

**Civil Service Commission
Regular Meeting
September 8, 2026 - 3:30 PM
City Hall 2nd Floor
Conference Room 3**

AGENDA

CALL TO ORDER

PUBLIC PARTICIPATION

- A. The Civil Service Commission Meeting scheduled for Tuesday, September 8, 2026 at 3:30 p.m. will be held in person and virtually.

Virtual Participation Link:

<https://us06web.zoom.us/j/85647943373?pwd=4uFjamHbGOTzXLhrSR7IJXeJvVpLc5.1>

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: 253 215 8782

Toll Free: 253 205 0468

Meeting ID: 856 4794 3373

Passcode: 913102

ROLL CALL

AGENDA MODIFICATIONS

PUBLIC COMMENT

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Human Resources Department

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Human Resources Department

Fax number: 253-288-4305

Email written comments to: civilservice@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Human Resources Department in person, by phone 253-931-3040, or by email (civilservice@auburnwa.gov).

APPROVAL OF MINUTES

- A. Approval of July 14, 2026, Civil Service Commission Meeting Minutes.

DISCUSSION ITEMS

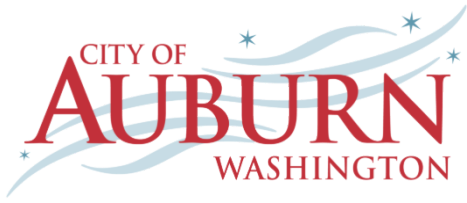
ACTION ITEMS

- A. Approval of Entry Level Police Officer Eligibility List
- B. Approval of Animal Control Officer Eligibility List

NEW BUSINESS

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of July 14, 2026, Civil Service Commission Meeting Minutes.

Meeting Date:

September 8, 2026

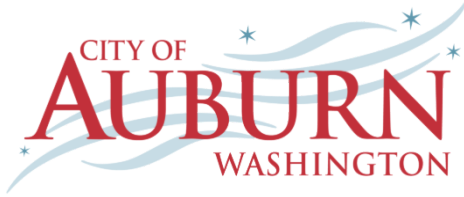
Department:

Human Resources and Risk
Management

Attachments:

Civil Service Commission
Meeting_Minutes_7.14.26

Budget Impact:**Administrative Recommendation:****Background for Motion:****Background Summary:****Councilmember:****Staff:**



**Civil Service Commission
Regular Meeting
July 14, 2026 - 3:30 PM
City Hall 2nd Floor
Conference Room 3**

MINUTES

CALL TO ORDER

The meeting was called to order at 3:33 p.m.

PUBLIC PARTICIPATION

ROLL CALL

Present on the Zoom call included Chair John Boatman, Chair Pro-Tem David Boyd, Member David Menke, Chief of Police Mark Caillier, and Assistant Police Chief Sam Betz. Present in City Hall, Conference Room 3 were Examiner Pro-Tem Melissa Medisch and HR Coordinator Chardae Gillespie.

AGENDA MODIFICATIONS

There were no modifications to the agenda.

PUBLIC COMMENT

APPROVAL OF MINUTES

Motion by Chair John Boatman to approve the minutes as published. Second by Member Menke.

MOTION PASSED UNANIMOUSLY 3-0

- A. Approval of June 9, 2026, Civil Service Commission Meeting Minutes

DISCUSSION ITEMS

ACTION ITEMS

- A. Approval of the Entry Level Police Officer Eligibility List

Motion by Member Menke to approve the Entry Level Police Officer Eligibility list dated July 7, 2026, with 9 candidates. Second by Chair Pro-Tem David Boyd.

MOTION PASSED UNANIMOUSLY 3-0

- B. Approval of the Animal Control Officer Eligibility List.

Motion by Member Menke to approve the Animal Control Officer Eligibility list dated July 7, 2026, with 4 candidates. Second by Chair Pro-Tem David Boyd.

MOTION PASSED UNANIMOUSLY 3-0

NEW BUSINESS

There was no new business discussed at this meeting.

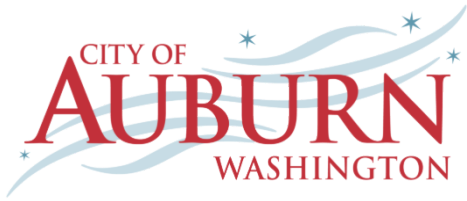
ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 3:36 p.m.

APPROVED this 8th day of September 2026.

John Boatman, Chair

Melissa Medisch, Civil Service Examiner Pro
Tem



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of Entry Level Police Officer Eligibility List

Meeting Date:

September 8, 2026

Department:

Human Resources and Risk
Management

Attachments:

CSC_ENTRY Elig List 9.8.26

Budget Impact:**Administrative Recommendation:****Background for Motion:****Background Summary:****Councilmember:****Staff:**

September 1, 2026

Entry Level Police Officer Eligibility List –

Rank	Candidate	Total Score	Expiration Date	Interview Date
1	Nichols, Skyler	81.25	7/9/27	7/9/26
2	Passmore, Sean	80.00	4/9/27	4/9/26
2	Robinson, Marcell	80.00	8/20/27	8/20/26
4	Sortland, Matthew	72.92	7/14/27	7/14/26
5	Hernandez, Gage	72.08	8/20/27	8/20/26
6	Jaan, Ahmad	72.00	4/9/27	4/9/26
7	Gardner, Michiah	71.67	7/9/27	7/9/26
8	Downey, Jordan	70.83	8/14/27	8/14/26
8	Schroder, Ingrid	70.83	8/20/27	8/20/26
10	Tolbert, Daniel	70.00	3/20/27	3/20/26
10	Jamerson, Abian	70.00	8/14/27	8/14/26
10	Wheeler, Sydney	70.00	8/20/27	8/20/26

Certified by the Civil Service Commission on September 8, 2026.

John Boatman, Chair

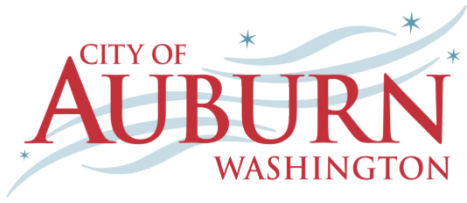
Melissa Medisch, Civil Service Examiner Pro Tem

CIVIL SERVICE COMMISSION

John Boatman, Chairman – David Boyd, Chair Pro Tem – David Menke, Member

Terry Mendoza, Chief Civil Service Examiner

Melissa Medisch, Civil Service Examiner Pro Tem



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of Animal Control Officer Eligibility List

Meeting Date:

September 8, 2026

Department:

Human Resources and Risk
Management

Attachments:

CSC_ACO Elig List 9.8.26

Budget Impact:**Administrative Recommendation:****Background for Motion:****Background Summary:****Councilmember:****Staff:**

September 1, 2026

Animal Control Officer Eligibility List -

Rank	Candidates	Total Score	Expiration Date <i>*Expiration 6 mos.</i>	Interview Date
1	Cassin, Patrick	80.63	10/30/26	4/30/26
2	Staton, Hunter	73.44	10/30/26	4/30/26

Certified by the Civil Service Commission on September 8, 2026.

John Boatman, Chair

Melissa Medisch, Civil Service Examiner Pro Tem

CIVIL SERVICE COMMISSION

John Boatman, Chairman

David Boyd, Chair Pro Tem

David Menke, Member

Terry Mendoza, Chief Civil Service Examiner

Melissa Medisch, Civil Service Examiner Pro Tem