



**City Council
Study Session
PW & CD Special Focus Area
May 27, 2025 - 5:30 PM
City Hall Council Chambers**

MINUTES

CALL TO ORDER

Deputy Mayor Cheryl Rakes called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street.

PUBLIC PARTICIPATION

The Study Session Meeting was held in person and virtually.

ROLL CALL

Councilmembers present: Deputy Mayor Cheryl Rakes, Hanan Amer, Kate Baldwin, Lisa Stirgus, Clinton Taylor, and Yolanda Trout-Manuel. Councilmember Tracy Taylor was excused.

Mayor Nancy Backus and the following staff members present included: Deputy City Attorney Paul Byrne, Assistant Chief of Police Samuel Betz, Director of Community Development Jason Krum, Director of Public Works Ingrid Gaub, Assistant Director of Public Works Jacob Sweeting, Director of Parks, Arts, and Recreation Julie Krueger, Senior Traffic Engineer James Webb, Transportation Systems Engineer Bryce Beason, Transportation Planner Veronica Bean, South King Housing and Homelessness Partners (SKHHP) Executive Manager Claire Goodwin, and Deputy City Clerk Hannah Scholl.

EXECUTIVE SESSION

Deputy Mayor Rakes adjourned into Executive Session at 5:37 p.m. for 5 minutes per RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Mayor Backus, Councilmembers, and Deputy City Attorney Byrne were required to attend.

Deputy Mayor Rakes reconvened the meeting at 5:45 p.m.

AGENDA MODIFICATIONS

There were no modifications to the agenda.

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

There were no announcements, reports, or presentations.

PUBLIC WORKS AND COMMUNITY DEVELOPMENT DISCUSSION ITEMS

A. 2024 State of Our Streets (SOS) Report (Gaub) (15 Minutes)

Councilmember Baldwin, Vice Chair of the Public Works and Community Development Special Focus Area, chaired this portion of the meeting.

Engineer Beason provided Council with an overview of the 2024 State of Our Streets report, including definitions, the Pavement Condition Index (PCI), treatment times, and a summary of the 2024 street conditions.

Engineer Webb provided Council with an overview of the Local Street Program funding and the Arterial/Collector Program funding.

Engineer Beason provided Council with an overview of the Local Street Preservation and Arterial/Collector Projects completed in 2024, future Local Street Preservation and Arterial/Collector Projects, and next steps.

Council discussed street conditions and potholes.

B. Transportation Impact Fee Program Overview (Gaub) (20 Minutes)

Assistant Director Sweeting and Engineer Webb provided Council with an overview of the Traffic Impact Fee (TIF) Program, including the purpose and need for TIF, development of rates, and funding sources. They also discussed projects completed through TIF funding, the history of the program, fee rates, credits, other jurisdiction TIF programs, updates to the program, and next steps.

Council discussed peak times, fee rates, and adoption of the program.

Councilmember Amer raised a Point of Order regarding Councilmember Baldwin's comments to staff. Councilmember Baldwin said the point was well taken.

C. 2026-2031 Transportation Improvement Program (Gaub) (20 Minutes)

Engineer Webb provided Council with an overview of the 2026-2031 Transportation Improvement Program including the annual update, projects

proposed to be removed and added, new projects, and funding. He also provided an overview of the Transportation Benefit District including funding, reporting requirements, project status, and next steps.

Council discussed septic tanks and fees.

Deputy Mayor Rakes recessed the meeting for 5 minutes at 7:22 p.m. She reconvened the meeting at 7:27 p.m.

D. Commute Trip Reduction Plan and Code Updates (Gaub) (30 Minutes)

Planner Bean provided Council with an overview of the Commute Trip Reduction Plan and Code Update including history, affected businesses, required Washington State Department of Transportation (WSDOT) plan update, performance targets, community engagement, alignment with other plans, Code updates, and next steps.

Council discussed transportation types, community engagement, State Code, ORCA cards, and the I-Line.

AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Ordinance No. 6979 (Whalen) (5 Minutes)

An Ordinance relating to parking and adding a new Section, 10.36.135, to the Auburn City Code

Deputy City Attorney Byrne provided Council with an overview of Ordinance No. 6979 including parking in City parks.

B. Resolution No. 5829 (Krum) (10 Minutes)

A Resolution approving the South King Housing and Homelessness Partners 2026 Work Plan and 2026 Operating Budget

Executive Manager Goodwin provided Council with an overview of Resolution No. 5829 including member jurisdictions, mission statement, 2026 Work Plan development process, and the 2026 Work Plan goals. She also discussed the 2026 Operating Budget including revenue, expenses, and operating contributions by Member jurisdiction populations.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:09 p.m.

APPROVED this 2nd day of June 2025.

CHERYL RAKES, DEPUTY MAYOR

Hannah Scholl, Deputy City Clerk