



**Civil Service Commission
Regular Meeting
May 13, 2025 - 3:30 PM
City Hall 2nd Floor
Conference Room 3**

AGENDA

CALL TO ORDER

PUBLIC PARTICIPATION

- A. The Civil Service Commission Meeting scheduled for Tuesday, May 13, 2025 at 3:30 p.m. will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: (253) 215-8782

Toll Free: (305) 224-1968

Zoom: <https://zoom.us/j/92158621707>

AGENDA MODIFICATIONS

AUDIENCE PARTICIPATION

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Terry Mendoza, Human Resources Analyst

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Terry Mendoza, Human Resources Analyst

Fax number: 253-288-4305

Email written comments to: tmendoza@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Human Resources Department in person, by phone 253-931-3040, or by email (tmendoza@auburnwa.gov).

APPROVAL OF MINUTES

- A. Approval of the April 8, 2025, Civil Service Commission Meeting Minutes

ACTION ITEMS

- A. Approval of the Commander Promotional Eligibility List
- B. Approval of the Entry Level Police Officer Eligibility List
- C. Approval of the Police Services Specialist Eligibility List
- D. Approval of the Animal Control Officer Eligibility List

NEW BUSINESS

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of the April 8, 2025, Civil Service Commission Meeting Minutes

Meeting Date:

May 13, 2025

Department:

Human Resources and Risk
Management

Attachments:

CS Commission Minutes 4-8-25

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:



**Civil Service Commission
Regular Meeting
April 8, 2025 - 3:30 PM
City Hall 2nd Floor
Conference Room 3**

AMENDED

MINUTES

CALL TO ORDER

Chair Pro Tem David Boyd called the meeting to order at 3:33 p.m.

Present on the Zoom call was Member John Boatman, Chief of Police Mark Caillier, and Assistant Chief of Police Sam Betz. Also included on the Zoom call and in person (Conference room 3, City Hall) was Chief Examiner Terry Mendoza.

Chair David Menke was excused.

PUBLIC PARTICIPATION

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Examiner Mendoza reported that there was no public participation in the meeting, either virtually or in person.

AGENDA MODIFICATIONS

There were no agenda modifications.

AUDIENCE PARTICIPATION

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Examiner Mendoza reported that there was no correspondence received from the public for this meeting.

APPROVAL OF MINUTES

A. Approval of the March 11, 2025, Civil Service Commission Meeting Minutes

Motion by Member Boatman to approve the minutes as published. Second by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 2-0

ACTION ITEMS

A. Approval of the March 27, 2025, Police Sergeant Eligibility List

Motion by Member Boatman to approve the Police Sergeant Eligibility list. Second by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 2-0

B. Approval of the Entry Level Police Officer Eligibility List

Motion by Member Boatman to approve the Entry Level Police Officer Eligibility list. Second by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 2-0

C. Approval of the Lateral Police Officer Eligibility List

Motion by Member Boatman to approve the Lateral Police Officer Eligibility list. Second by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 2-0

NEW BUSINESS

Chief Caillier and Examiner Mendoza provided an update on recruitment for the Commission.

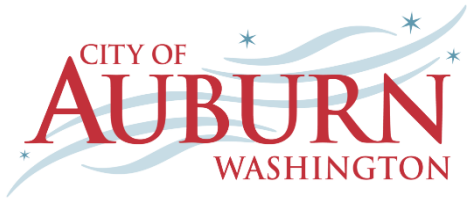
ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 3:39 p.m.

APPROVED this 13th day of May 2025.

David Menke, Chairman

Terry Mendoza, Civil Service Examiner



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of the Commander Promotional Eligibility List

Meeting Date:

May 13, 2025

Department:

Human Resources and Risk
Management

Attachments:

for CS Commission_Commander
Elig List 2025

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:

April 29, 2025

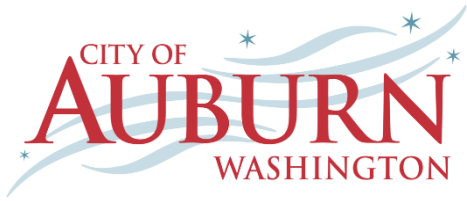
Rank	Name
1	Frith, James
2	Blake, Jason
3	Anderson Jr., Brian

The promotional eligibiioity list will expire on May 28, 2026.

The list can be extended for one additional year (through May 27, 2027).

DAVID MENKE, Chair

David Menke, Chair
David Boyd, Chair Pro Tem
John Boatman, Member
Terry Mendoza, Chief Civil Service Examiner



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of the Entry Level Police Officer Eligibility List

Meeting Date:

May 13, 2025

Department:

Human Resources and Risk
Management

Attachments:

CSC_ENTRY Elig List 05-12-25

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:

May 12, 2025

Entry Level Police Officer Eligibility List -

Rank	Candidate	Total Score	Expiration Date
1	Sincraugh, Ashlee	92.00	4/23/26
2	Ross, Justin	83.83	1/9/26
3	Amin, Sarchil	79.80	3/13/26
4	Johnson, Nickolas	79.57	01/24/26
5	Davidson, Jordan	78.93	3/13/26
6	Leon, Agustin	78.83	1/24/26
7	Tuita, Leini	77.33	5/9/26
8	Valenzuela, Miguel	77.00	2/28/26
9	Smits, Jonathan	74.90	5/9/26
10	Gomez, Humberto	73.67	2/13/26
11	Bigelow, Marshall	73.33	4/3/26
12	Vandenberghe, Aidan	72.33	4/3/26
12	Parker, Jonathan	71.67	4/3/26
14	Boldt, Nile	70.33	4/3/26
15	Robles, Enedina	70.00	2/28/26
15	Kanz, Jonathan	70.00	3/13/26

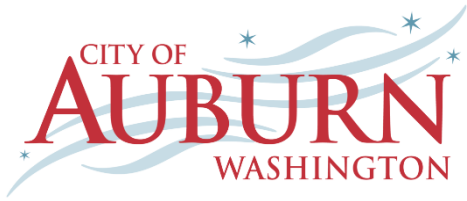
Certified by the Civil Service Commission on May 13, 2025.

David Menke, Chair

Terry Mendoza, Chief Civil Service Examiner

CIVIL SERVICE COMMISSION

David Menke, Chairman – David Boyd, Chair Pro Tem – John Boatman, Member
Terry Mendoza, Chief Civil Service Examiner



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of the Police Services Specialist Eligibility List

Meeting Date:

May 13, 2025

Department:

Human Resources and Risk
Management

Attachments:

CSC_PSS Elig List 5-8-25

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:

May 8, 2025

Police Services Specialist Eligibility List -

Rank	Candidates	Score	Expiration Date (6 months)
1	Judd, Emily	91.33	10/30/25
2	Banks, Ava	90.33	11/7/25
3	Moody, Isabelle	87.33	10/30/25
4	Trombetta, Monique	84.33	10/30/25
5	Bahjat, Jahaan	84.33	10/30/25
6	Wagner, Heather	82.67	11/7/25
7	Crofoot, Georgia	79.00	10/30/25
8	Roberts, Sarah	77.67	11/7/25
9	Marquez, Elena	77.33	10/30/25
10	Rubio, Marina	74.00	11/7/25
11	Blessing, Joshua	70.00	11/7/25

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David Menke, Chair

Terry Mendoza, Chief Civil Service Examiner

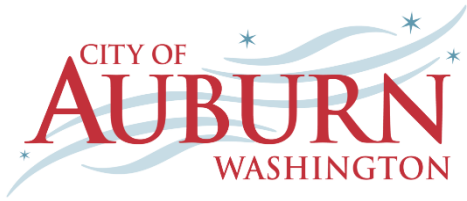
CIVIL SERVICE COMMISSION

David Menke, Chairman

David Boyd, Chair Pro Tem

John Boatman, Member

Terry Mendoza, Chief Civil Service Examiner



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of the Animal Control Officer Eligibility List

Meeting Date:

May 13, 2025

Department:

Human Resources and Risk
Management

Attachments:

CSC_ACO Elig List 5-2-25

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:

May 2, 2025

Animal Control Officer Eligibility List -

Rank	Candidates	Score	Expiration Date <i>(6 months)</i>
1	Batris, Adrienne	97.78	11/2/25
2	Grandpre, Rainy	80.28	10/10/25

Certified by the Civil Service Commission on May 13, 2025

David Menke, Chair

Terry Mendoza, Chief Civil Service Examiner

CIVIL SERVICE COMMISSION

David Menke, Chairman

David Boyd, Chair Pro Tem

John Boatman, Member

Terry Mendoza, Chief Civil Service Examiner