



**Junior City Council
Regular Meeting
May 14, 2025 - 7:00 PM
City Hall Council Chambers**

AGENDA

CALL TO ORDER

PUBLIC PARTICIPATION

- A. The Junior City Council Meeting scheduled for Wednesday, May 14, 2025, at 7:00 p.m. will be held in person and virtually.

Virtual Participation Link: Teams Link ([Click Here](#))

To listen to the meeting by phone or Zoom, please call the number below or click the link above:

Telephone: 1 509 530 1507

Meeting ID: 388 716 498#

ROLL CALL

AGENDA MODIFICATIONS

AUDIENCE PARTICIPATION

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Melissa Bailey, Council Administrative Assistant

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Melissa Bailey, Council Administrative Assistant

Fax number: 253-288-3132

Email written comments to: mbailey@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Mayor's Office in person, by phone (253) 931-3041, or by email (mbailey@auburnwa.gov).

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

- A. Administrative Updates

- 1 Pride at the Farmers Market: Sunday, June 29th, 2025, from 10am to 10:30am.
Please rsvp to Melissa Bailey if you would like to attend and/or speak at the event.
- 2 Juneteenth: Sunday, June 29th, 2025, from 10am to 4pm - If you are interested in volunteering, please reach out to Melissa for details.

B. Updates from Deputy Mayor

DISCUSSION ITEMS

- A. Auburn Junior City Council Code
Discuss updating code.

ACTION ITEMS

APPROVAL OF MINUTES

- A. Approve minutes from April 23, 2025, Junior Council Meeting.

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).

Chapter 2.07

AUBURN JUNIOR CITY COUNCIL

Sections:

- 2.07.010 Created.**
- 2.07.020 Purpose.**
- 2.07.030 Goals.**
- 2.07.040 Membership.**
- 2.07.050 Term of office.**
- 2.07.060 Responsibilities.**
- 2.07.070 Meetings.**
- 2.07.080 Subcommittee structure.**
- 2.07.090 Staff support.**

2.07.010 Created.

There is hereby created and established an Auburn junior city council in and for the city of Auburn. (Ord. 6441 § 1, 2013.)

2.07.020 Purpose.

The Auburn junior city council shall serve as an advisory body to the regularly elected or appointed Auburn city council (city council), other city boards, commissions and city staff on youth aspects of all city functions, including but not limited to parks, recreation, transportation, public works, land use planning, finance, public safety, diversity and human services. (Ord. 6441 § 1, 2013.)

2.07.030 Goals.

The Auburn junior city council shall promote leadership skills and the communication of ideas of youth, particularly as they relate to local representative government and governmental services. The Auburn junior city council's goals shall be to:

- A. Find solutions for local youth problems and report these to the city council.
- B. Provide community youth with an outlet for expressing interests and opinions, including:

1. Interests and opinions regarding city ordinances, proposed ordinances and other matters that might lend themselves to future ordinances.
 2. Interests and opinions regarding city policies, proposed policies and other matters that might lend themselves to future policies.
 3. Interests and opinions regarding action that the city is taking or action that the city is considering.
- C. Consider issues in light of the legal parameters applicable to city action.
- D. Help make the public, including the youth of the city, aware of the action of the city council and the role the Auburn junior city council can play in connection therewith.
- E. Suggest ways to improve the quality of life for young people, and suggest other programs beneficial and of interest to the youth of the city. (Ord. 6441 § 1, 2013.)

2.07.040 Membership.

- A. The Auburn junior city council shall consist of nine members and two alternate members. The members and the alternate members shall be appointed by the mayor, and confirmed by the city council from among students who submit a completed application. The nomination of members and alternates shall be based upon consideration of criteria including: interest in government, positive participation in civics classes, academic accomplishments, involvement in school and community activities and other factors that identify a prospective member as a valuable contributor to the Auburn junior city council. Those considering prospective members, making nominations and appointing or confirming members to the junior city council shall endeavor to include diverse members of the city's population, including one or more representatives of the Muckleshoot Indian Tribe.
- B. In the process of nominating members and alternate members to the junior city council, those nominating such members shall strive to seek representation of various schools, and to the extent reasonably possible, assemble a slate consisting of a member from each of the four high schools and the four middle schools, and one member at large, or such other strategy representing various schools so that their membership represents a diverse cross section of the student population of middle schools and high schools in the city.
- C. All students on the junior city council shall be enrolled and in good standing in a middle school or high school in the Auburn School District or Muckleshoot Tribal Schools, and shall remain enrolled during their entire term of office. If a student is a resident of the city of Auburn, but attends a school located outside the city, e.g., such as a private school or a school in another city, such student would be eligible to participate on the junior city council as the at-large member, if selected.
- D. The junior council members and alternate members shall serve without compensation.
- E. Each member and alternate member shall serve a term of two years. Interested students shall submit a completed application that includes a letter of recommendation from the principal of the school they attend and one teacher or counselor to the mayor. The mayor and city council will appoint and confirm new members and

alternates to fill the expiring terms on the Auburn junior city council. The city council may remove an Auburn junior city council member or alternate member at any time if the city council determines that member is not fulfilling their responsibilities to the satisfaction of the city council. Members and alternate members of the junior city council who fail to attend two consecutive regular meetings of the junior city council without being excused by the chairperson, or excused by a majority of the membership of the junior city council, shall forfeit their positions on and be removed from the junior city council.

F. In the event of a vacancy on the junior city council, an alternate member shall be appointed to fill the unexpired term of the vacating member. The mayor shall appoint, subject to confirmation by the city council, the alternate member to replace the vacating member. If possible, the mayor shall appoint an alternate member who attends the same school as the vacating member. If an alternate is unavailable, unwilling, or unsuitable, as determined by the mayor, to fill the vacancy, the mayor and city council shall solicit nominations from the school principals and shall appoint and confirm a new member to fill the unexpired term of that Auburn junior city council member; provided, that the junior city council may also nominate members to fill the unexpired term vacancies. Unless the appointed replacement member is replacing the at-large member of the junior city council, the appointed replacement member shall be from the same school as the member being replaced. Notice must be made to that school to solicit applications and nominations for the position to be refilled at least 30 days before the appointment is intended to be made. A vacancy in an alternate member position shall not be filled until the expiration of the term of the position.

G. All members of the Auburn junior city council shall serve until the mayor appoints alternate members to fill their positions or their successors are duly appointed by the mayor and confirmed by the city council.

H. The members will elect a chairperson from among themselves. The chairperson will be elected annually at the first meeting following the beginning of the school year. The chairperson will be allowed to vote on all matters.

I. A quorum of the junior city council shall consist of a majority of the currently appointed members, including alternate members appointed to serve for an absent or disqualified member, and a quorum of members must be present to vote on matters. Members who are aware that they will be unavailable or unable to attend a meeting shall notify the mayor's office. If a member is absent at the time the chairperson calls roll at a meeting, the deputy mayor, or the chairperson if the deputy mayor is absent, may appoint an alternate member in attendance at the meeting to serve as a member and to vote. The alternate member shall serve as a member until adjournment of the meeting.

J. The deputy mayor or designee shall serve as liaison to the junior city council, participating as a nonvoting member of the junior city council, to encourage and counsel the members of the junior city council in connection with their duties as members of the junior city council. (Ord. 6926 § 1, 2023; Ord. 6834 § 1 (Exh. A), 2021; Ord. 6808 § 1, 2020; Ord. 6594 § 1, 2016; Ord. 6441 § 1, 2013.)

2.07.050 Term of office.

A. The term of office for the members and alternate members of the junior city council shall be two years. Members and alternate members shall be students during their entire term. Middle school students shall be

selected for two-year terms from seventh grade classes, so they can fulfill their full terms while attending the same school. High school students shall be selected for two-year terms from ninth, tenth or eleventh grade classes, so they can fulfill their full terms while attending the same school.

B. Terms of office shall run from September of the first year of appointment through August of the second year of appointment; provided, that for the initial appointees to the junior city council, five of the members shall be appointed for terms commencing upon appointment and confirmation, and expiring at the end of August of the following year; and four of the members shall be appointed for terms commencing upon appointment and confirmation, and expiring at the end of August of that same year. Thereafter, members shall be appointed in staggered terms for the full two years, commencing with the expiration of the term of those they succeed.

C. An additional two-year term for members and alternate members of the junior city council may be allowed so long as the member will be a student during the entire additional term. (Ord. 6594 § 2, 2016; Ord. 6441 § 1, 2013.)

2.07.060 Responsibilities.

A. The Auburn junior city council shall be responsible for:

1. Holding regular public meetings at least once a month, pursuant to a regular agenda, and to keep a written record of its proceedings which shall be a public record, all in accordance with state law;
2. Serving as youth advisors to the city council and the city council's various boards, commissions and task forces;
3. Adopting bylaws for the regular operation of the junior council;
4. Providing outreach to the community in an effort to place youth issues before our citizens in a positive manner; and
5. Forwarding to the city council copies of the minutes of its meetings, to be delivered along with an oral report by the deputy mayor or designee describing the junior city council meetings and activities.

B. Members and alternate members of the junior city council are encouraged to attend meetings of the city council as well as meetings of the various boards and commissions of the city. (Ord. 6594 § 3, 2016; Ord. 6441 § 1, 2013.)

2.07.070 Meetings.

A. The regular meetings of the junior city council shall be held at least once per month at a regularly scheduled date and time, and shall be held in the Auburn City Hall or at a location as published in the meeting notice.

- B. The chairperson shall preside over the meetings of the junior city council. In the absence of the chairperson at a meeting, the members of the junior city council shall select a member of the junior city council to preside over such meeting.
- C. All meetings of the junior city council shall be open to the public, except as provided by law.
- D. In the meetings of the junior city council there shall be the opportunity for public comment. Such public comment shall usually be limited to three minutes per person; provided, that the chairperson may, in their discretion, allow more time.
- E. Members of the junior city council shall display mutual courtesy, patience and appropriate behavior in all meetings of the junior city council, and in any interactions with city staff.
- F. Robert's Rules of Order, Newly Revised Edition, shall be used as the basis for parliamentary procedure at all meetings of the Auburn junior city council and any of its subcommittees.
- G. Any action taken by the junior city council shall be reduced to writing and shall be forwarded to the Auburn city council, via appropriate city staff.
- H. Alternate members to the junior city council shall act as members of the council for all purposes except they may not vote, unless appointed to serve in the place of an absent member. Alternate members are required to attend all council meetings, unless excused. (Ord. 6808 § 2, 2020; Ord. 6594 § 4, 2016; Ord. 6441 § 1, 2013.)

2.07.080 Subcommittee structure.

- A. The junior city council may informally divide its members into subcommittees to consider different topics of interest, or into subcommittees that it deems helpful to its tasks.
- B. The subcommittees will meet on an as-needed basis.
- C. The subcommittees shall consist of at least three members of the junior city council, but shall consist of less than a quorum of the junior city council. If a member is absent from a committee meeting, the present members may appoint an alternate member in attendance to serve as a committee member and to cast a vote. Once the committee meeting is commenced, the alternate member shall serve as a committee member until adjournment of the meeting.
- D. Any discussions or recommendations of any subcommittees shall be communicated to and shared with the full junior city council.
- E. The subcommittees shall not constitute legislative or agency bodies so as to trigger the requirement that the subcommittees comply with the Washington State Open Public Meetings Act (Chapter [42.30](#) RCW). (Ord. 6926 § 2, 2023; Ord. 6594 § 5, 2016; Ord. 6532 § 2, 2014; Ord. 6441 § 1, 2013.)

2.07.090 Staff support.

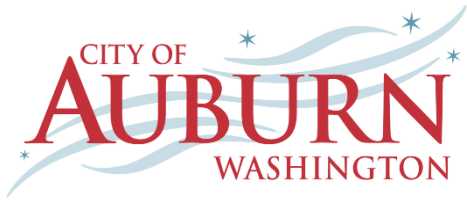
The mayor shall appoint appropriate staff as the mayor deems appropriate to assist the Auburn junior city council in the preparation of its reports and records as are necessary for the operation of the junior council. (Ord. 6441 § 1, 2013.)

The Auburn City Code is current through Ordinance 6961, passed December 2, 2024.

Disclaimer: The city clerk's office has the official version of the Auburn City Code. Users should contact the city clerk's office for ordinances passed subsequent to the ordinance cited above.

[City Website: www.auburnwa.gov](http://www.auburnwa.gov)

[Hosted by General Code.](#)



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approve minutes from April 23, 2025, Junior Council Meeting.

Meeting Date:

May 14, 2025

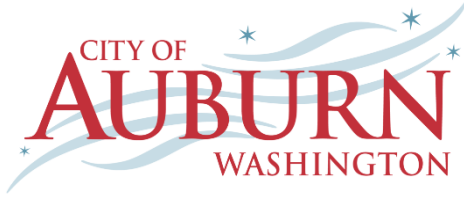
Department:

Mayor

Attachments:

AJCC Minutes 04-23-25

Budget Impact:**Administrative Recommendation:****Background for Motion:****Background Summary:****Councilmember:****Staff:**



**Junior City Council
Regular Meeting
April 23, 2025 - 7:00 PM
City Hall Council Chambers**

MINUTES

CALL TO ORDER

Chair Muhsen calls meeting to order at 7:03pm.

PUBLIC PARTICIPATION

- A. The Junior City Council Meeting scheduled for Wednesday, April 23, 2025, at 7:00 p.m. will be held in person and virtually.

Virtual Participation Link: Teams Link ([CLICK HERE](#))

To listen to the meeting by phone or Zoom, please call the number below or click the link above:

Telephone: +1 509-530-1507

Meeting ID: 289 248 781 269 2

ROLL CALL

Members: Lawand Muhsen, Erica Rios, Lillyann Mertens, Nnamdi Ometu, Phia Chea.

Staff: Keisha Taylor, Deputy Mayor Rakes.

Absent: Rowan Santons, Caleb Choi, Joey Rush, Mikaela Pedraja, Erica Rios, Prableen Kaur.

Guests: Councilmember Charlie Atkinson (City of Wenatchee), Councilmember Mayra Navarro-Gomez (City of Wenatchee).

AGENDA MODIFICATIONS

None

AUDIENCE PARTICIPATION

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APPROVAL OF MINUTES

- A. Approve Minutes from the March 12, 2025, Junior Council Meeting.

Chair, Lawand Muhsen moves to approve March 12th, 2025 minutes, motion seconded by member Lillyann Mertens - motion passes.

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

- A. Administrative Updates

Chair Muhsen read through the Administrative Updates.

Clean Sweep, Petpalooza, Pride at the Market (Rowan will speak). Members will email Melissa Bailey.

- 1 Clean Sweep: Saturday, April 26th, from 7:30a to 12pm, if you have already signed up, please pick up your materials before leaving.
- 2 PetPalooza: Saturday, May 17th, 2025 - More details to follow.
- 3 Pride at Farmer's Market: Sunday, June 29th at 10am. Please RSVP to Melissa if you'd like to attend, and/or speak at the event.

- B. Updates from Deputy Mayor

DISCUSSION ITEMS

Look into processes for replacing non-active junior council members.

- A. Youth Forum
Discuss possible youth forum topics.

Youth Forums and/or Tedx, will create a sub-committee to help plan logistics.

- B. Presentation to City Council
Discuss presenting to City Council at the May 19, 2025, meeting.

The first meeting will be May 14th at 5:30pm in council chambers prior to the council meeting.

ADJOURNMENT

Chair Muhsen adjourned the meeting at 7:26pm.

APPROVED this _____ day of _____ 2025.

Junior Council Member

Melissa Bailey, City Council Assistant