



**Parks & Recreation Board  
Regular Meeting  
June 3, 2025 - 5:30 PM  
Classroom, Auburn Community and Events  
Center**

**AGENDA**

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**CALL TO ORDER**

**PUBLIC PARTICIPATION**

- A. The Parks and Recreation Board Meeting scheduled for Tuesday June 3rd, 2025 at 5:30 p.m. will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: +1 253 205 0468 US

Toll Free: 877 853 5257 US Toll-free

Zoom: <https://us06web.zoom.us/j/83873605440?pwd=4hk59NI2eazRKR3cF5jcmeDriCiqay.1>

**ROLL CALL**

**AGENDA MODIFICATIONS**

**AUDIENCE PARTICIPATION**

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Alexa Bragg, Parks Administrative Assistant

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Alexa Bragg, Parks Administrative Assistant

Fax number: 253-931-4005

Email written comments to: [abragg@auburnwa.gov](mailto:abragg@auburnwa.gov)

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Parks, Arts and Recreation Department in person, by phone (253) 931-3043, or by email ([abragg@auburnwa.gov](mailto:abragg@auburnwa.gov)).

**APPROVAL OF MINUTES**

- A. Approval of May 6th 2025 Minutes

**ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS**

- A. WRPA Cedar Lanes Bike award - Director Julie Krueger
- B. Cascade Bicycle grant award - Director Julie Krueger

**DISCUSSION ITEMS**

- A. Timeline for theater park development - Park Planning Manager Thaniel Gouk

**ACTION ITEMS**

**UNFINISHED BUSINESS**

- A. July Parks and Recreation Month Update - Parks Director Julie Krueger

**NEW BUSINESS**

**ADJOURNMENT**

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).



## AGENDA BILL APPROVAL FORM

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**Agenda Subject:**

Approval of May 6th 2025 Minutes

**Meeting Date:**

June 3, 2025

**Department:**

Parks, Arts & Recreation

**Attachments:**

May PB Minutes

**Budget Impact:**

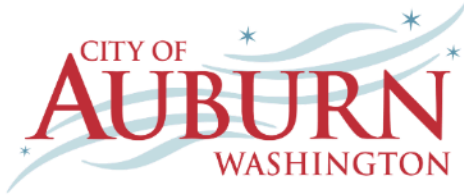
**Administrative Recommendation:**

**Background for Motion:**

**Background Summary:**

**Councilmember:**

**Staff:** Julie Krueger



**Parks & Recreation Board  
Regular Meeting  
May 6, 2025 - 5:30 PM  
Classroom, Auburn Community and  
Events Center**

**MINUTES**

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**CALL TO ORDER**

Call to order 5:30pm

**PUBLIC PARTICIPATION**

- A. The Parks and Recreation Board Meeting scheduled for Tuesday May 6, 2025 at 5:30 p.m. will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: 1 253 215 8782 US (Tacoma)

Toll Free: 888 475 4499 US Toll-free

Zoom: <https://us06web.zoom.us/j/81661307654>

**ROLL CALL**

Park Board Chair Matt Jennings, Vice-Chair Mike Palko-Dean, Board member Wayne Osborne, Board member John Boatman, Board member Cary Davidson

Not attending: Tiffany Lindsay, Michael Hassen

Staff: Parks Director Julie Krueger, Parks Planning Manager Thaniel Gouk, Administrative Assistant Alexa Bragg

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## **APPROVAL OF MINUTES**

- A. Approval of April 8, 2025 Minutes

## **ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS**

Director Julie Krueger talked about how well Arbor Day went at Mary Olson Farm on Wednesday, April 16th

Parks Planner Thaniel spoke about the Postmark Center for the Arts Lower Level Grand Opening that happened on Saturday, April 26th

Parks Director spoke about Clean Sweep that happened on Saturday, April 26th and the great job that the volunteers did

## **DISCUSSION ITEMS**

- A. Golf Course Facility Improvement Fee

Parks Director Julie Krueger speaks about how the Golf Course was previously an enterprise fund, but is now a part of the general fund from the City budget. The proposed fees collected from the Golf Facility Improvement Fee specifically for the golf course will go back into their own capital improvement fund in a pot of money that doesn't have to compete within the general fund. These proposed fees will start in 2026 if accepted. The City of Auburn Golf Facility Improvement fee draft is based on what the City of Spokane currently does. Board Member Wayne Osborne suggests that the golf course should think about going back to an enterprise fund. Director Julie says that could be an option, but there are pros and cons to an enterprise fund. The Golf Facility Improvement fee is strictly for golf course projects; no other divisions or departments can tap into that fund. Member John Boatman suggests a QR code for donations along with a sign that states what we are doing with the Golf Facility Improvement fees and what it will go towards for the course. The director states that this is a user-based fee as well. Julie will be taking this to the city council for approval prior to the end of the year.

## **ACTION ITEMS**

- A. Park Impact Fees

Parks Planner Thaniel Gouk speaks about the park impact fees. There are new state laws that require entities to be equitable in impact fees.

The PROS plan from 2024 that had the park impact fees did not include square footage or number of bedrooms, which are required in the park impact fees. We need to add ADU's (additional dwelling units) to the park impact fees as well. The change in the state law is to accommodate the middle housing population. The Parks dept is going based on Square Footage. This proposal will go to city council for approval. This proposal is based on the number of people per house, about 2.5 people per residence. Park impact fees, when collected, can only be used to increase capacity or add a feature. Transportation and Fire department impact fees are also having to update their fees with the new state legislation, which will not affect Parks impact fees. The impact fees get paid with the building permit, or accessory dwelling unit, fees.

**UNFINISHED BUSINESS**

Parks Planner Thaniel Gouk mentioned that he submitted a King County grant to turf Game Farm Park baseball fields (fields 2 and 3) for \$250,000.

**NEW BUSINESS**

A. July is Parks & Recreation Month

Parks Director Julie Krueger spoke about a Proclamation for Parks and Recreation Month in July 2025

\*June action item agenda

B. Updating Park Board handbook - Draft prepared

Member Wayne Osborne says to look into the Airport board's handbook for reference. Chairperson Matt Jennings mentions another board he is on has a full year of board responsibilities.

Annual updates of an organizational chart.

Matt also wonders about an orientation for new park board members.

List of term dates of board members.

**ADJOURNMENT**

Adjourned 6:32pm

APPROVED this \_\_\_ day of \_\_\_\_\_ 2024.

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Thaniel Gouk, Director of Board

Alexa Bragg, Administrative Assistant

# Parks & Recreation Month July 2025

**Auburn Parks, Arts & Recreation plans to celebrate Parks & Recreation month by:**

1. Coordinate with the Mayor's Office to obtain a **Proclamation** declaring the month of July as Parks & Recreation Month in Auburn.
2. The creation of a **July calendar** of programs, events and opportunities offered by our Department.
3. A variety of **social media posts** surrounding P& R month, using hashtags and tagging NRPA, when appropriate.
4. Highlight a new park each week on social media with photos, information and a listing of amenities.
5. Showcase Parks & Rec month in an **eblast** on July 1.
6. Parks & Rec month **ad on the City's website**, in the "News and Announcement" section (pending availability).