



**LEOFF
Regular Meeting
April 1, 2025 - 10:00 AM
City Hall 2nd Floor
Conference Room 3**

MINUTES

CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m.

Present on the Zoom call included Chair Pro Tem Bill Petersen, Member Stan Laatsch, Deputy Mayor Charyl Rakes, and Councilmember Hanan Amer. Also present on the Zoom call and in person (Conference Room 3, City Hall) was Board Secretary Terry Mendoza and Human Resources Administrative Assistant Samantha Norman.

Deputy Mayor Rakes joined the meeting at 10:07 a.m.

PUBLIC PARTICIPATION

- A. The Law Enforcement Officers and Firefighters Disability Board Meeting scheduled for Tuesday, April 1, 2025, at 10:00 a.m. will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: (253) 215-8782

Toll Free: (305) 224-1968

Zoom: <https://zoom.us/j/99838989469>

Board Secretary Mendoza reported there was no public participation, either virtually or in person.

AGENDA MODIFICATIONS

AUDIENCE PARTICIPATION

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Terry Mendoza, Human Resources Analyst

25 W Main St

Auburn, WA 98001

Please fax written comments to:
Attn: Terry Mendoza, Human Resources Analyst
Fax number: 253-288-4305

Email written comments to: tmendoza@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Human Resources Department in person, by phone 253-931-3040, or by email (tmendoza@auburnwa.gov).

Board Secretary Mendoza reported there was no correspondence received from the public.

APPROVAL OF MINUTES

- A. Approval of the March 4, 2025, LEOFF Board meeting minutes
Motion by Member Laatsch to approve the minutes as published. Second by Chair Pro Tem Petersen.

MOTION PASSED UNANIMOUSLY. 4-0

ACTION ITEMS

UNFINISHED BUSINESS

NEW BUSINESS

- A. LEOFF Member #709544
Requests approval of dental expenses in the amount of \$180.00 for services received on February 3, 2025.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Councilmember Amer.

MOTION PASSED UNANIMOUSLY. 4-0

- B. LEOFF Member #349135
Requests approval of medical expenses in the amount of \$1,599.99 for the purchase of hearing aids on March 3, 2025.

Motion by Member Laatsch to approve the claim as submitted. Second by Chair Pro Tem Petersen.

MOTION PASSED UNANIMOUSLY. 4-0

C. LEOFF Member #317206

Requests approval of dental expenses in the amount of \$210,60 for services received on March 14, 2025.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Councilmember Amer.

MOTION PASSED UNANIMOUSLY. 4-0

D. LEOFF Member #444135

Requests approval of medical expenses in the amount of \$934.00 for long-term care services received from March 4, 2025, through March 14, 2025.

Motion by Member Laastch to approve the claim as submitted. Second by Chair Pro Tem Petersen.

MOTION PASSED UNANIMOUSLY. 4-0

E. LEOFF Member #970468

Requests approval of vision expenses in the amount of \$125.00 for services received on March 12, 2025.

Chair Kelly abstained from this agenda item and turned the meeting over to Chair Pro Tem Petersen.

Motion by Councilmember Amer to approve the claim as submitted. Second by Member Laatsch.

MOTION PASSED UNANIMOUSLY. 4-0

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:09 a.m.

APPROVED this 13th day of May 2025.

Bill Petersen, Chair Pro Tem

Terry Mendoza, Board Secretary