

**Business Improvement Area
Regular Meeting
April 9, 2026 - 1:00 PM
1 East Main Street
Annex Conference Rm 2
2nd Floor**

AGENDA

PUBLIC PARTICIPATION

- A. The Business Improvement Area Committee Meeting scheduled for Thursday, April 9, 2026, at 1:00 p.m. will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

One tap mobile

+12532050468,,84081319880# US

+12532158782,,84081319880# US (Tacoma)

Join Zoom Meeting

<https://us06web.zoom.us/j/84081319880?pwd=d3mhY60xCkngtxwkAbfVwnzcyj3kzO.1>

View meeting insights with Zoom AI Companion

<https://us06web.zoom.us/launch/edl?muid=9b48f111-84a3-46e1-9901-ca437f35f4ea>

Meeting ID: 840 8131 9880

Passcode: 848074

CALL TO ORDER

ROLL CALL

AGENDA MODIFICATIONS

PUBLIC COMMENT

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Emerson Folker, Economic Development Program Manager

25 W Main St

Auburn, WA 98001

Email written comments to: efolker@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Community Development Department in person, by

phone (253) 293-5988, or by email (efolker@auburnwa.gov).

APPROVAL OF MINUTES

- A. Approve Minutes from past BIA Committee Meetings

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

- A. Downtown Design Standards Update Presentation
Alexandria Teague & Alyssa Tatro
- B. DAC Presentation to request to reallocate money from the approved bike rack project funds
Cheryl Rakes & Chantel Banks
- C. Downtown Auburn Cooperative Update on events in the BIA for Quarter 1 of 2026
Cheryl Rakes & Chantel Banks

DISCUSSION ITEMS

- A. Financial Update – Emerson Folker

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approve Minutes from past BIA Committee Meetings

Meeting Date:

April 9, 2026

Department:

Community Development

Attachments:

BIA Minutes December 2025,
BIA Minutes October 2025, BIA
Minutes September 2025, BIA
Minutes May 2025, BIA Minutes
March 2025, BIA Minutes
December 2024, BIA Minutes
May 2023

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

See attached Minutes

Councilmember:

Staff: Jason Krum



**Business Improvement Area
Regular Meeting
December 11, 2025 - 1:00 PM
1 East Main Street
Annex Conference Rm 2
2nd Floor**

MINUTES

PUBLIC PARTICIPATION

No public participation

CALL TO ORDER

Chair Rottle called the meeting to order at 1:03 p.m. in the City Hall Annex Conference Room 2, 1 East Main Street.

ROLL CALL

Committee Members present: John Rottle, Ronnie Roberts, Giovanni DiQuattro, Rachel Perry

Committee Members absent: Darren Jones, Trevor S. , Bill Cowart

Staff present: Jenn Francis

PUBLIC COMMENT

Chair Rottle thanked Giovanni and Rachel for their service on the BIA committee. This meeting marks the last meeting of their participation on the board.

No other public comment.

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

A. 2025 Year End Financial Report

Jenn provided 2025 year end report noting \$3,869.92 still available to use prior to end of year.

The board discussed the allocation of \$3,869.92 in unused funds from 2025 budget. It was decided by the board to use the funds to reimburse the DAC for costs incurred rather than returning the amount to the general funds.

A motion was made to approve the allocation of \$3,869.92 to be used specifically for DAC-related expenses during the specified timeframe of Oct, Nov, Dec 2025.

Committee Member Giovanni DiQuattro moved and Committee Member Rachel Perry seconded to approve Allocation of end of year funds from BIA budget for \$3,869.92.

B. Downtown Auburn Cooperative 2026 Contract - \$70,000

Committee Member Giovanni DiQuattro moved and Committee Member Rachel Perry seconded to approve DAC BIA Contract funding of \$70,000.00 for 2026.

DISCUSSION ITEMS

A. Financial Request from City of Auburn Legal Dept for \$21,000 for the Downtown Cleanup Helpers

Motion was changed to fund downtown cleanup helpers to \$20,000.00 from the BIA for 2026.

Committee Member Giovanni DiQuattro moved and Committee Member Rachel Perry seconded to approve Financial Request for \$20,000 for downtown cleanup .

B. Update from DAC on 2025 Fall Events

Cheryl provided update from 2025 DAC Fall events.

BIA discussed that their funds cannot be used to financially support events outside of the BIA area such as Petpalooza.

ADJOURNMENT

There being no further business to come before the Business Improvement Area Committee, the meeting was adjourned at 2:06 p.m.

APPROVED this 11th day of December 2025.

John Rottle, Chair

BOARD SECRETARY



**Special BIA Committee Meeting
Minutes
City of Auburn Annex
1 East Main Street 2nd Floor- Conf Room 2
Thursday, October 23, 2025
1:00 p.m.**

Call to Order – Chair Rottle 1:00 p.m.

Board Roll Call – Jenn Francis

Present: Chair John Rottle, Vice Chair Ron Roberts, Giovanni DiQuattro, Rachel Perry and Trevor Schneckloth

Public Participation

Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 10:00 a.m. on the day of the scheduled meeting and must be 350 words or less. – None provided.

No modification allowed due to Special Meeting requirements.

Financial Report

Economic Development Manager Jenn Francis shared the current financial information of the BIA allotted budget of \$90,000.

Discussion

A discussion was held regarding the budget for 2026. It was determined that the committee was most comfortable with having the Downtown Auburn Cooperative make proposals for events and programs that they would like to have financially supported by the BIA Committee at the next committee meeting.

Adjournment – 1:47 p.m.

Approved this 9th day of April 2026.

John Rottle, Chair

Emerson Folker, Staff



**BIA Committee Meeting Minutes
City of Auburn Annex
1 East Main Street 2nd Floor- Conf Room 2
Thursday, September 11, 2025
1:00 p.m.**

Call to Order – Chair Rottle 1:06

Board Roll Call – Jenn Francis

Chair John Rottle Yes, Vice Chair Ron Roberts Yes, Giovanni DiQuattro yes, Bill Cowart - absent, Darren Jones - arrived at 1:18, Rachel Perry - Absent, and Trevor Schneckloth - Yes

Public Participation

Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 10:00 a.m. on the day of the scheduled meeting and must be 350 words or less. – None provided.

No Modification

Announcements and Presentations

OPMA Requirements Presentation – Shawn Campbell

City Clerk Shawn Campbell presented requirements regarding the Open Public Meeting Act.

Downtown Sub Area Plan Presentation – Steve Sturza

Assistant Director Steve Sturza presented information regarding the proposed Update Downtown SubArea Plan.

Downtown Auburn Cooperative Update - Stefanie Cox/Cheryl Rakes

Cheryl Rakes presented an update on programs and events coordinated by the Downtown Auburn Cooperative.

Contract Exhibit C requires update on all DAC Committees.

18 events held this year.

Clean Sweep in Fall is coming

Working on Training the Volunteers

Boom Tracker Program
2026 Bring Bike Racks Back
Seniors are complaining about lack of benches

Financial Report

Financial Report BIA Budget Update - Jenn Francis
Economic Development Manager Jenn Francis shared the current financial information of the BIA allotted budget of \$90,000.

John asked about Party on the Plaza.

Adjournment – 2:03 p.m.

Approved this 9th day of April 2026.

John Rottle, Chair

Emerson Folker, Staff



**BIA Committee Meeting Minutes
City of Auburn Annex
1 East Main Street 2nd Floor- Conf Room 2
Thursday, May 8, 2025
1:00 p.m.**

Call to Order – Chair Rottle at 1:04 p.m.

Board Roll Call – Jenn Francis

In Attendance: John Rottle, Ron Roberts, Bill Cowart, Rachel Perry, Giovanni DiQuattro, and Trevor Schneckloth

Absent: Darren Jones

Public Participation

None provided

Financial Report

Economic Development Manager Jenn Francis provided the Financial Report.

Action Items

Mayor Backus presented a request for \$16,500 Funding Request for Downtown Friday Night Events. - Item was approved unanimously.

Cheryl Rakes presented a request for funding to Downtown Auburn Cooperative in the amount of \$5,000 to assist Street Closure awareness for the downtown businesses. - Item was removed from vote at the request of Executive Director Rakes.

Real Estate Manager Josh Arndt presented a funding request for \$5,000 to increase the number of hours for the Downtown Helper program. Funding will allow an additional 5 hours a week. - Item was approved unanimously.

Discussion Item

Economic Development Coordinator Emerson Folker presented information about Eat Local Mondays & Food Trucks on Tuesdays.

Announcements and Presentations

Board President gave an update regarding Downtown Auburn Cooperative events.

Adjournment at 2:18 p.m. by Chair John Rottle.

Approved this 9th day of April 2026.

John Rottle, Chair

Emerson Folker, Staff



**BIA Committee Meeting Minutes
City of Auburn Annex
1 East Main Street 2nd Floor- Conf Room 2
Thursday, March 13, 2025
1:00 p.m.**

Call to Order – Chair Rottle – 1:00 p.m.

Board Roll Call – Jenn Francis

Attendees: Chair John Rottle, Vice Chair Ron Roberts, Giovanni DiQuattro, Rachel Perry, Trevor Schneckloth

Public Participation

None given.

Introduction of New Members

Economic Development Manager introduced Trevor Schneckloth from Mando's Disc Golf and Rachel Perry the Executive Director of the Auburn Symphony Orchestra.

Elect Chair and Vice Chair

John Rottle was elected Chair and Ron Roberts was elected Vice Chair.

Approval of Minutes

Approval of December 2024 Minutes.

Discussion Items

Economic Development Manager gave the Financial Report BIA Budget Update.

Action Items

The Committee voted to approve the Downtown Auburn Cooperative 2025 Contract unanimously.

Economic Development Manager Jenn Francis asked for funding a Friday Night event series to be held downtown in the amount of \$18,000. The Committee asked to come back with details about costs. No Vote.

Announcements, Reports and Presentations

President of the Downtown Auburn Cooperative, Stephanie Cox, gave a presentation for the DAC's plans for 2025.

Adjournment

Chair Rottle Adjourned the meeting at 2:17 p.m.

Approved this 9th day of April 2026.

John Rottle, Chair

Emerson Folker, Staff



BIA Committee Special Meeting Minutes
City of Auburn Annex
1 East Main Street 2nd Floor- Conf Room 2
Thursday, December 12, 2024
1:00 p.m.

BIA Meeting 12.12.2024

I. CALL TO ORDER

Called to order at 1:00PM by Chairman Rottle

II. ROLL CALL

Committee Members Present: John Rottle, Ronnie Roberts, Giovanni DiQuattro, Bill Cowart
Absent: Darren Jones

City staff present: Jenn Francis, Emerson Folker – Economic Development

Guests: Amie (PNW Coffee), Trevor (Mandos), Rachel (Auburn Symphony)

III. PUBLIC PARTICIPATION

No comments received - No public participation

IV. APPROVAL OF MINUTES

A motion was made by Giovanni to approve October 2024 Meeting minutes, which was seconded by Bill and passed unanimously

V. FINANCIAL REPORT

Jenn provided an update of the status of the BIA Budget.

VI. UNFINISHED BUSINESS

Emerson gave introduction of guests.

VII. NEW BUSINESS

Cheryl provided the expected 2025 DAC Budget. Giovanni motioned to approve, Darren second. Budget passes.

Jenn requested motion to be made to update bylaws to show a revised permanent location of meetings. The new location will be at 1 E Main Street, Suite 200, Conference Room 2, Auburn , WA 98001. Giovanni DiQuattro made the motion, Darren Jones second. Motion passed unanimously.

VIII. ANNOUNCEMENTS / PRESENTATIONS

Matt Larson from Engineering gave downtown project updates.

IX. DAC Updates

Cheryl gave updates regarding the DAC

X. MEETING ADJOURN

Meeting adjourned at 1:59.

Approved this 9th day of April 2026.

John Rottle, Chair

Emerson Folker, Staff



**BIA Committee
1 E Main St, Auburn WA
Annex 2nd Floor Conference Room 2
May 11th, 2023 – 1:00 PM
Minutes**

CALL TO ORDER – Chair Rottle 1:02 p.m.

ROLL CALL – Jenn – Francis

Attendees: Chair John Rottle, Vice Chair Ron Roberts, Giovanni DiQuattro, Rachel Perry, Trevor Schneckloth

Absent: Darren Jones & Bill Cowart

PUBLIC PARTICIPATION

None received.

MODIFICATIONS

None received.

UNFINISHED BUSINESS

Cheryl Rakes with the DAC gave an update on Planters for Downtown, Bike Racks, Downtown Murals, Downtown Lighting Project, and an Update on Clean Sweep on April 22

NEW BUSINESS

Downtown Security- Dana Hinman did not attend meeting. Update will be provided next month.

Banners in Downtown – Jenn Francis updated the Committee regarding the new banners being ordered for the downtown area.

DOWNTOWN AUBURN COOPERATIVE UPDATE

Cheryl Rakes gave an update regarding events being coordinated by the DAC.

CHAMBER UPDATE

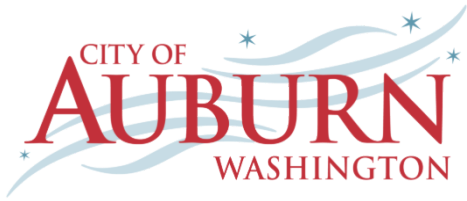
Abid gave update regarding Auburn Area Connect Events

Adjournment by Chair Rottle at 2:07 p.m.

Approved this 9th day of April 2026.

John Rottle, Chair

Emerson Folker, Staff



AGENDA BILL APPROVAL FORM

Agenda Subject:

Downtown Design Standards Update Presentation
Alexandria Teague & Alyssa Tatro

Meeting Date:

April 9, 2026

Department:

Community Development

Attachments:

Design Standards PowerPoint
Presentation

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

See attached Presentation

Councilmember:

Staff: Jason Krum

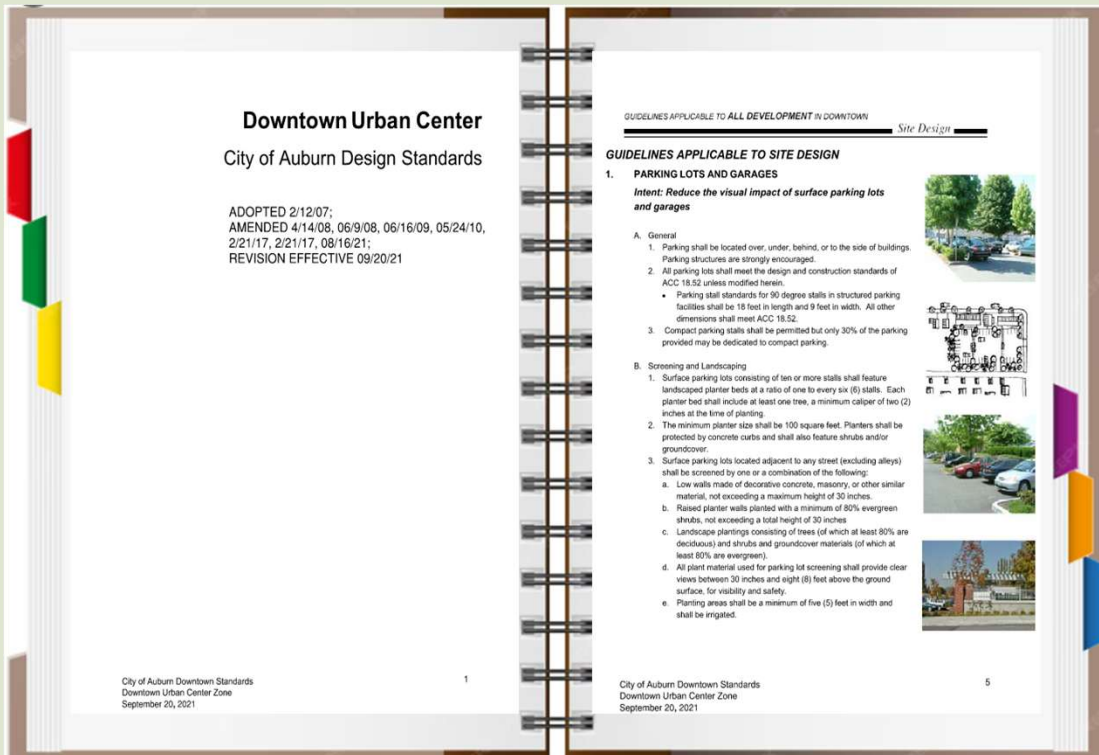
DOWNTOWN DESIGN STANDARDS UPDATE

Department of Community Development
Planning • Building • Development Engineering • Permit Center
Economic Development • Code Enforcement

AUBURN
VALUES

S E R V I C E
E N V I R O N M E N T
E C O N O M Y
C H A R A C T E R
S U S T A I N A B I L I T Y
W E L L N E S S
C E L E B R A T I O N

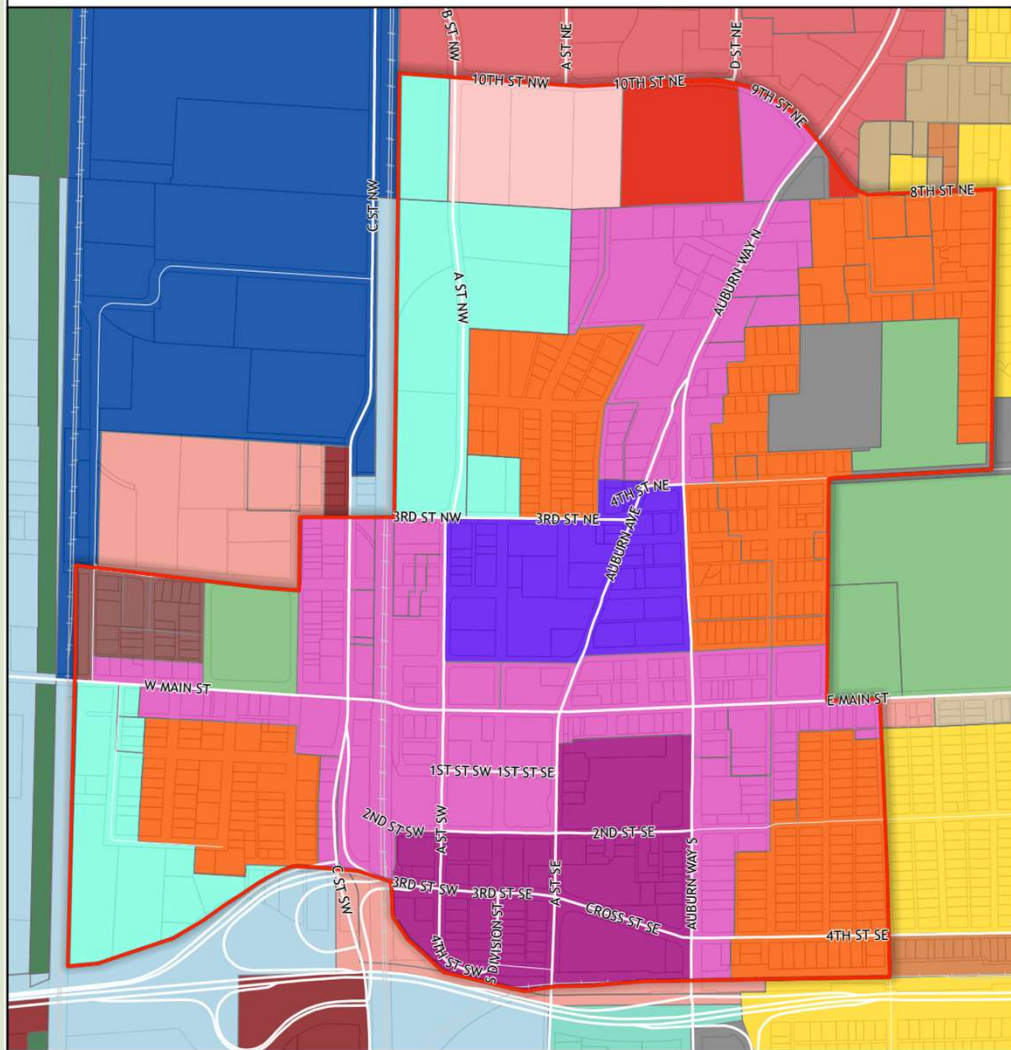
DOWNTOWN DESIGN STANDARDS



- Original adoption: 2007
- Applicable to all development in Downtown
- House Bill 1293

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

City of Auburn Downtown Urban Center Zoning Districts



DOWNTOWN BOUNDARY AND PLAN

OVERVIEW OF CHANGES

- Moves from discretionary guidelines to objective standards
- Introduces a block-frontage framework
- Strengthens pedestrian-oriented design
- Improves clarity and predictability
- Allows flexibility through departures

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

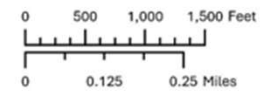
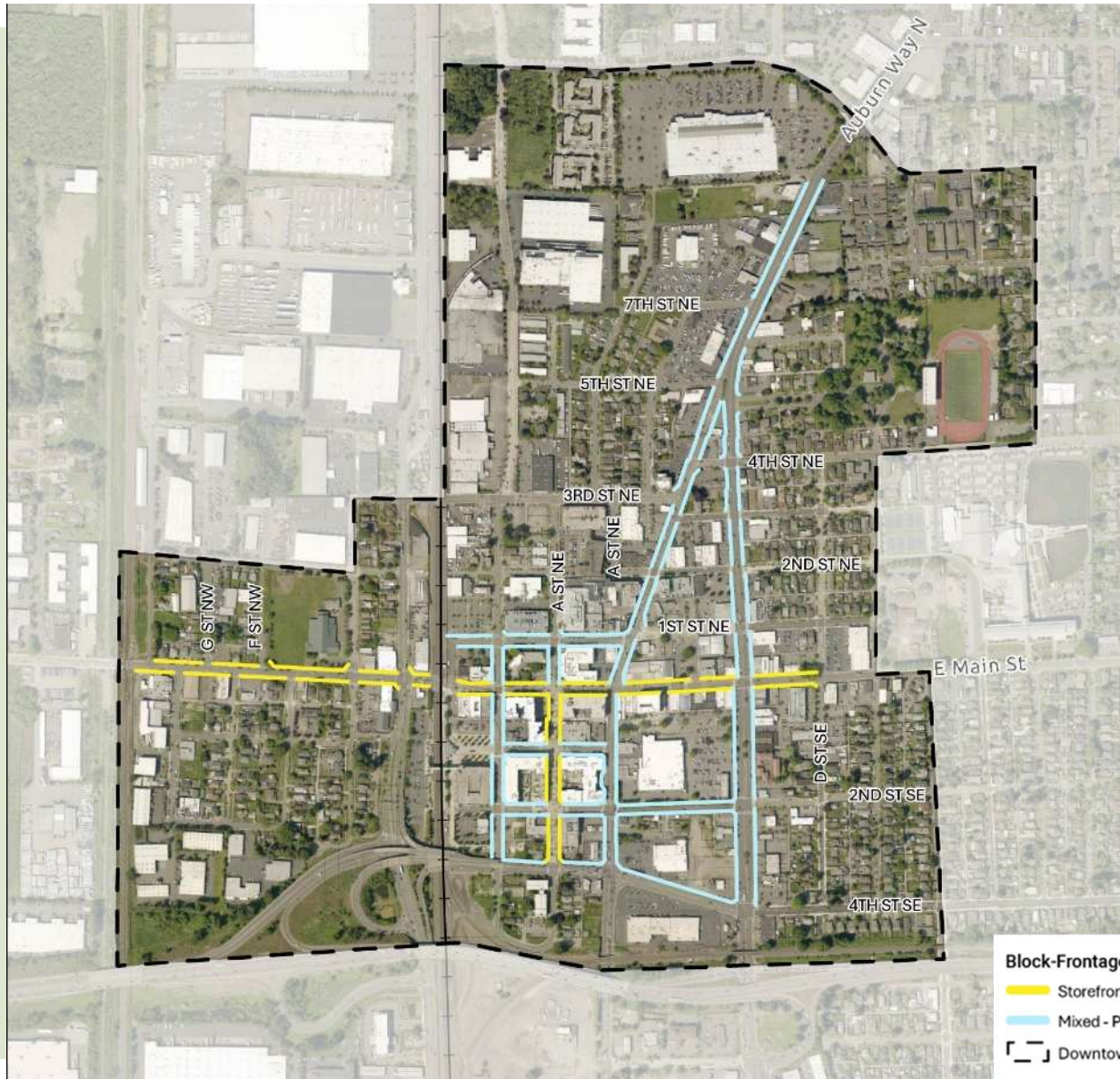
APPLICABILITY

- Level 1 Improvements
- Level 2 Improvements
- Level 3 Improvements

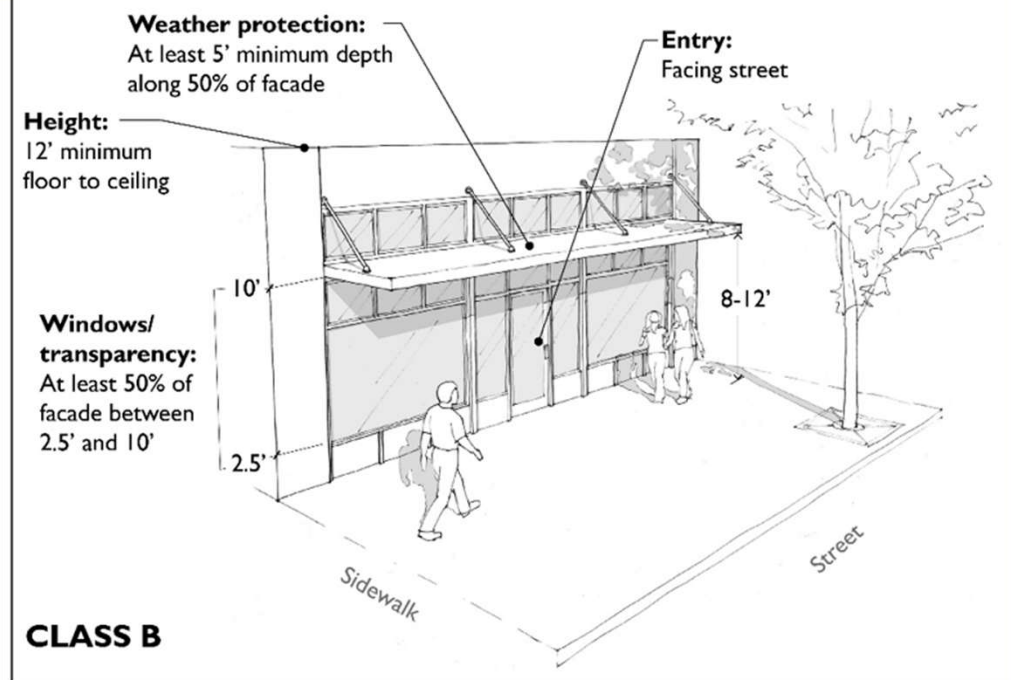
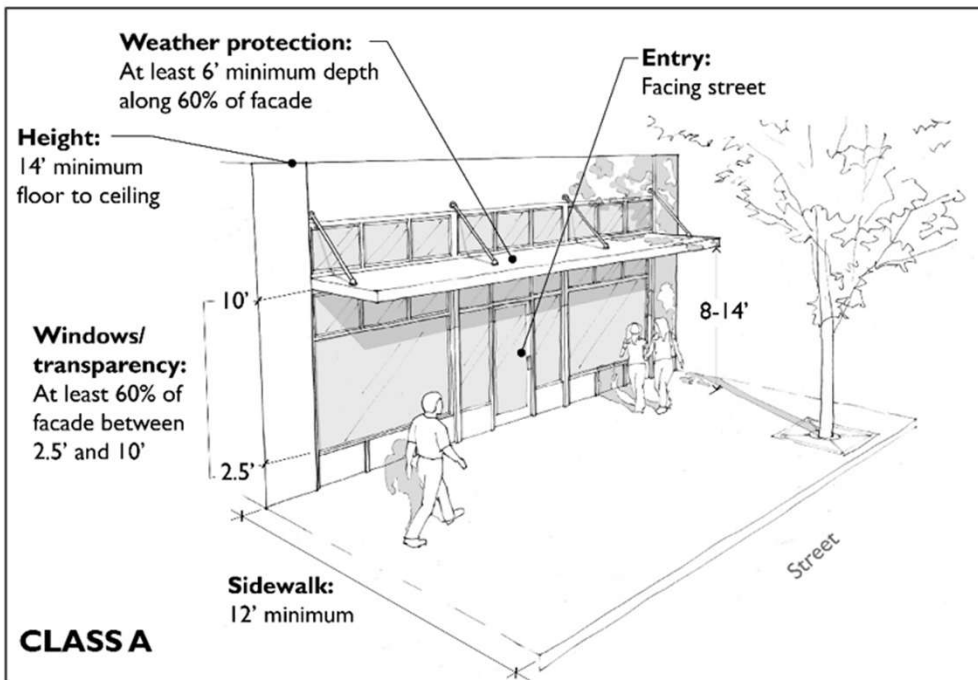


SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

BLOCK-FRONTAGE STANDARDS: OVERVIEW

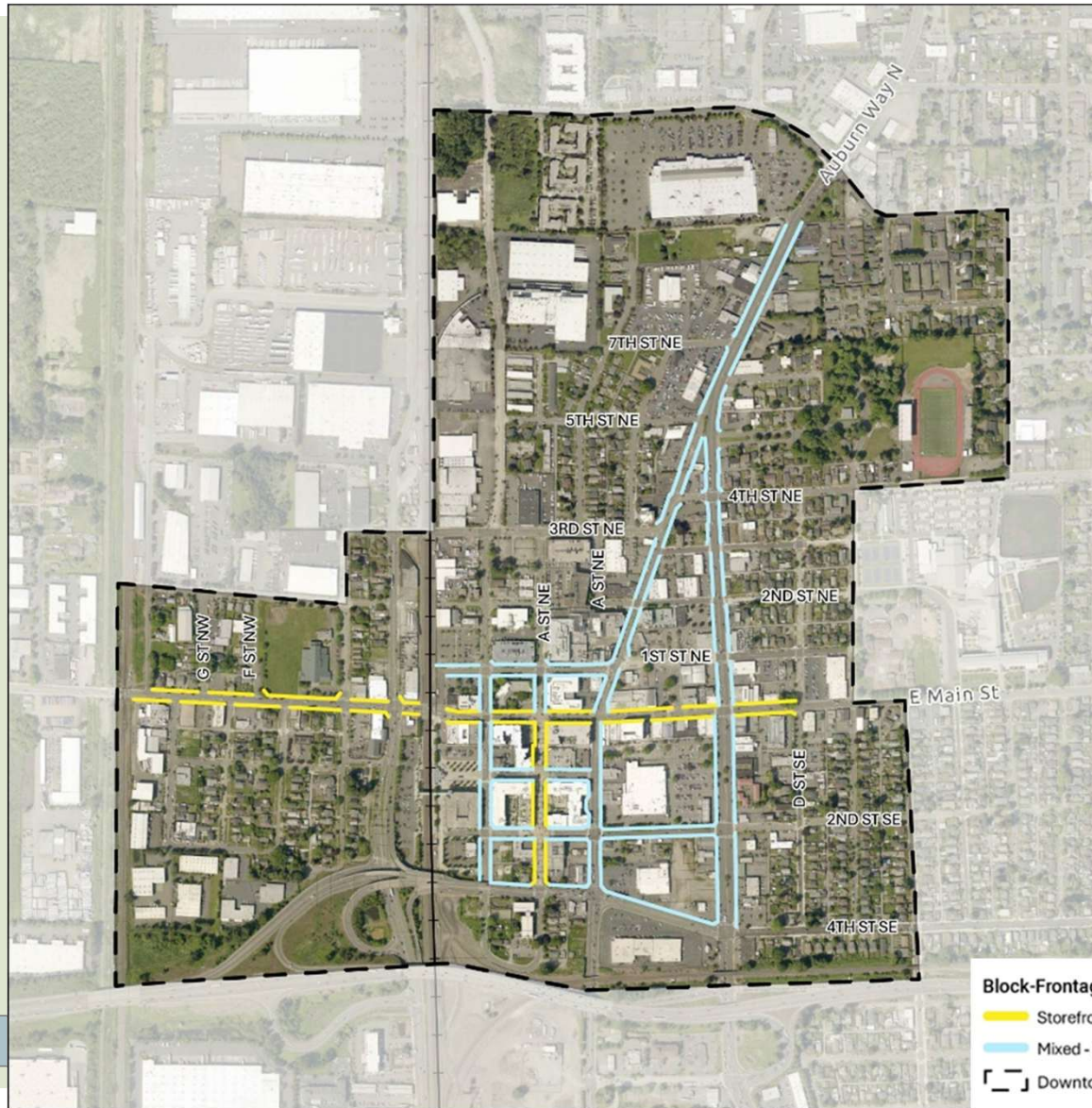


BLOCK-FRONTAGE STANDARDS

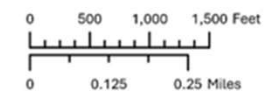


SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

BLOCK-FRONTAGE STANDARDS



Block-Frontage Designation
— Storefront - Pedestrian I Streets
— Mixed - Pedestrian II Streets
[] Downtown Urban Center (DUC)





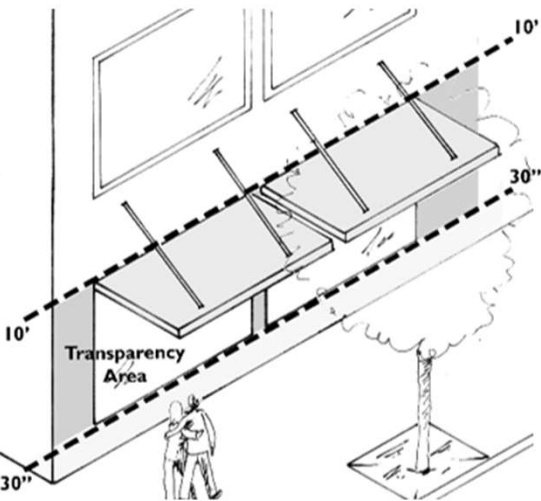
LANDSCAPED BLOCK- FRONTAGE STANDARDS

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

TRANSPARENCY STANDARDS

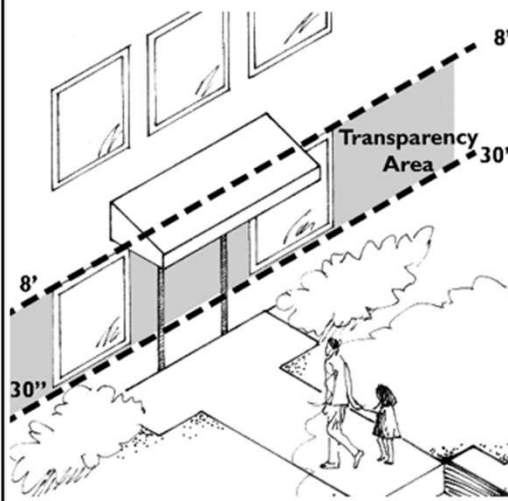
Transparency area

Storefront



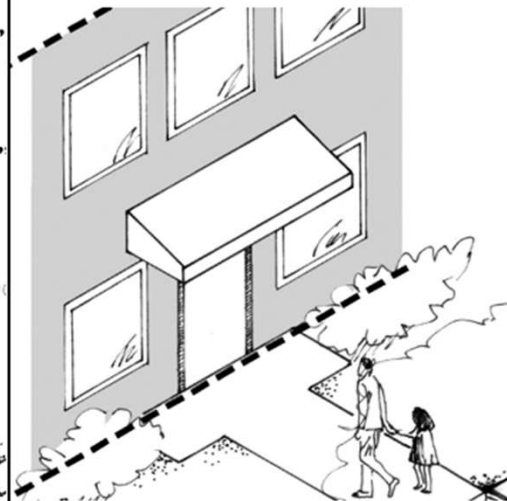
The transparency area is on the ground floor between 30" and 10' above sidewalk grade

Ground floor non-residential on Landscaped block frontage



The transparency area is between 30" and 8' above grade

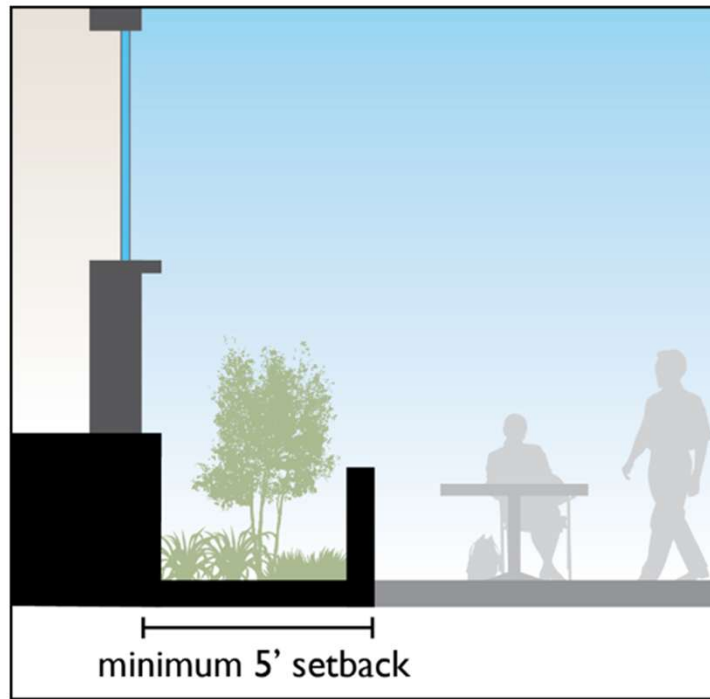
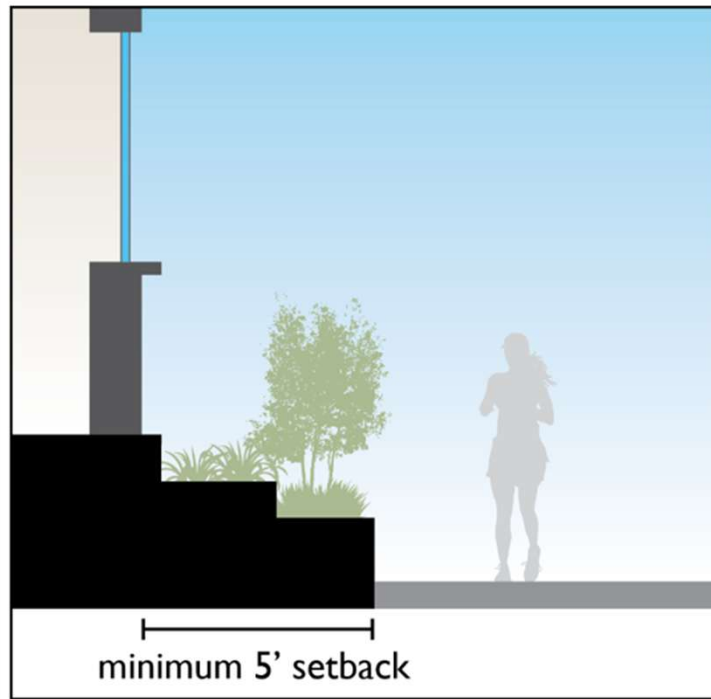
Residential buildings and residential portions of mixed-use buildings



All vertical surfaces of the façade are used in the calculations

GROUND-FLOOR RESIDENTIAL FRONTAGE STANDARDS

Minimum setback between a ground floor residence and applicable public and semi-public realm element



SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

GROUND-FLOOR RESIDENTIAL FRONTAGE STANDARDS

Guidelines and examples of ground-level residential frontages



SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

HIGH-VISIBILITY STREET CORNER STANDARDS



SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

Acceptable high visibility street corner examples



The letters on the images refer to the special feature options above that are integrated into the design.

HIGH-VISIBILITY
STREET
CORNER
STANDARDS

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

USABLE RESIDENTIAL RECREATION SPACE



SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

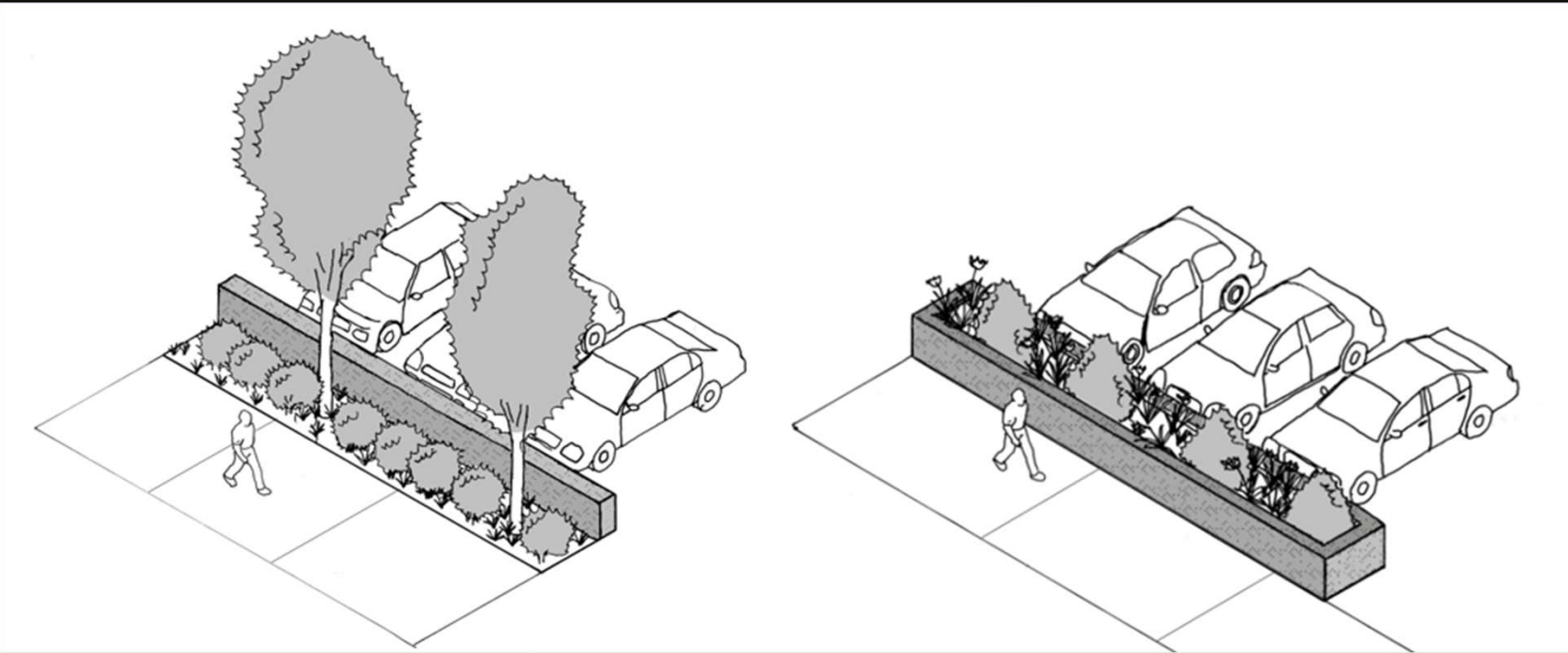
USABLE RESIDENTIAL RECREATION SPACE



SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

PARKING LOTS, GARAGES, AND DRIVE ACCESS

Parking lot street buffer examples



SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

BUILDING MASSING AND ARTICULATION

Façade articulation examples.



SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

ROOFLINE DESIGN

Acceptable and unacceptable roofline design.



SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

Examples of Examples of building material details that enhance the visual intrigue of the building

i: Decorative building materials



iii: Decorative light fixtures.



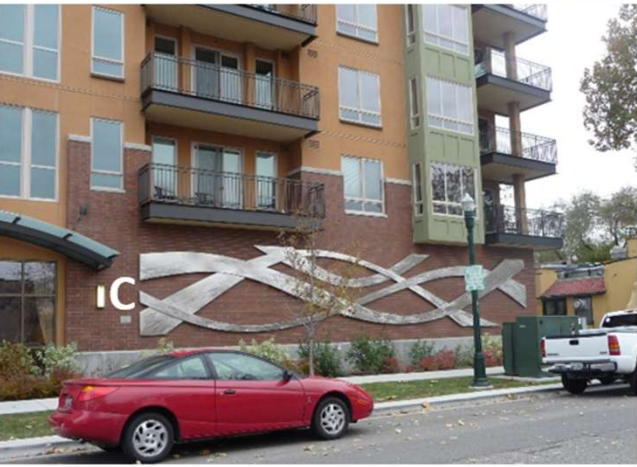
ii: Decorative kick-plate, pilaster, base panel, or similar



**BUILDING
DETAILS**

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

Blank wall treatment examples.



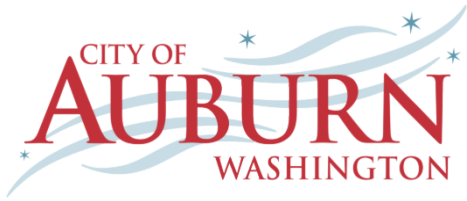
BLANK WALL TREATMENT

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

SUMMARY AND PUBLIC INPUT

We want to hear from you!
Please provide comments to
planning@auburnwa.gov

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION



AGENDA BILL APPROVAL FORM

Agenda Subject:

DAC Presentation to request to reallocate money from the approved bike rack project funds
Cheryl Rakes & Chantel Banks

Meeting Date:

April 9, 2026

Department:

Community Development

Attachments:

DAC presentation 2026 Ideas

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

See attached Presentation

Councilmember:

Staff: Jason Krum

Presentation for BIA

New Ideas 2026



Bike Racks

- The BIA gave us \$30,000 for bike racks in 2023
- We have not used that money because of the construction being in the way.
- We have since realized that we do not have the biking community we thought we were going to have. No one is using the bike racks we have.
- After learning at the National League of Cities and Mainstreet Conferences, they all talked about making your downtown more family-friendly.
- We presented our ideas to the City and are now presenting to the BIA.
- We think the money would be well spent to make it more friendly for families.
- and Seniors.
- We are here to present our ideas.
- We don't have all the permit cost yet so not sure how many we can do but we will continue until the \$30,000 is gone.

Outdoor games for children with large stickers.

2 at the park across from the city hall

And 2 at B St Plaza

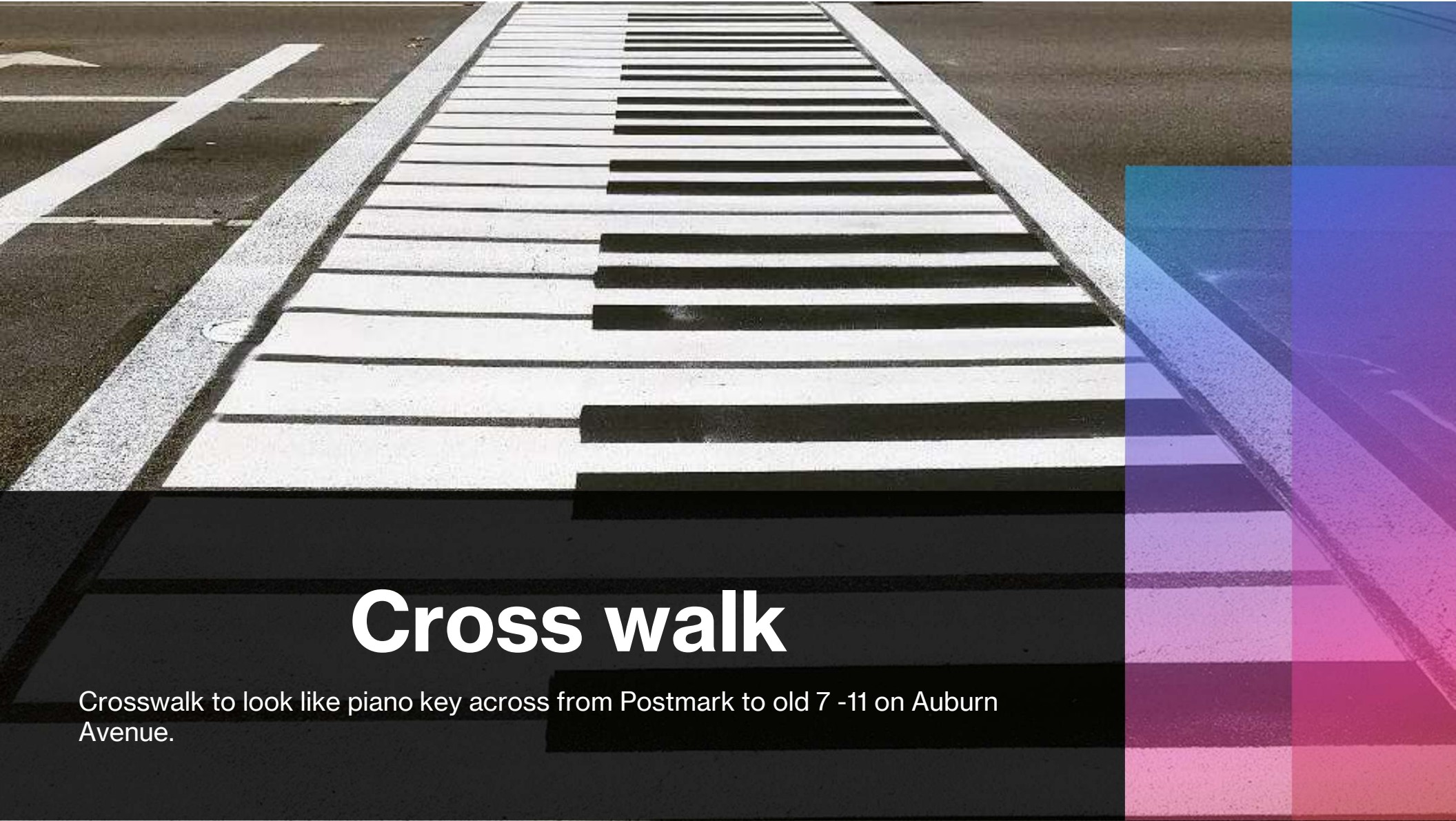


We would also like to use the stickers to map out a mile for the Seniors or anyone else to follow for their walking path on the sidewalks.

I don't have any pictures of those because we have to design our own.

Walking path stickers on downtown sidewalks





Cross walk

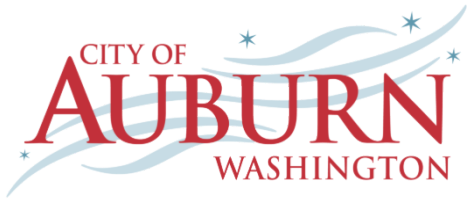
Crosswalk to look like piano key across from Postmark to old 7 -11 on Auburn Avenue.



Painted Fire Hydrants downtown

We will be working with the City on permit costs but would like to start with the stickers for the kids. We feel these projects will make an immediate impact downtown.

Thank you for your time! Questions?



AGENDA BILL APPROVAL FORM

Agenda Subject:

Meeting Date:

Downtown Auburn Cooperative Update on events in the BIA for Quarter 1 of April 9, 2026
2026
Cheryl Rakes & Chantel Banks

Department:

Community Development

Attachments:

None

Budget Impact:

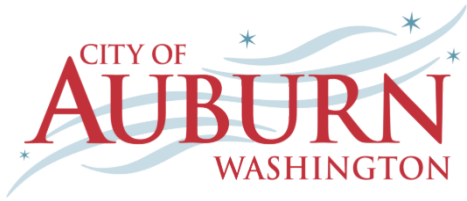
Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff: Jason Krum



AGENDA BILL APPROVAL FORM

Agenda Subject:

Financial Update – Emerson Folker

Meeting Date:

April 9, 2026

Department:

Community Development

Attachments:

Financial Update April 2026,
January 2026 BIA Invoice,
February 2026 BIA Invoice,
March 2026 BIA Invoice

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

See attached

Councilmember:

Staff: Jason Krum

		Available Balance
		Budget for 2026
<i>Business Improvement Area</i>	\$90,000	\$53,346.39
Item	Date	Amount Paid
Real Estate Request from Legal Dept - Downtown Clean up Helpers	12/12/2025	\$20,000.00
January DAC Invoice	2/16/2026	\$3,634.52
February DAC Invoice	3/9/2026	\$5,794.60
March DAC Invoice	4/2/2026	\$7,224.49
April DAC Invoice		
May DAC Invoice		
June DAC Invoice		
July DAC Invoice		
August DAC Invoice		
September DAC Invoice		
October DAC Invoice		
November DAC Invoice		
December DAC Invoice		
Total Funds Used To Date		\$36,653.61



Downtown Auburn Cooperative

Invoice # 012026

City of Auburn
 25 West Main ST
 Auburn, WA 98002

Date	Company	Amount	Total
January	Secretary of State	20.00	
	Century Link/phone /internet	110.95	
	Canva	30.00	
	Walgreens	40.46	
	MainStreet Conference/Hotel	835.72	
	Alaska Air/ Cheryl/Shari	893.18	
	Go Daddy	40.59	
	Amazon ink for printer	115.36	
	Main Chimp/newsletter program	22.08	
	KW Account Serves	159.14	
	T Mobile Cell phones	213.93	
	Safeway/ office supplies	5.51	
	Patriot Employer Taxes	329.71	
	Cheryl Paycheck Month	463.41	
	Puget Sound Energy	235.64	
	AVG	52.86	
	CCleaner	15.55	
	Minute Man posters St Patrick's Pub Crawl	50.42	
	Total		\$3,634.52

Invoice # 02012026

Date February 1-28 2026
From: Downtown Auburn Cooperative
 262 E Main ST
 Auburn, WA 98002
 (253-368-6838)

To: City of Auburn
 C/O Jenn Francis
 25 West Main ST
 Auburn, WA 98002

Date	Description	Amount (\$)
02/01/2026	Meta Facebook Advertising for Hop's n Shamrock Crawl	\$39.11
	T Mobile Bill	\$213.93
	Mail Chimp	\$22.08
	Bookkeeper/QuickBooks	\$121.64
	CenturyLink	\$110.92
	HP Instant Ink	\$25.37
	Rail Hop'n Brewery/ Food for Annual Meeting	\$98.04
	Safeway/flowers for Annual Meeting	\$26.47
	Amazon/Award Certificates for annual meeting	\$30.46
	Oriental Trading/glow sticks for Hop's n Shamrock Crawl	\$36.42
	Canva	\$30.00
	Puget Sound Energy	\$268.07
	Patriot Software	\$359.73
	Cheryl Pay Check	\$4,333.33
	Vista Print/post cards for new businesses in the BIA	\$79.03

Total: \$5,794.60

Notes: Thank you for your partnership. Please remit payment to Downtown Auburn Cooperative.

