



**Airport Advisory Board
Regular Meeting
March 18, 2026 - 8:00 AM
Airport Office
Conference Room 1**

AGENDA

CALL TO ORDER

PUBLIC PARTICIPATION

- A. The Municipal Airport Advisory Board Meeting scheduled for Wednesday, March 18, 2026 at 8:00am will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Teams, please call the number below or follow the link:

Telephone: 1-509-530-1507

Conference ID: 580 086 591#

Teams Link: [Join the meeting now](#)

Meeting ID: 240 286 688 674 97

Passcode: KX6io2Le

ROLL CALL

AGENDA MODIFICATIONS

PUBLIC COMMENT

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. Participants can provide comments in person or submit written comments in advance of the scheduled meeting. Participants can submit written comments via mail or email. All written comments must be received prior to 7:00 a.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail comments to:

City of Auburn Attn: Angela Klein, Airport Administrative Specialist

2143 E St NE Suite 1

Auburn, WA 98002

Email comments to:

airport@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of difficulty attending a meeting of the governing body, notice of the need for accommodation is needed by 5:00 p.m. the day before the scheduled meeting. Participants can request accommodation to be able to provide remote oral comment by contacting the Airport Office

in person, by phone (253) 333-6821, or email to airport@auburnwa.gov.

APPROVAL OF MINUTES

- A. November 19, 2025 REGULAR MEETING

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

ACTION ITEMS

- A. 2026 BOARD CHAIR AND VICE CHAIR POSITIONS (5 MIN)

DISCUSSION ITEMS

- A. 2026 AIRPORT MARKETING FOCUS (10 MIN)
- B. AIRPORT BUDGET AND 2025 PERFORMANCE (5 MIN)
- C. CAPITAL PROJECT STATUS AND BOARD TRACKING MATRIX (10 MIN)

GUIDANCE AND INFORMATION ITEMS

- A. AIRPORT MANAGER REPORT (10 MIN)
- B. AIRPORT ADMINISTRATION REPORT (5 MIN)
- C. AIRPORT MAINTENANCE REPORT (5 MIN)

SCHEDULE FOR UPCOMING MEETINGS

- A. 2026 REGULAR MEETING SCHEDULE:

June 3, 2026
September 16, 2026
November 18, 2026

Unless otherwise noted and advertised, all meetings will start at 8 a.m. and will take place at the Auburn Airport Office Conference Room 1 located at 2143 E St. NE, Auburn, WA 98002.

*Please note that subject to advanced public notice the Board may elect to schedule additional special meetings beyond the meeting dates specified above.

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).