



**LEOFF
Special Meeting
June 10, 2025 - 10:00 AM
City Hall 2nd Floor
Conference Room 3**

MINUTES

CALL TO ORDER

Chair Pro Tem Petersen called the meeting to order at 10:00 a.m.

Present on the Zoom call included Member Stan Laatsch and Councilmember Hanan Amer. Also present on the Zoom call and in person (City Hall, Conference Room 3) was Board Secretary Terry Mendoza, and HR Administrative Assistant Samantha Norman..

Chair Jim Kelly and Deputy Mayor Rakes were excused.

PUBLIC PARTICIPATION

- A. The Law Enforcement Officers and Firefighters Disability Board Special Meeting scheduled for Tuesday, June 10, 2025 at 10:00 a.m. will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: (253) 215-8782

Toll Free: (305) 224-1968

Zoom: <https://zoom.us/j/99734975598>

Board Secretary Mendoza reported there was no public participation, either virtually or in person.

ROLL CALL

Information listed above under "Call to Order" section.

AUDIENCE PARTICIPATION

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Terry Mendoza, Human Resources Analyst

25 W Main St

Auburn, WA 98001

Please fax written comments to:
Attn: Terry Mendoza, Human Resources Analyst
Fax number: 253-288-4305

Email written comments to: tmendoza@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Human Resources Department in person, by phone 253-931-3040, or by email (tmendoza@auburnwa.gov).

- 1 The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:
City of Auburn
Attn: Terry Mendoza, Human Resources Analyst
25 W Main St
Auburn, WA 98001

Please fax written comments to:
Attn: Terry Mendoza, Human Resources Analyst
Fax number: 253-288-4305

Email written comments to: tmendoza@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Human Resources Department in person, by phone 253-931-3040, or by email (tmendoza@auburnwa.gov).

Board Secretary Mendoza reported there was no correspondence received from the public.

APPROVAL OF MINUTES

A. Approval of the April 1, 2025, LEOFF Board Meeting Minutes

Motion by Member Laatsch to approve the minutes as published. Second by Councilmember Amer.

MOTION PASSED UNANIMOUSLY. 3-0

ACTION ITEMS

A. LEOFF Member #310533

- i. Requests approval of dental expenses in the amount of \$150.00 for services received on April 29, 2025.
- ii. Requests approval of dental expenses in the amount of \$1,690.00 for services received on May 9, 2025.

Motion by Member Laatsch to approve each claim as submitted. Second by Councilmember Amer.

MOTION PASSED UNANIMOUSLY. 3-0

B. LEOFF Member #230947

Requests approval of dental expenses in the amount of \$202.00 for services received on March 26, 2025.

Motion by Councilmember Amer to approve the claim as submitted. Second by Member Laatsch.

MOTION PASSED UNANIMOUSLY. 3-0

C. LEOFF Member #350627

Requests approval of medical expenses in the amount of \$143.95 for durable medical equipment⁶ purchased on March 25, 2025.

Motion by Member Laatsch to approve the claim as submitted. Second by Councilmember Amer.

MOTION PASSED UNANIMOUSLY. 3-0

D. LEOFF Member #444135

- i. Requests approval of medical expenses in the amount of \$8,242.21 for home health care services received from March 14, 2025, through April 11, 2025.
- ii. Requests approval of medical expenses in the amount of \$1,226.22 for home health care services received from April 15, 2025, through April 26, 2025.
- iii. Requests approval of medical expenses in the amount of \$1,278.00 for home health care services received from April 28, 2025 through May 10, 2025.
- iv. Requests approval of medical expenses in the amount of \$1,122.00 for home health care services received from May 12, 2025 through May 24,

2025.

- v. Requests pre-approval of medical expenses for the purchase of durable medical equipment.

Motion by Member Laatsch to approve each claim as submitted. Second by Councilmember Amer.

MOTION PASSED UNANIMOUSLY. 3-0

E. LEOFF Member #642873

Requests approval of dental expenses in the amount of 280.00 for services received on April 7, 2025.

Motion by Member Laatsch to approve the claim as submitted. Second by Councilmember Amer.

MOTION PASSED UNANIMOUSLY. 3-0

F. LEOFF Member #392099

- i. Requests approval of vision expenses in the amount of \$310.48 for services received on April 1, 2025.
- ii. Requests approval of medical expenses in the amount of \$1,599.99 for hearing aids purchases on April 17, 2025.
- iii. Requests approval of dental expenses in the amount of \$416.10 for services received on May 28, 2025.

Motion by Councilmember Amer to table this claim pending a quorum since Chair Pro Tem Petersen would need to abstain from these items. Second by Member Laatsch.

MOTION PASSED UNANIMOUSLY. 3-0

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 10:09 a.m.

APPROVED this 1st day of July 2025.

Bill Petersen, Chair Pro Tem

Terry Mendoza, Board Secretary