



**Airport Advisory Board  
Special Meeting  
May 14, 2025 - 8:00 AM  
Auburn Airport Office  
Conference Room 1  
2143 E Street NE  
Auburn, WA 98002**

## **AGENDA**

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### **CALL TO ORDER**

### **PUBLIC PARTICIPATION**

- A. The Airport Advisory Board Meeting scheduled for Wednesday, May 14th, 2025 at 8:00 a.m. will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Teams, please call the number below or follow the link:

Telephone: 1-509-530-1507

Conference ID: 959 633 004#

Teams Link: [Join the meeting now](#)

Meeting ID: 240 468 682 546

Passcode: Pp7GS9LT

### **ROLL CALL**

### **AUDIENCE PARTICIPATION**

- A. Participants can provide comments in person or submit written comments in advance of the scheduled meeting. Participants can submit written comments via mail or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail comments to:

City of Auburn

Attn: Angela Klein, Airport Administrative Specialist

2143 E St NE Suite 1

Auburn, WA 98002

Email comments to:

[airport@auburnwa.gov](mailto:airport@auburnwa.gov)

If an individual requires accommodation to allow for remote oral comment because of difficulty attending a meeting of the governing body, notice of the need for accommodation is needed by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide remote oral comment by contacting the Airport Office in person, by phone (253) 333-6821, or email to [airport@auburnwa.gov](mailto:airport@auburnwa.gov).

## **APPROVAL OF MINUTES**

- A. MARCH 19TH, 2025 REGULAR MEETING

## **DISCUSSION ITEMS**

- A. AIRPORT DEVELOPMENT UPDATE (15 MIN)
- B. CAPITAL PROJECT STATUS AND BOARD TRACKING MATRIX (5 MIN)

## **GUIDANCE AND INFORMATION ITEMS**

- A. AIRPORT MANAGER REPORT (10 MIN)
- B. AIRPORT ADMINISTRATION REPORT (5 MIN)
- C. AIRPORT MAINTENANCE REPORT (5 MIN)

## **SCHEDULE FOR UPCOMING MEETINGS**

- A. 2025 Regular Meeting Schedule:

September 17  
November 19

Unless otherwise noted and advertised, all meetings will start at 8 a.m. and will take place at the Auburn Airport Office Conference Room 1 located at 2143 E St. NE, Auburn, WA 98002.

\*Please note that subject to advanced public noticing, the Board may elect to schedule additional special meetings beyond the meeting dates specified above.

## **ADJOURNMENT**

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).