed the following:

- Apx. 65 very low- and low-income Auburn homeowners will have received housing repair services. Roughly 70% of these homeowners were seniors.

- Apx. 60 low- to moderate-income Auburn residents received emergency subsistence supports for auburn residents at imminent risk of housing loss.
- Apx. 250 individuals were able to access stable housing through direct outreach by city employees.
- 20,731 individuals received emergency day center access
- 18,497 individuals received emergency night shelter

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**Agency/entity responsible for preparing/administering the Consolidated Plan**

**Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Auburn	Human Services Department
CDBG Administrator	Auburn	Human Services Department
HOME Administrator	King County	Department of Community and Human Services
ESG Administrator	King County	Department of Community and Human Services

Table 1 – Responsible Agencies

**Narrative**

The City of Auburn, as a member of the King County Consortium, administers its own CDBG funds and prepares its own Consolidated Plan and Annual Action Plans for the administration of those funds.

As a member of the King County Consortium, the City works closely with nonprofit organizations in the region that implement programs funded by the City of Auburn CDBG program. A detailed list of agencies responsible for administering funded programs by CDBG can be found in the Action Plan section of this document.

**Annual Action Plan Public Contact Information**

Human Services Manager
Jody Davison
25 West Main Street
Auburn, WA 98001
jdavison@auburnwa.gov

## ***AP-10 Consultation - 91.100, 91.200(b), 91.215(l)***

### **Introduction**

This section describes the community consultation process followed by the City of Auburn in developing the 2026 Annual Action Plan and the coordination with other local governments, the Continuum of Care, service agencies, and community stakeholders. The City of Auburn consulted with multiple public and private agencies as well as community members during the development of the 2026 Annual Action Plan.

In addition to conducting consultations during the development of the plan, the City of Auburn collaborates and works closely with numerous coalitions, committees, and government entities throughout the duration of the plan in efforts to enhance strategies and systems to meet established goals and objectives of the plan.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City of Auburn works closely with partnering King County jurisdictions, public housing authorities and health providers to develop systems to improve the quality of service and access for low-income residents as well as the community within the city and throughout the region.

The City of Auburn participates in a variety of regional efforts designed to collaborate and address housing and homelessness in King County. This includes participating in the King and Pierce County Opioid Abatement Councils, South King Housing and Homelessness Partners (SKHHP), the King County Affordable Housing Committee (AHC), the Human Service Joint Planners Forum, South King County Mobility Management, the Auburn Roundtable, and South King County Regional Homelessness Committee. Additionally, the City of Auburn elected officials (Mayor and City Council) hold board positions on SKHHP as well as the King County Regional Homelessness Authority and the Affordable Housing Committee. These regular commitments result in numerous monthly convenings of policy makers and technical experts who are continuously working together to solve problems, share examples of success and pool resources.

The City also regularly participates in meetings with staff from King County Department of Community and Human Services, Public Health King County, the Housing Development Consortium, Valley Cities, the Multi-Service Center, and the King County Housing Authority to review program progress and delivery of services funded through regional efforts. This regional collaboration work is supported by the South King Housing and Homelessness Partnership, which Auburn and other South King County Cities contribute to build additional capacity to address issues related to housing and homelessness in the South King County region.

The above-described ongoing commitments to regional participation ensures that the City of Auburn is aware of emerging issues, priorities, strategies, legislation, and funding opportunities as they evolve in real time. These commitments to participation occur within the period of time that the Plan is developed as well as the intervening years of implementation of the strategic plan.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

In 2019 the City of Auburn entered an interlocal agreement with 9 other South King County cities as well as King County itself called South King County Housing and Homelessness Partners (SKHHP). SKHHP's main purpose is to pool resources to address housing and homelessness issues in South King County. Each member pays into SKHHP which provides an operating budget that fund SKHHP staff and their program needs. Additionally, most members, including Auburn, have made a commitment to direct a portion of annual sales tax revenues to SKHHP to help build a capital fund that can be directed into acquisition and perseveration of affordable housing. The Mayor of Auburn serves as the Chair of the Executive Board, the City of Auburn serves as SKHHP administering agency (SKHHP staff are Auburn employees), and Auburn staff serve on SKHHP technical advisory group.

In 2025 the City of Auburn acquired acquiring a property and building for the purposes of providing a day shelter, overnight shelter, food bank, community court and human service hub. Operations of the Auburn Consolidated Resource Center is fully funded by the City of Auburn using 100% local funds, yet it provides services to individuals who need housing, shelter and other services that do not reside in Auburn.

In 2021, the newly created King County Regional Homelessness Authority (KCRHA) became our CoC lead agency and has worked to consolidate structures and contracts across King County and Seattle to create greater efficiency and maximize impact.

In 2023, this work continued, and Auburn remained a partner in the work of the KCRHA. Auburn's mayor currently sits on the Governance Board of the Regional Homelessness Authority, and staff participate in bi-weekly meetings with KCRHA to collaborate and inform the work they are overseeing, particularly regarding subregional planning.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The ESG program focuses on assisting people to quickly regain stability in permanent housing after experiencing homelessness or a housing crisis. The City of Auburn does not receive ESG funds directly.

The City of Auburn partners with King County who agreed via an ILA that it is mutually desirable and beneficial to enter a consortium arrangement pursuant to and authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, for purposes of the ESG and to cooperate in undertaking ESG activities. The County and the City are committed to targeting ESG and HOME Program funds to ensure benefit for very low to moderate-income persons as defined by HUD; and recognize that needs of very low to moderate-income persons may cross jurisdictional boundaries.

As part of the ILA, staff attend (and in alternating years maintain a voting seat) on the Joint Recommendations Committee. The JRC has the responsibility to review and recommend to the King County Executive all policy matters concerning the ESG program. McKinney-Vento funding for the ESG is allocated through a competitive process and administered by King County. They also review and recommend to the King County Executive the projects and programs to be undertaken with ESG funds. They monitor and ensure that all geographic areas and participating jurisdictions that benefit from ESG programs funded activities over time, so far as is feasible considering eligible applications submitted within the goals, objectives, and strategies of the Consolidated Plan. Additionally, they monitor to ensure that equity in distribution of funds is pursuant to proportion of the region's low to moderate-income population and that equity is achieved over time pursuant to Consortium Guidelines adopted by the JRC.

The Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act) revised the Emergency Shelter Grants Program and renamed it the Emergency Solutions Grants (ESG) Program. The new name reflects the change in the program's focus from addressing the needs of homeless people in emergency shelters to assisting people to quickly regain stability in permanent housing after experiencing homelessness and/or a housing crisis.

*Agencies, groups, organizations and others who participated in the process and consultations*

**Table 2 – Agencies, groups, organizations who participated**

	Agency/Group/Organization	King County
1	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment / Homelessness Strategy / Homeless Needs - Chronically homeless / Homeless Needs - Families with children Homelessness Needs – Veterans / Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs / Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a member of the King County Housing Consortium for the purpose of HOME funds, Auburn works closely with King County in the development of the City's and the County's Consolidated Plan, Because the two entities have a cardinal role in each other's program delivery there is active participation from both parties in the development of the plan, Staff from King County and Auburn met regularly prior to and during the development of the plan, and Auburn rotates as a regular voting member of the County's Joint Recommendations Committee.

<b>2</b>	<b>Agency/Group/Organization</b>	<b>Seattle-King County Coalition on Homelessness</b>
	<b>Agency/Group/Organization Type</b>	<b>Services-homeless</b>
	What section of the Plan was addressed by Consultation?	Housing Need Assessment / Lead-based Pain Strategy Homelessness Needs - Chronically homeless /Homelessness Needs - Families with children Homelessness Needs – Veterans / Homelessness Needs - Unaccompanied youth Homelessness Strategy / Non-Homeless Special Needs Market Analysis / Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As members of the Urban County Consortium, Auburn and Kent staff worked closely together during the development of the Consolidated Plan. Staff from both cities attend monthly meetings to discuss human services and housing trends, needs, and progress on ongoing initiatives.

<b>3</b>	<b>Agency/Group/Organization</b>	<b>City of Kent</b>
	<b>Agency/Group/Organization Type</b>	<b>Other government - Local</b>
	What section of the Plan was addressed by Consultation?	Housing Need Assessment / Lead-based Paint Strategy / Homelessness Strategy / Homeless Needs - Chronically homeless / Homeless Needs - Families with children / Homelessness Needs – Veterans / Homelessness Needs - Unaccompanied youth / Non-Homeless Special Needs / Market Analysis / Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As members of the Urban County Consortium, Auburn and Kent staff worked closely together during the development of the Consolidated Plan. Staff from both cities attend monthly meetings to discuss human services and housing trends, needs, and progress on ongoing initiatives.

<b>4</b>	<b>Agency/Group/Organization</b>	<b>South King Housing and Homelessness Partners</b>
	<b>Agency/Group/Organization Type</b>	<b>Other government – Local / Regional organization</b>
	What section of the Plan was addressed by Consultation?	Housing Need Assessment / Public Housing Needs Homelessness Needs - Chronically homeless / Homelessness Needs - Families with children / Homelessness Needs – Veterans / Homelessness Needs - Unaccompanied youth / Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	South King Housing and Homelessness Partners (SKHHP) is a coalition formed by an interlocal agreement between the jurisdictions of Auburn, Burien, Covington, Des Moines, Federal Way, Kent, Maple Valley, Normandy Park, Renton, Tukwila, and King County. The agreement allows for South King County jurisdictions to work together and share resources to effectively address affordable housing and homelessness. This collaborative model is based on similar approaches used in Snohomish County, East King County, and other areas of the country. The purpose of the coalition is to increase the available options for South King County residents to access affordable housing and to preserve the existing affordable housing stock.

**Identify any Agency Types not consulted and provide rationale for not consulting**

A wide range of groups and organizations participated in the process including public funders from Washington State and King County partner jurisdictions, public housing authorities, members from the Seattle-King County Housing Development Consortium, stakeholders, housing providers for low-and-moderate income persons, agencies who serve persons who are homeless, and Seattle-King County Public Health. In addition to the consultations referenced above, Auburn, King County and Consortium partner staff coordinate closely with each other and fan out to participate and attend a wide range of standing meetings with city planners, housing and service providers.

The only types of organizations not consulted with were corrections facilities. The rationale for not consulting with these facilities is that the City does not host this type of organization.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	King County Regional Homelessness Authority	The goals of Auburn's Strategic Plan overlap with the goals of the CoC to address the needs of homeless residents in the community and reduce the risk of homelessness.

Table 3 - Other local / regional / federal planning efforts

## *AP-12 Participation - 91.401, 91.105, 91.200(c)*

### **Summary of citizen participation process/Efforts made to broaden citizen participation and how it impacts goal setting**

Citizen participation plays a crucial role in development of the City's Consolidated Plan. The goals are to hear the community's feedback and recommendations on how CDBG funds should be invested and how services can coordinate to achieve the greatest impact.

As part of the Annual Action Plan development, the City of Auburn solicited input on community needs, priorities, and potential strategies. Public input was gathered utilizing a variety of public engagement strategies, including public meetings, written comments, online surveys and information sharing on several webpages as well as engagement at community events.

The City's effort to reduce barriers to input included the creation and access to an online survey on a website that allowed the user to click a drop-down menu and self-select translation into more than 200 languages and by making interpretation services available during the public meeting and stakeholder interviews and focus groups and provided the opportunity for citizens to provide feedback through written surveys, public comment and through surveys.

## Citizen Participation Outreach

Sort Order	Reach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted	URL (If applicable)
1	Online Survey	General Public, Stakeholders, Elected leaders and residents of the city of Auburn	From <b>February 9<sup>th</sup>, 2026 to March 10<sup>th</sup>, 2026</b> City will conducted an online survey to seek input into spending priorities from the residents of Auburn	Survey responses identified community perceptions of increasing human service needs, particularly related to housing stability, domestic violence, and food and emergency sheltering. Respondents would like to see city prioritization of basic needs, homelessness prevention and housing stability, neighborhood safety and wellbeing, and health and dental care.		2026 Annual Action Plan Survey   Speak Up Auburn
2	Public Notice / Newspaper Add	Non-targeted (30 Day Comment Period)	Seattle Times Publication February 9 <sup>th</sup> , 2026 to March 10, 2026, (30 day comment period)			
3	Online Content	Non-targeted	Speak up Auburn Content has been posted since February 1 <sup>st</sup> , 2026	See Survey responses above		<a href="#">Community Development Block Grant (CDBG)   Speak Up Auburn</a>

Sort Order	Reach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted	URL (If applicable)
4	Public Meeting (City Council)	Elected City Councilmembers and General Public.	On <b>February 23, 2026</b> , the Auburn Human Services Committee will hold a public hearing for the purposes of introducing the process and schedule for updating the Annual Action Plan and to receive comments from the public regarding goals and objectives.			

Table 4 – Citizen Participation Outreach

***AP-15 Expected Resources 91.420(b), 91.220(c)(1,2)***

***Introduction and Anticipated Resources***

The City of Auburn anticipates funding for the duration of the Consolidated Plan from CDBG and City of Auburn General Fund Allocation for Human Services.

**Anticipated Resources<sup>1</sup>**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Remainder of Con Plan	Narrative Description
			Annual Allocation: \$	Program Income:	Prior Year Resources:	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	Apx. \$584,178/yr.	0	Apx. \$ 625,070.38	Apx. \$584,178	Apx. \$2,920,890	Resources anticipated based on 2025 estimated entitlement. Funds to be directed into (1) programs, initiatives, services, partnerships that focus on creation, preservation and/or access to affordable housing, and (2) programs, initiatives, services, partnerships and other efforts that support the City’s desire to own and operate a day and night shelter, provide needed services to those experiencing homelessness, to provide needed services to those who are at risk of experiencing homelessness, and/or to provide service and support to those who are exiting homelessness.

<sup>1</sup> Based on expenditures from 2024

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	Public-local	Public Services City funded programs & Initiatives	Apx. \$3,128,668	0	0	Apx. \$3,128,668	Apx. \$15,643,340	Anticipated general fund allocation to human services in the community across various programs and initiatives
General fund	Public-local & Federal	Public Services City Funded Programs & Initiatives	Apx. \$373,906	0	0	Apx. \$373,906	Apx. \$1,869,530	Anticipated use of existing ARPA & Opioid Settlement funds
Total						Apx. \$4,771,633	Apx. \$20,433,760	

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Auburn relies on CDBG funds to support activities in efforts to support low to moderate income populations in the community primarily in the areas of affordable housing and homelessness. However, CDBG funds are not the only source of funds the City uses to support public services and community projects and activities. The City's general funds are used to support public services in addition to CDBG funds. CDBG funds do not require matching funds.

Historically, federal funds have been used to create and maintain a Housing Home Repair program that has typically served between 60 and 70 low-income households per year. This program provides needed repairs to restore such basic needs as hot and/or running water and heat as well as fixing leaky roofs, installing ADA ramps and bathroom fixtures, and replacing broken windows and doors. It is important to emphasize that this program would likely have never been launched had it not been for federal funding support. This highly successful program has expanded over the years and has led to additional local funding support to ensure that the City is was to support more repairs and serve more vulnerable households. The City is now ready to embark upon an effort to make this program fully funded by local dollars and to now use federal funds to help support other community needs. The City is hopeful to use federal funds to seed another successful program that will serve low-income households or those who are experiencing homelessness.

**If appropriate, describe publicly owned land or property located within the state that may be used to address the needs identified in the plan**

CDBG funds do not require matching funds.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

n/a

**Discussion**

The City of Auburn will explore possibilities to utilize publicly owned land to address needs identified in the consolidated plan. The City is engaged in investing \$6 million dollars to buy a commercial property that it has been leasing for the last 5 years. This property houses the City operated day and night shelter, food bank, community court, resource hub, and non-profit tenants that provide various types of services. The City intends to further build out this property to provide additional community services that target low-income populations.

*AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)*

**Goals Summary Information**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2025	2029	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	City of Auburn	Access to, and availability of Affordable Housing / Housing Stability	<b>CDBG:</b> Apx. \$0 <b>General Funding:</b> Apx: \$680,000	<b>Public Service Activities</b> for low/moderate income clientele (60/yr people/30 households/yr) (300 for con-plan length)

2	Addressing Homelessness	2025	2029	Homelessness	City of Auburn	Reducing Homelessness	<p><b>CDBG:</b> Apx. \$470,000/yr</p> <p><b>City Funding:</b> Apx: \$3,088,253/yr</p>	<p><b>Public Facility or Infrastructure for Low/Moderate Income Housing Benefit:</b> Interruptions resulting in a loss of housing that would lead to homelessness (90 persons/yr - 45 households/yr) (450 persons for con-plan length 225 households for con-plan length), or migrate a person from shelter into stable housing through access to the Auburn Resource Center (200 persons/yr or 1000 for con-plan length), Facility update to the ARC (312/yr - 1,560 persons for con plan length – 312/yr families)</p> <p><b>Homeless Person Overnight Shelter:</b> shelter services through city funded programs (300 persons/yr or 3600 for con-plan length)</p> <p><b>Homeowner Housing Rehabilitated:</b> (65/yr households or 325 for con-plan length)</p> <p><b>Other:</b> Downpayment rent assistance to prevent homelessness (90 families (con-plan length) or 18/yr)</p> <p>Conduct a study to determine the possible location of a Tiny Village to house senior and/or homeless veterans in the City of individuals benefit from housing through the creation of the village) (10/yr or 50 con-plan length)</p> <p>Public Facility Improvement: Perform improvements on the Auburn Resource Center to enhance service delivery to low income populations</p>
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
								and those at risk of becoming homeless.
3	Community & Economic Development	2025	2029	Non-Homeless Special Needs Non-Housing Community Development	City of Auburn	Community & Economic Development	<b>CDBG: \$0</b>	Acquisition or improvement of one distressed property. Public amenities in improvement in a qualified census tract (400/yr or 2,000 people con-plan length)
4	Planning and Administration	2025	2029	Administration	NA		<b>CDBG: Apx. \$116,835.60</b>	Program Administration Costs

Table 6 – Goals Summary

1	<b>Goal Name</b>	Affordable Housing
	<b>Goal Description</b>	The City of Auburn will engage in housing activities, collaborations, and partnerships to enhance opportunities for (1) the creation and preservation of affordable housing, or (2) programs that help low-income households to achieve home ownership, (3) prevents currently housed individuals from entering homelessness, or (4) transitions individuals from being homeless into stable housing. The City will plan for and support strategies and initiatives designed to increase access to housing and housing programs.
2	<b>Goal Name</b>	Addressing Homelessness
	<b>Goal Description</b>	The City of Auburn will support activities that work toward the following outcomes: 1} reduce the number of households becoming homeless; 2} reduce the length of time that households are homeless; 3} increase the rate of exits to permanent housing; and 4} reduce the number of households that re-enter the homeless system after exit to permanent housing.
3	<b>Goal Name</b>	Community & Economic Development
	<b>Goal Description</b>	The City of Auburn City Council, designated downtown as a blighted area due to aging infrastructure and properties. Downtown is also located within a qualified census tract. Opportunities exist for acquisition and enhancement and investment in public spaces within downtown Auburn that have the potential to reverse the impact of blight.
4	<b>Goal NameP</b>	Planning and Administration
	<b>Goal Description</b>	General administration and project management.

## ***AP-35 Projects - 91.420, 91.220(d)***

### ***Introduction***

Auburn's Annual Action Plan provides descriptions of proposals of how funds will be prioritized to achieve goals identified in the Consolidated Plan. Projects funded by the City will address the priority needs of aiding to prevent homelessness, ensure affordable housing and a suitable living environment. Projects and programs are selected through a competitive application process to ensure optimal quality services is provided to the community in use of the funds.

#	Project Name
1	Tiny Village Development Study
2	Public Facility Improvement
3	Home Repair Program
4	Downpayment Assistance
5	Rent Assistance
6	Service Providers – addressing affordable housing
7	Planning and Administration

Table 7 – Project Information

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The allocations proposed are based on the assessment of Auburn's needs, the resources available in the region, the availability of other funds also focusing on needs, and the purpose of Consolidated Plan funds.

Should CDBG revenues exceed the proposed amount, the additional resources shall be allocated in accordance with the following guidelines:

- Fill gaps in human services primarily healthcare, homeless prevention and intervention and affordable housing accessibility.
- Increase funding for community development projects and activities including housing, community facilities and economic development.
- Funding for rehabilitation for the Auburn Resource Center

If increases are not significant enough to enhance projects or activities funds may be placed in contingency for programming later in the year or the following program year.

Should CDBG revenues come in lower than anticipated; the City will continue with its planned policy and to the extent allowed reduce funding allocations in homeowner rehabilitation projects and administrative activities.

Should CDBG revenues come in less than originally proposed, the City will continue managing the programs with decreased resources to the extent possible and reduce funding allocations in administrative activities and not public services.

***AP-50 Geographic Distribution - 91.420, 91.220(f)***

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Auburn intends on distributing funds throughout the jurisdiction.

**Geographic Distribution**

Target Area	Percentage of Funds
City of Auburn	100%

Table 8 - Geographic Distribution

**Rationale for the priorities for allocating investments geographically**

Because all areas of Auburn have low to moderate income families dispersed throughout the entire City, the City intends on investing throughout the entire jurisdiction to ensure that all populations throughout the region have access to beneficial programs and housing opportunities.

**Discussion**

None

***AP-75 Barriers to affordable housing -91.420, 91.220(j)***

**Introduction**

The City of Auburn will continue to work with service providers, the housing authority and residents in coordination to fully address and develop systems and strategies to promote their efforts in providing sustainable, affordable housing.

Auburn's partnerships with organizations such as the King County Housing Authority, South King Housing and Homelessness Partners, and the Housing Development Consortium of Seattle King County have allowed the City to explore new and innovative strategies to continue to offer affordable housing to its current and prospective residents.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Auburn's Housing Action Plan focuses on encouraging construction of additional affordable and market rate housing in a greater variety of housing types and at prices that are accessible to a

greater variety of incomes, including strategies aimed at the for-profit single-family home market.

The Housing Action Plan aims to address the following four goals:

- A. Encourage market rate development in Downtown Auburn: more development and denser development
- B. Encourage the development of below-market workforce housing in Downtown Auburn
- C. Encourage the development of middle housing types in R-5 and R-7 Zones in the Study Area
- D. Prevent displacement and encourage the preservation of existing affordable housing

The final Housing Action Plan was adopted by Auburn City Council on **July 6, 2021**. The City will continue its work in implementing strategies identified in the Housing Action Plan in 2023 and through the remainder of the Consolidated Plan period.

In 2020 the City of Auburn passed an ordinance adopting a new chapter of Rental Housing Code. Included in this ordinance were multiple housing stability strategies, including increased notice of rental increases, a cap on late fees, and a Just Cause Eviction Ordinance that requires landlords to have good cause to evict or terminate tenancy of a renter. Just Cause protections are especially helpful in addressing housing issues, and this adoption was consistent with the City's efforts related to the Analysis of Impediments. This builds on previous protections passed by Auburn City Council, including Source of Income Discrimination protections and enhanced rental inspections. Auburn staff have been involved in local and regional policy conversations exploring opportunities to further support anti-displacement efforts and reduce barriers to affordable housing development within our jurisdiction.

In 2022, the City of Auburn funded Public Services utilizing CDBG funds, consistent with the findings and goals of the City's adopted Analysis of Impediments. The City also continues to support proactive landlord and tenant education through outreach and web-based resource supports.

The City of Auburn has already enacted the following regulations:

- 1. Low-income multifamily tax exemption program
- 2. Fee reductions and waivers for low-income housing
- 3. Construction sales tax rebate for low-income housing
- 4. Adopted the national healthy housing standards
- 5. Adopted a just cause eviction ordinance
- 6. Implemented a rental housing licensing program to identify all Auburn rental units and obtain a certain life safety inspection

Discussion

NA

## ***AP-85 Other Actions - 91.420, 91.220(k)***

### ***Introduction***

The City of Auburn will continue to work with service providers throughout the region in coordination to develop systems and strategies to promote their efforts in providing optimal, easily accessible services. The City will work to reduce the number of families in poverty, sustain relationships with employment training agencies, and work to preserve and increase the affordable housing stock in our community.

### ***Actions planned to address obstacles to meeting underserved needs***

By establishing a strong foundation of networks between local service providers, stakeholders and government agencies through committees and coalitions, the City will work in partnership to address obstacles and ameliorate barriers to meeting underserved needs. The collaborated organizations will develop detailed strategic plans that will delegate tasks, build systems and ongoing assessment of service delivery.

### ***Actions planned to foster and maintain affordable housing***

The City will continue to maintain the affordability of decent housing for low-income Auburn residents by fully funding the City's Housing Repair Program with local funds. The program provides emergency repairs necessary to maintain safe housing for at least 60 Auburn homeowners per year, many of whom are senior citizens and/or are experiencing barriers to safely accessing their homes due to physical disabilities.

In addition to Auburn's Housing Repair program, the City will maintain affordable housing by continuing to engage and partner with coalitions, committees and other government agencies to integrate and enhance efforts on the issue.

Auburn has been participating in multiple robust regional efforts to coordinate affordable housing activities in King County. One of these efforts, The South King Housing and Homelessness Partners (SKHHP) is a coalition formed by an interlocal agreement between the jurisdictions of Auburn, Burien, Covington, Des Moines, Federal Way, Kent, Normandy Park, Renton, Tukwila, and King County. The agreement allows for South King County jurisdictions to work together and share resources in order to effectively address affordable housing and homelessness. This collaborative model is based on similar approaches used in Snohomish County, East King County, and other areas of the country. The purpose of the coalition is to increase the available options for South King County residents to access affordable housing and to preserve the existing affordable housing stock.

Additionally, the City of Auburn has been an active participant in the recently formed Affordable Housing Committee of the Growth Management Planning Council (GMPC), with a City Councilmember sitting on the Committee as a voting member. The Affordable Housing Committee serves as a regional advisory body to recommend action and assess progress toward implementing the Regional Affordable Housing Task Force (RAHTF) Five Year Action Plan. The Committee functions as a point in coordinating and owning accountability for affordable housing efforts across King County.

***Actions planned to reduce lead-based paint hazards***

The City of Auburn includes language in its CDBG contracts that require agencies/contractors to comply with HUD Lead-Based Paint Regulations (24 CFR Part 35) issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Sections 4831, et seq.). This requirement prohibits the use of lead-based paint whenever CDBG funds are used. In addition, the City notifies residents of potential lead-based paint hazards when it awards a Housing Repair grant. A copy of the pamphlet – "Protect Your Family from Lead In Your Home" is provided each Housing Repair client when the City conducts the initial inspection of their home.

The city takes additional measures when the age of the home indicates a possible presence of lead-based paint. Before housing repair work commences, the city contracts with a certified provider to undertake lead paint testing. When lead-based hazards are positively identified, the city works with the housing repair client and contractors certified in RRP Lead Abatement to implement the necessary mitigation and safety strategies.

***Actions planned to reduce the number of poverty-level families***

The City of Auburn's planned actions to reduce the number of poverty- level families within the context of this Annual Action Plan include but are not limited to:

- Participate and partner with coalitions, committees and agencies that provide antipoverty services to develop and enhance strategies and efforts to reduce poverty level families
- Supporting the development and sustainability of affordable multi-family housing in Auburn
- In addition, the city will continue to support and fund programs serving families living in poverty through a competitive human services funding process.

***Actions planned to develop institutional structure***

The City's planned actions to address the gaps and weaknesses identified in the strategic plan include:

- Maintaining partnerships with and participating in the South King County Housing and Homelessness Partnership, All Home of King County and other regional human service providers, coalitions and committees who address homeless issues. The City will also continue to work collaboratively with partnering organizations and groups to integrate and enhance services to provide optimal services to individuals and families currently experiencing or at risk of homelessness. In addition, the City plans to allocate \$250,000 to emergency shelters and homelessness intervention services, and more than \$60,000 to emergency services such as food, financial assistance, clothing and healthcare.
- Take a comprehensive approach to consolidated and comprehensive planning to include all internal City departments, commissions, committees and task forces.

***Actions planned to enhance coordination between public and private housing and social service agencies***

The City of Auburn has heavily contributed and intends to continue cultivating relationships between public and private housing and social service agencies. In addition, the City will continue

to participate in collaborations with the South King County Forum on Homelessness, the South King County Council of Human Services, Seattle-King County Housing Development Consortium and the King County Joint Planners Meeting.

In 2016 the City of Auburn started participating in Affordable Housing Week through the Housing Development Consortium along with other public and private housing agencies in King County to continue our partnerships in providing affordable housing in the region. The City will continue its participation in this annual event and look for other similar opportunities to raise build partnerships to support the preservation and enhanced affordability of housing in our community.

***Discussion***

The expressed goal of the City's Consolidated Plan is to reduce the number of people living in poverty within Auburn. The City intends to give funding priority to programs that in addition to complying with federal regulations and address a priority and outlined in the Consolidated Plan are consistent with all of the goals and objectives identified.

## ***AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)***

### ***Introduction***

The City of Auburn does not anticipate receiving any program income during the 2025 Annual Action Plan year.

### ***Community Development Block Grant Program (CDBG)***

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

<b>1</b>	The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
<b>2</b>	The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
<b>3</b>	The amount of surplus funds from urban renewal settlements	\$0
<b>4</b>	The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
<b>5</b>	The amount of income from float-funded activities	\$0
<b>6</b>	<b>Total Program Income</b>	<b>\$0</b>

### **Discussion**

N/A

### **Other CDBG Requirements**

1. The amount of urgent need activities (in dollars) Apx. \$5,000,000
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income

Overall Benefit – A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan



**Human Services Department**  
**25 West Main Street**  
**Auburn, Washington 98001**

**Contact:**

Jody Davison, Human Services Manager

Phone: (253) 263.0252

Email: [jdavison@auburnwa.gov](mailto:jdavison@auburnwa.gov)

**NOTICE OF PUBLIC HEARING AND PUBLIC COMMENTS SOUGHT  
REGARDING THE 2026 ANNUAL ACTION PLAN FOR THE COMMUNITY  
DEVELOPMENT BLOCK GRANT PROGRAM**

BY DIRECTION OF THE HUMAN SERVICES COMMITTEE OF THE CITY OF AUBURN, WASHINGTON, NOTICE IS HEREBY GIVEN that a Public Hearing will be held before the Human Services Committee at **4:00 PM on Monday February 23rd, 2026**, in the Annex Conference Room No. 1, located at 1 East Main Street, Auburn, Washington, 98002, on the following: 2026 ANNUAL ACTION PLAN

Auburn, Washington - In accordance with 24 CFR 570 and 704 of HUD, the City of Auburn solicits comments and public input for its draft 2026 Annual Action Plan in the CDBG program. The 2026 Annual Action Plan is a requirement for the Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program. The Action Plan describes housing and community development needs as well as activities to address those needs. The Action Plan will reflect all public comments received.

In accordance with 24 CFR 91 of HUD, the City of Auburn solicits comments and public input for its 2026 Community Development Block Grant (CDBG) program. Copies of the City's 2025-2029 Consolidated Plan and the 2026 Draft Annual Action Plan are available, at no charge, from the City of Auburn's Human Services Department located at 25 W. Main Street, Auburn, 98001. It is also posted on the City's website at [www.auburnwa.gov](http://www.auburnwa.gov) and [www.speakupauburn.org](http://www.speakupauburn.org).

Any interested person is invited to appear virtually, or in person, and express comments or opinions on the proposed amendment. Written comments and/or opinions may be submitted to the City of Auburn at [jdavison@auburnwa.gov](mailto:jdavison@auburnwa.gov) or mailed to the City of Auburn, Attn: Human Services Department, 25 West Main Street, Auburn, WA 98001-4988 in advance of the meeting or submitted in writing until **5:00 pm on March 11<sup>th</sup>, 2026**.

If an individual requires accommodation, the City requests notice of the need for accommodation by 5:00 pm on February 22nd, 2026. Participants can request an accommodation to be able to provide remote oral comment by contacting the Jody Davison in person, by phone (253) 876.1965, or email to [jdavison@auburnwa.gov](mailto:jdavison@auburnwa.gov).

To join the meeting virtually from a PC, Mac, iPad, iPhone or Android device via Teams by entering **Meeting ID: 248 953 040 008**, passcode: **AA2Tw5**.

Individuals with speech, sight, or hearing disabilities, or who are requesting translators or adaptive equipment for communication purposes should contact the City of Auburn at (253) 931-

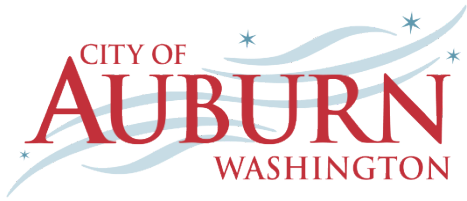
3039 or email [jdavison@auburnwa.gov](mailto:jdavison@auburnwa.gov) no later than February 22<sup>nd</sup>, 2026 by 5:00 pm regarding the type of service or equipment needed. Each request will be considered individually according to the type of request, the availability of resources and the financial ability of the City to provide the requested services or equipment.

If you have questions, please contact Jody Davison, Human Services Manager at [jdavison@auburnwa.gov](mailto:jdavison@auburnwa.gov) or 253-876-1965.

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DO NOT PUBLISH BELOW THIS LINE

Please publish in the Seattle Times on Monday February 9<sup>th</sup>, 2026



**AGENDA BILL APPROVAL FORM**

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**Agenda Subject:**  
2027-2028 Funding Cycle Documents

**Meeting Date:**  
February 23, 2026

**Department:**  
Human Services

**Attachments:**  
Auburn City Specific Information  
27-28, 2027-2028 Scoring  
Rubric, Redated Application

**Budget Impact:**

**Administrative Recommendation:**

**Background for Motion:**

**Background Summary:**

**Councilmember:**

**Staff:**



City of Auburn  
 Community Services Division  
 25 W. Main St  
 Auburn, WA 98001

Jody Davison, Human Services Manager  
 (253) 263 0252 or jdavison@auburnwa.gov

**YEARS COVERED BY THIS APPLICATION PROCESS**

Calendar years 2027 and 2028.

**APPROXIMATE FUNDING AVAILABLE**

The City of Auburn anticipates allocating \$680,000/year of General Fund dollars for the 2027-2028 funding cycle. These funding amounts are approximate and may change prior to final awards made in the 4<sup>th</sup> quarter of 2026.

**APPLICATION ASSISTANCE**

City of Auburn staff is available to help with questions related to the City’s process and/or answer questions you may have about the content of the application. Staff will be available at **four sessions** during the application cycle for Technical Assistance related to application content. Drop-in sessions in the first two weeks of the application cycle will be tailored to the City’s Priority Areas and special funding sources. Agencies are strongly encouraged to attend the session focused on their program’s priority area.

Session Date	Session Topic
Monday, March 9th 2:00 – 4:00pm	Priority Area: Homelessness Interventions and Housing Stability
Monday, March 16th 2:00 – 4:00pm	Priority Area Basic Needs, Job Training and Education
Monday, March 30th 2:00 – 4:00pm	General Application Questions and Support
Monday, April 6th 2:00 – 4:00pm	General Application Questions and Support

**All sessions will be held remotely.**

To join the meeting from your computer, tablet or smartphone Join Teams Meeting

[Join the meeting now](#)

Meeting ID: 238 205 963 732 3

Passcode: GZ6iR2mE

You can also dial in using your phone. United States: 509 530 1507 Meeting ID 805 758 159#

Any questions asked during a TA session will be publicly posted, along with staff response, on the [City of Auburn’s Human Services webpage](#). If you are unable to attend a scheduled drop in session, you may contact staff directly. Email is preferred. Technical assistance will not be available after **4pm on April 6, 2026**.

Applications must be submitted online via the Share1app website at [www.share1app.org](http://www.share1app.org).

**Late applications will not be accepted.**

**FUNDING PRIORITIES**

The City of Auburn adopted revised funding priorities for the 2027-2028 cycle. Proposed programs must align with one of the funding priorities listed below.

**1. Homelessness Interventions and Housing Stability**

- a. *Programs that provide housing solutions or supportive services for individuals and families experiencing homelessness. Programs can include rapid re-housing, transitional housing for individuals exiting homelessness, diversion, shelter (including domestic violence shelter), rapid exit from shelter, storage, laundry, hygiene, physical or behavioral health services for individuals experiencing homelessness, outreach, and other interventions serving community members experiencing homelessness.*
- b. *Programs that work to prevent homelessness. These can include eviction prevention and fair housing support, utility assistance, legal assistance, behavioral health services with a housing focus, and other homelessness prevention supports.*

**2. Basic Needs and Job Training and Education**

- a. *Programs that meet a diverse array of non-housing related basic needs, including food access, youth programming, domestic violence advocacy, physical and behavioral health, childcare resources, immigration supports, legal assistance, etc.*
- b. *Programs that provide education, job training and placement, or apprenticeship opportunities with the aim of increasing economic opportunities for participants.*

**MINIMUM FUNDING LEVEL**

The City of Auburn has implemented a minimum annual funding level of **\$10,000** for the 2027-2028 cycle. Applications seeking **less than \$10,000** annually will **not** be considered for funding.

**APPLICATION REVIEW PROCESS**

The City of Auburn's Human Services Committee, a 9-member volunteer board appointed by the Mayor and approved by the City Council, will evaluate and rate the proposals within each priority area on the following criteria, weighted as indicated (see application for questions within each section):

1. Program Description (25%): Illustrates community needs and program capacity
2. Program Impact (35%): Demonstrates ability to measure program success
3. Program Accessibility (30%): Accessible to all eligible program participants
4. Budget (10%): Complete, accurate, and reasonable financial budget

A Tier review system will be used to prioritize applications.

**Tier 3** = Incomplete applications

**Tier 2** = Applications that provide critical services but do not focus on Auburn Residents but meet the minimum threshold.

**Tier 1** = Applications that are complete, meet the minimum funding threshold and focus on auburn Residents.

Funding recommendations will be made based upon the results of these Committee scores, funding availability, and the approval of the Auburn City Council. The Committee reserves the right to recommend awards based on a combination of score, priority area distribution, and diversity of populations served. The award amount for individual programs may differ from the amount requested in the application. The City of Auburn also reserves the right not to award all funds included in this application process.

City of Auburn staff will notify agencies of final allocations following City Council approval, which is expected by late November. Awarded funds will be available January 1, 2027, which is the start of the fiscal and program year.

#### **OTHER REQUIREMENTS TO APPLY FOR FUNDS**

In order to be considered for funding, agencies must:

1. Meet one or more of the funding priorities listed above.
2. Have 501(c)(3) status or have a 501(c)(3) fiscal sponsor in place by the time the application period closes.
3. Have nondiscrimination policies in place related to both hiring practices and client services.  
**Please upload a copy of your agency's current nondiscrimination policy(ies) to Share1App in the "agency uploads" section of your application.**
4. Minimum insurance requirements:
  - General liability insurance with a minimum limit of **\$2,000,000** combined single limit per occurrence by bodily injury, personal injury, and property damage, and for those policies with aggregate limits, a **\$2,000,000** aggregate limit, professional liability insurance at the minimum amount of **\$2,000,000** per claim and in the aggregate. ***(If the COI does not meet these thresholds the application will be considered incomplete.)***
5. Be willing and able to accept reimbursement for funds based on service unit completion.
6. Regularly track and submit required reports regarding services and demographics.

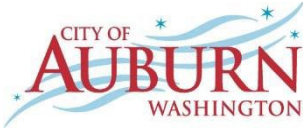
# 2027-2028 Grant Application Scoring Rubric



<b>Agency Name:</b>	<b>Amount Requested:</b>
<b>Program Name:</b>	
<b>Reviewer Name:</b>	<b>Point Total:</b>
<b>Priority Area:</b>	

Review Categories	Notes
<b>Program Description</b>	
Agency proposal addresses an urgent need that is relevant to Auburn (supported by data in application)	
Program services meet the indicated priority area	
Program provides a service that is unique or non-duplicated in the area (i.e. culturally specific, service delivery model, location, etc.)	
Program actively partners with other service providers	
<b>TOTAL</b>   ___/25	
<b>Program Impact</b>	
Program is using recognized best or promising practices to deliver services (Housing First, Harm reduction)	
Has clear, positive outcomes resulting from services	
Outcome(s) are valid, achievable, and demonstrable	
Service Units are clear, measurable, and tied to program outcomes	
Program has an active, positive connection to their service population	
<b>TOTAL</b>   ___/35	
<b>Program Accessibility</b>	
Program has structural system to meet accessibility needs for Auburn residents (including affordability, location, language, flexible hours, mobility needs, etc.)	
Measures in place which proactively implement accessibility structures resulting in diverse program participants	
Staff, Leadership, and Board BIPOC Representation	
<b>TOTAL</b>   ___/30	
<b>Program Budget Detail</b>	
Budget detail complete and consistent across revenue, expenses, and Auburn share	
Performance measures appear reasonable for amount of funds requested	
Cost per service unit appears reasonable based on request	
Program shows financial stability	
<b>TOTAL</b>   ___/10	

# 2027-2028 Grant Application Scoring Rubric



**Additional Notes**


Linked Agency Profile :

Program Name : ns

## Grant Request and Brief Budget Overview

Detailed budget information will be required to be completed and uploaded in the Program and Budget Upload.

Check all the cities to which you are applying. :

Auburn

Federal Way

Kent

Renton

Tukwila

**Auburn 2023 Awarded Amount : \$10,000**

**Auburn 2025 Requested Amount : \$10,000**

**Federal Way 2023 Awarded Amount : \$7,000**

**Federal Way 2025 Requested Amount : \$7,500**

**Kent 2023 Awarded Amount : \$0**

**Kent 2025 Requested Amount : \$3,500**

**Renton 2023 Awarded Amount : \$10,000**

**Renton 2025 Requested Amount : \$10,000**

**Tukwila 2023 Awarded Amount : \$0**

**Tukwila 2025 Requested Amount : \$3,000**

**(\$)Total Requests to All Cities : 34000**

**2023 Total Program Budget (Actual) : \$683,472**

**2025 Total Program Budget (Projected) : \$761,108**

**If there is a significant increase (more than 10%) in the 2025 proposed budget, please check all that apply. :**

Serving additional clients

Increased cost to deliver services

## Program Information

**Describe your program in a brief phrase or one short sentence (e.g., emergency shelter for men, domestic violence support for Asian survivors, mental health services for children and youth). : .**

apprenticeship programs, including Manufacturing Academy (MA), prepare youth and adults for successful employment in high-paying jobs and apprenticeships at local manufacturing businesses.

Program Contact

Name : /

Email : rg

Phone : :

## Program Description

**What specific, emerging, and/or unique issue is the community you serve facing? :**

Academy (MA) connects jobseekers to employment opportunities in advanced manufacturing, one of Washington State's most important economic drivers. While this industry is vital to regional economic health, businesses often experience labor shortages due to an aging workforce, increased automation, and a lack of engagement from traditionally underrepresented populations. As manufacturing has historically been an industry lacking diversity, it is vital that businesses and other key players within the industry thoughtfully and deliberately reach out to these populations to share information, remove barriers for participation, ensure ongoing support throughout the program, and assist in finding (and keeping) employment. According to the US Department of Labor Statistics, as of 2022, 78.7% of workers employed in the industry are white. Similarly, women are substantially underrepresented at only 29.5%. In the past year, has recommitted to the principals of Diversity, Equity, Inclusion, and Access by working with a DEIA specialist to write and adopt a new statement—which has been approved by the board of directors—that is being used to inform the creation of an actionable plan to ensure we are promoting these values both internally and externally.

**Describe your proposed program. Include details on the services provided, how and who will deliver these services. :**

Our primary and most robust pre-apprenticeship opportunity is the Manufacturing Academy (MA), a 10-week apprenticeship preparation program that offers a career pathway into advanced manufacturing employment and apprenticeship. MA prepares an entry-level workforce to meet the needs of advanced manufacturing, including aerospace, space exploration, agriculture, defense, composites, and maritime manufacturing, and provides opportunities for long-term employment and career ladders for graduates. On average, about 85% of MA participants complete the program and 75% of completers find advanced manufacturing employment within three months of graduation. The curriculum provides hands-on opportunities to acquire skills in shop math, blueprint reading, precision measurement, assembly, welding, introductory machining skills, and soft skills such as teamwork, leadership, and accountability. The program is typically offered on a quarterly basis (5 days per week) in partnership with local community/technical colleges that offer elective college credits that can be applied towards technical degrees and apprenticeship certificates. also partners with a wide range of community-based organizations to provide wraparound case management and supportive services. Completers also have continued access to support after graduation from our dedicated Career Navigator. By utilizing these wraparound services, graduates learn to create and hone resumes, receive job search guidance and support, participate in additional employer tours with employer partners, and learn how to pursue apprenticeship training after employment. In the past year, we began actively working to increase the capacity of our Career Navigator(s) to provide even deeper support to individuals. We have found that this position is valuable to participants throughout the entire program—from recruitment to employment. Once employed at an training agent, workers often continue their education in one of 13 different registered apprenticeship programs. , work directly

with employers to develop equitable processes to identify workers for apprenticeship programs. Once selected, apprentices receive a variety of supportive services ranging from tutoring, advising, financial aid, and career coaching. Our staff work closely with dozens of employer partners in Kent, Federal Way, Renton, Tukwila, Auburn, and other Kent Valley cities; we have long-standing partnerships with several school districts, colleges, workforce training organizations, community-based organizations, and government agencies who help recruit and leverage public and private funds to support participants. In partnership with DSHS, we are currently in discussions with school districts in all five cities to hold short-term pre-apprenticeship bootcamps primarily for individuals with IEPs and/or 504 plans. We also plan to hold info sessions at multiple WorkSource Centers.

**Who will be served by this program?** : Our program serves an incredibly diverse population, including many historically underserved communities. Last year, we served 183 individuals in MA programs across the state, including 71 (38%) individuals between 16 and 24, 10% older than 50, nearly a quarter self-identified as Hispanic, 61% BIPOC (Black, Indigenous, People of Color), 28% women, and five (5) trans or nonbinary individuals. The following data is demographic information from MA participants served in 2023 at Bates Technical College, Boys & Girls Club of Federal Way, Green River College (Kent), and South Seattle College. It is important to note that this data is from only one of several pre-apprenticeship opportunities. Auburn: Hispanic: 40% Youth (under 21): 40% Graduation Rate: 90% Federal Way: Asian: 45% Youth (under 21): 45% Graduation Rate: 91% Kent: Female: 38% Youth (under 21): 63% Graduation Rate: 100% While we include all five cities in our extensive South King County outreach, we had a limited number of MA participants in Renton and Tukwila in 2023. These funds would allow us to increase outreach, recruitment, and ultimately participation in these cities. We do have robust youth programs in Renton. From a youth apprenticeship program that is established and growing, to a strong partnership the existing CTE program within the school district, Renton is primed to grow a pipeline that will provide high schoolers with a career pathway that leads directly into local, high-wage employment.

**How do clients hear about the services or the work that you provide?** : We regularly hold in-person outreach events to recruit participants and employers, and to educate the broader community. Our Regional Program Managers (RPMs) attend career and job fairs, visit community partners, and recruit and educate service providers in Kent, Auburn, Federal Way, Renton, Tukwila, and surrounding communities. A small sampling of the (non-school-based) events that served South King County residents in 2023 include: - South Seattle College (SSC) Career Fair - Career Showcase at ShoWare Center - Port of Seattle Training & Resource Fair - Washington Women in the Trades Career Fair - Puget Sound Skills Center Career Fair - Deaf2Deaf Experience JA of BizTown (Center for Deaf and Hard of Hearing Youth) - Advanced Manufacturing Prep at SSC - Advanced Manufacturing Prep at Green River College - SSC Career Fairs - On-going classroom outreach events in high school classrooms. We also promote programs through social media, and we send out a quarterly newsletter to nearly 5,500 followers. We promote new cohorts on Indeed.com and use a variety of search engine optimization (SEO) techniques to maximize web traffic to our website. Finally, word of mouth continues to be one of the most reliable ways that potential participant and business partners hear about AJAC's services and training programs, but more needs to be done to help the broader population better understand local opportunities in manufacturing.

## Program Impact

**How is your organization working to address disparities based on race, gender, income, and other factors within your organization and in the services you provide? What changes or impacts have you seen as a result of your efforts?** :

Our mission is for all people to have the opportunity to earn competitive wages, find meaningful and fulfilling work, and pursue lifelong learning through pre-apprenticeship, youth apprenticeship and adult apprenticeship training programs. As an industry-driven apprenticeship organization working in the advanced manufacturing industry, we recognize the current and historical disproportionate access to good jobs and careers that exist for non-white, non-male populations, and we have structured our programs and partnerships accordingly. In fact, last year the Board of Directors approved a new Diversity, Equity, Inclusion, and Access Statement to demonstrate our commitment both inside and outside of our organization: "At AJAC, we believe

mastery occurs on the job and aim to provide all people with meaningful work opportunities. In the pursuit of our mission, we recognize the crucial role of a diverse and inclusive 21st-century workforce. We believe that everyone should have access to apprenticeship opportunities that enable them to thrive, regardless of their background, cultural identity, or physical ability. To that end, we commit to raising awareness about the barriers faced by marginalized communities and implementing intentional strategies to dismantle them. We seek to be authentic allies, ensuring that equity and diversity are at the forefront of our apprenticeship educational programs and our internal practices. Within , we deeply value curiosity and deep conversations around the issues that impact marginalized communities we serve the most. Through authentic allyship and equitable practices, we will strive to create apprenticeship programs that prioritize accessibility, diversity, and belonging. We are committed to building the courage required to confront and unlearn our own biases, fostering an environment of lifelong learning and growth. Through our intentional commitment to equity, we strive to be a catalyst for positive change in the manufacturing industry." We are using this statement as a guide to create an action plan for strategically increasing our engagement of underrepresented populations. In the future, when our internal structures are shored up, we will encourage and support our employer partners to create their own statement and plan.

Outcome measures should reflect how the unique services you provide improve the lives of your clients. As you prepare your outcomes, start thinking about what impacts of your services you are most proud of.

Outcomes should measure the percentage of people you serve who experience a desired improvement. This should be based on data, not anecdotal evidence or guesses. Outcomes measure the quality of your programs and services, not the quantity of services delivered.

[Questions? Watch this 5-minute video tutorial and/or contact city staff.](<https://bit.ly/3OGDZ8F>)

Outcome Measure 1:

**The desired result of engaging with your program or service is:** : Manufacturing Academy (MA) participants will complete training and earn industry recognized credentials.

**The percentage of clients who will achieve this result is:** : 0.80

**How we collect the outcome data (e.g., annual satisfaction survey, 3-month phone follow-up):** : This is information that we already collect and store in our Salesforce CRM system.

**Only one measure of program success (i.e., Outcome) is required. Do you have a second outcome?** : Yes

Outcome Measure 2:

**The desired result of engaging with your program or service is:** : Pre-apprenticeship participants will utilize available career navigation services.

**The percentage of clients who will achieve this result is:** : 0.70

**How we collect the outcome data (e.g., annual satisfaction survey, 3-month phone follow-up):** : This is information that we already collect and store in our Salesforce CRM system.

## Program Accessibility

**What percentage of your staff identifies as Black, Indigenous, and/or Person of Color (BIPOC)?** : 0.25

**All program facilities are accessible to individuals with disabilities according to the ADA Accessibility Guidelines.** : Yes

**This program provides services in office location(s) in these cities.** :

Federal Way

Kent

**This program is accessible in terms of transportation. :**

Close public transportation

Provide transportation vouchers

**This program strives to accommodate client schedules. :**

Early Morning

**The program is accessible in terms of language (offering translation and interpretation services). In what ways is your program accessible in terms of languages? :**

Translated materials

Other

**If this program has other or no accessible means of communication, please explain. :** . . . will work with college and/or CBO partners whenever possible to translate materials and/or offer interpretation on demand.

## Additional Information

Several cities anticipate making Community Development Block Grant (CDBG) funds available. CDBG funds are federal monies that require additional recordkeeping, financial tracking, and reporting processes. Please check the City Specific Information Sheets to contact cities if you have questions.

**Is your agency willing and able to accept CDBG funds? :** Yes

**Any other information that you would like to share that would help in making a funding decision? :** has a strong track record of successfully and accurately managing public funds.

## Additional Required Documents

To access training materials and required template for upload, please go to [www.share1app.org/application](http://www.share1app.org/application).

**Program and Budget Detail Attachment :**

## Certification Statement and Submission

**I have reviewed, understand, and am prepared to comply with city-specific minimum requirements should this program receive funding. :** Yes

I have the authority and hereby certify that the information contained in this application and the accompanying documents are true, that all financial documents have been reviewed for accuracy, and that the application is made with the knowledge and proper authorization of the organization. The application, if funded, may be included in a contracting process. As this application is made to one or more government entities, I understand this is a government document that is subject to applicable laws regarding disclosure. In typing my name below, I hereby agree with this certification statement. I understand that this is the same as my printed signature at this time.

**Authorized Signer :** I

**Record Label :**

**Category :** Employment & Education

**Subcategory** : employment

*Created by* : integrations+38430@zenginehq.com

*Record ID #* : 62680618

*Last change* : 2024-04-03T19:07:49+0000

Budget

REVENUES	2023 Awarded	2025 Requested	Difference %	EXPENSES	2023 Actual	2025 Projected	Cities' Share
Auburn	\$10,000	\$10,000	0%	Salaries/Wages	\$407,372	\$449,874	\$48,500
Bellevue	\$0	\$0		Benefits	\$183,317	\$202,443	\$16,500
Burien	\$0	\$0		Admin/Indirect	\$62,134	\$69,192	\$0
Covington	\$0	\$0		Depreciation	\$0	\$0	\$0
Des Moines	\$0	\$0		Direct Aid to Clients	\$0	\$0	\$0
Federal Way	\$7,000	\$7,500	7%	Equipment/Supplies/Office	\$25,400	\$33,000	\$0
Issaquah	\$0	\$0		Insurance	\$0	\$0	\$0
Kenmore	\$0	\$0		Postage/Shipping	\$0	\$0	\$0
Kent	\$0	\$3,500		Printing/Advertising	\$0	\$0	\$0
Kirkland	\$0	\$0		Professional Services/Dues/Fees	\$5,250	\$6,600	\$0
Redmond	\$0	\$0		Rent and Utilities	\$0	\$0	\$0
Renton	\$10,000	\$10,000	0%	Repair/Maintenance	\$0	\$0	\$0
Sammamish	\$0	\$0		Telecommunications	\$0	\$0	\$0
SeaTac	\$0	\$0		Travel and Training	\$0	\$0	\$0
Shoreline	\$0	\$0		In-Kind*	\$0	\$0	\$0
Tukwila	\$0	\$3,000		Other*	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$27,000</b>	<b>\$34,000</b>	<b>26%</b>	<b>Total</b>	<b>\$683,473</b>	<b>\$761,108</b>	<b>\$65,000</b>
				2023 to 2025 Budget Difference (%)		11%	
County government funds	\$0	\$0		Total # of paid FTEs:		8.5	
State/federal government	\$470,000	\$545,000	16%	Total # of unpaid FTEs (if volunteer-run):		0	
Foundations	\$50,000	\$100,000	100%				
Corporations	\$25,000	\$30,000	20%	Surplus/deficit 2025 explanation			
Private funds	\$0	\$0		Anticipated surplus will be the result of fundraising efforts throughout 2024. All surplus funds will be invested back into the program to cover any outstanding costs for current and/or expanded programming efforts.			
Fundraising	\$0	\$0					
In-Kind*	\$0	\$0					
Other*	\$109,000	\$50,000	-54%				
<b>Subtotal</b>	<b>\$654,000</b>	<b>\$725,000</b>	<b>11%</b>				
<b>TOTAL</b>	<b>\$681,000</b>	<b>\$759,000</b>	<b>11%</b>				
*In-kind or other revenue explanation (if applicable)							
Other revenue includes a three-year Port of Seattle South King County Fund for Economic Recovery grant supporting MA student tuition, educational stipends, and paid internships.							

Service Units

Name	Service Unit 1				Service Unit 2				Service Unit 3			
	Employment Services											
Measurement	Individual											
Brief Description	Number of unduplicated residents served in AJAC career training programs											
	2023 Actual	2025 Projected	2025 City Funded	2023 Actual	2025 Projected	2025 City Funded	2023 Actual	2025 Projected	2025 City Funded	2023 Actual	2025 Projected	2025 City Funded
Auburn	18	20	20									
Bellevue	0	0	0									
Burien	0	0	0									
Covington	0	0	0									
Des Moines	0	0	0									
Federal Way	14	15	15									
Issaquah	0	0	0									
Kenmore	0	0	0									
Kent	10	10	10									
Kirkland	0	0										N/A
Mercer Island	0	0	N/A									
Redmond	0	0	0									
Renton	15	20	20									
Sammamish	0	0	0									
SeaTac	0	0	0									
Shoreline	0	0	0									
Tukwila	3	5	5									
Seattle	0	0	N/A									N/A
Other KC	0	0	N/A									N/A
Outside KC	0	0	N/A									N/A
Unknown	0	0	N/A									N/A
<b>TOTAL</b>	<b>60</b>	<b>70</b>	<b>70</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

If 2025 projected services are significantly different than those actually provided in 2023, or if your cost per service unit varies between cities, please explain.

Residents

	Residents		
	2023 Actual	2025 Projected	2025 City Funded
Auburn	18	20	20
Bellevue	0	0	0
Burien	0	0	0
Covington	0	0	0
Des Moines	0	0	0
Federal Way	14	15	15
Issaquah	0	0	0
Kenmore	0	0	0
Kent	10	10	7
Kirkland	0	0	0
Mercer Island	0	0	N/A
Redmond	0	0	0
Renton	15	20	20
Sammamish	0	0	0
SeaTac	0	0	0
Shoreline	0	0	0
Tukwila	3	6	6
Seattle	0	0	N/A
Other KC	0	0	N/A
Outside KC	0	0	N/A
Unknown	0	0	N/A
<b>TOTAL</b>	<b>60</b>	<b>71</b>	<b>68</b>

A

Linked Applicant : info@ajactraining.org

## Agency Information

Please review agency profile and make sure all information is current.

**Agency Name :** )

**EIN # :** 263339866

**DUNS # :** 829739056

**CEO/Executive Director**

**Name :**

**Email :**

**Phone :**

**Agency Main Office Address :**

**City :** Seattle

**State :** US-WA

**Zip :** 98108

**Please describe the services provided by the agency. :** is a 501 (C) (3) non profit organization founded in 2008 to provide an educational pathway in advanced manufacturing for working adults using an apprenticeship model of training. As its primary initiative, partners with 11 community and technical colleges and 230 manufacturing employers to provide apprenticeship training to more 400 apprentices annually, including 42 employers in South King County. also provides services to job seekers through a 2-day barrier reduction workshop called Advanced Manufacturing Prep (AMP) where individuals can learn about the industry, consider occupational pathways, complete essential assessments, receive screening for financial aid edibility, and participate in individualized academic/career advising. also provides pre-apprenticeship training, called Manufacturing Academy, to serve unemployed and underemployed adults through 10 weeks of pre-apprenticeship training. Since its inception in April 2011, the Manufacturing Academy has graduated over 800 individuals with job-ready skills across our South Seattle, Kent, and Tacoma locations. In 2017, launched a new training facility in Kent, WA to better serve residents of south King County. The Center was designed as a hub for human services, workforce development, and career navigation - a one-stop approach that is free, accessible, and responsive to the needs of job seekers and advanced manufacturing employers in the region. In 2017, also launched the state's first ever youth apprenticeship initiative to provide high school juniors, seniors and out of school youth with a pathway to manufacturing careers - with two cohorts of students (one in school and one out of school) planned for Renton and Kent in the 2018-19 school year.

**2023 Actual Budget :** \$3,906,276

**2025 Estimated Budget :** \$4,102,663

**What percentage of your agency leadership identifies as Black, Indigenous, and/or Person of Color (BIPOC)? :** 0.25

**What percentage of your board identifies as Black, Indigenous, and/or Person of Color (BIPOC)? :** 0.25

## Document Uploads

**Most recent audit or financial review :** FY19 Audited Financial Statements.pdf

**If there were any significant deficiencies or findings, upload management's corrective action plan. :**

**Most recent agency budget to actuals or financial statement. :** Budget to Actual FY22.pdf

**List of current board of directors :** List of Current Board Members.pdf

**Non-discrimination policy :** \_EEO\_Statement.pdf

**IRS tax determination letter :** 501c3 Letter.pdf

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## Insurance Information

**We certify that if our agency is awarded funds, we are able to meet city-specific insurance requirements. :**

Yes

**Certificates of Insurance (Current Awardees only) :** Combined Certificates of Insurance\_ ;.pdf

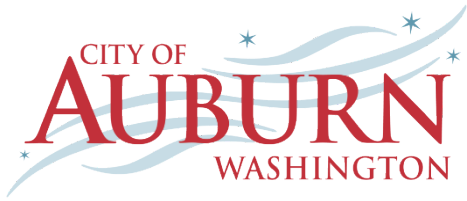
**Expiration Date of Certificates of Insurance :** 2025-03-28

*Created by : integrations+23320@zenginehq.com*

*Record ID # : 5661897*

*Last change : 2024-04-03T17:53:14+0000*





**AGENDA BILL APPROVAL FORM**

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**Agenda Subject:**

Discussion and Approval of the January 26th, 2026 Meeting Minutes

**Meeting Date:**

February 23, 2026

**Department:**

Human Services

**Attachments:**

DRAFT January 26th, 2026  
Human Services Meeting  
Minutes

**Budget Impact:**

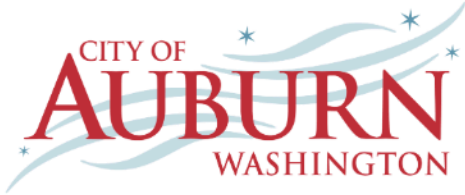
**Administrative Recommendation:**

**Background for Motion:**

**Background Summary:**

**Councilmember:**

**Staff:**



**Human Services Committee  
Regular Meeting  
January 26, 2026 - 4:00 PM  
1 East Main Street  
Annex Conference Rm 1  
2nd Floor**

## **MINUTES**

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### **CALL TO ORDER**

The meeting was called to order at 4:03 p.m. in the Auburn City Annex, Conference Rm 1, located at 1 East Main Street, Auburn, WA.

### **ROLL CALL**

Committee Members Present: Chair, Carmen Goers, Committee Members, Sue Miller, David Wright, Heather Wise, Amber Lott, Erica Tomas

Committee Members Absent: Ashley Samuel

Staff present: Human Services Director, Kent Hay, Jody Davison and Christina Alexander

### **ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS**

Committee Members Reviewed the Q4, 2025 Human Services Performance Report

### **APPROVAL OF MINUTES**

It was moved by Committee Member Sue Miller, seconded by Committee Member Erica Tomas, that the Committee approve the minutes for the October 13th, 2025 meeting. Motion Carried.

It was moved by Committee Member David Wright, seconded by Committee Member Erica Tomas, that the Committee approve the minutes for the November 24th, 2025 meeting. Motion Carried.

### **DISCUSSION ITEMS**

The Committee reviewed the upcoming 2027-2028 Funding Cycle: The following adjustments to the committee meeting scheduled was reviewed:

May 18th, 2026 - 3:30 to 5:30pm

May 25th, 2026 - Cancel

June 6th, 2026 - 3:30 to 5:30pm

July 14th, 2026 - 3:30 to 5:30pm

August 10th, 2026 - 3:30 to 5:30pm

The committee would like to review an application from 2025-2026 with the applicant information redacted as well as a blank ranking sheet in preparation for the upcoming cycle.

The committee has determined that they will not review the applications through the Share1App, but instead access digital files provided by staff.

### **SCHEDULE FOR UPCOMING MEETINGS**

The next Human Services Committee Meeting will take place on February 23, 2026, @ 4:00 PM. City of Auburn, annex Building, Second Floor Conference Room 1 located at 1 East Main Street, Auburn WA 98001

### **ADJOURNMENT**

Motion to adjourn by Erica Tomas  
Seconded by Amber Lott  
Motion Carried

There being no further business to come before the Human Services Committee, the meeting was adjourned at 5:02 PM.

APPROVED this 23rd day of February 2025.

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Carmen Goers, Human Services Chair

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Jody Davison, Human Services Manager