



**Civil Service Commission
Regular Meeting
July 8, 2025 - 3:30 PM
City Hall 2nd Floor
Conference Room 3**

AGENDA

CALL TO ORDER

PUBLIC PARTICIPATION

- A. The Civil Service Commission Meeting scheduled for Tuesday, July 8, 2025 at 3:30 p.m. will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: (253) 215-8782

Toll Free: (305) 224-1968

Zoom: <https://zoom.us/j/98718785996>

AGENDA MODIFICATIONS

AUDIENCE PARTICIPATION

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Terry Mendoza, Human Resources Analyst

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Terry Mendoza, Human Resources Analyst

Fax number: 253-288-4305

Email written comments to: tmendoza@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Human Resources Department in person, by phone 253-931-3040, or by email (tmendoza@auburnwa.gov).

APPROVAL OF MINUTES

- A. Approval of the June 10, 2025, Civil Service Commission Meeting Minutes

ACTION ITEMS

- A. Approval of the Entry Level Police Officer Eligibility List
- B. Approval of the Lateral Police Officer Eligibility List
- C. Approval of the Animal Control Officer Eligibility List
- D. Approval of the Police Services Specialist Eligibility List

NEW BUSINESS

- A. Training: Open Public Meetings Act (OPMA) and Public Records Act (PRA)

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of the June 10, 2025, Civil Service Commission Meeting Minutes

Meeting Date:

July 8, 2025

Department:

Human Resources and Risk
Management

Attachments:

CS Commission Minutes 06-10-
25

Budget Impact:

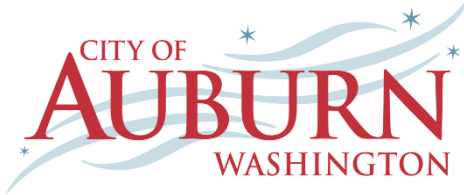
Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:



**Civil Service Commission
Regular Meeting
June 10, 2025 - 3:30 PM
City Hall 2nd Floor
Conference Room 3**

MINUTES

CALL TO ORDER

Chair David Menke called the meeting to order at 3:33 p.m.

Present on the Zoom call included Chair Pro Tem David Boyd, Member John Boatman, and Chief Mark Caillier. Also included on the Zoom call and in person (City Hall, Conference Room 3) was Chief Examiner Terry Mendoza.

PUBLIC PARTICIPATION

- A. The Civil Service Commission Meeting scheduled for Tuesday, June 10, 2025, at 3:30 p.m. will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: (253) 215-8782

Toll Free: (305) 224-1968

Zoom: <https://zoom.us/j/97383906748>

Examiner Mendoza reported that there was no public participation, either virtually or in person.

AGENDA MODIFICATIONS

There were no agenda modifications.

AUDIENCE PARTICIPATION

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Terry Mendoza, Human Resources Analyst

25 W Main St

Auburn, WA 98001

Please fax written comments to:
Attn: Terry Mendoza, Human Resources Analyst
Fax number: 253-288-4305

Email written comments to: tmendoza@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Human Resources Department in person, by phone 253-931-3040, or by email (tmendoza@auburnwa.gov).

Examiner Mendoza reported that there was no correspondence received from the public.

APPROVAL OF MINUTES

A. Approval of the April 8, 2025, Civil Service Commission Meeting Minutes

Motion by Member Boatman to approve the minutes as published. Second by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 3-0

DISCUSSION ITEMS

ACTION ITEMS

A. Approval of the Commander Promotional Eligibility List

Motion by Member Boatman to approve the Commander Promotional eligibitliy list.
Second by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 3-0

B. Approval of the Entry Level Police Officer Eligibioity List

Motion by Member Boatman to approve the Entry Level Police Officer eligibitliy list.
Second by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 3-0

C. Approval of the Police Services Specialist Eligibility List

Motion by Member Boatman to approve the Police Services Specialist eligibitliy list.
Second by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 3-0

D. Approval of the Animal Control Officer Eligibility List

Motion by Member Boatman to approve the Animal Control Officer eligibitliy list.
Second by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 3-0

NEW BUSINESS

Examiner Mendoza provided an update on current recruitment/hiring for the commission.

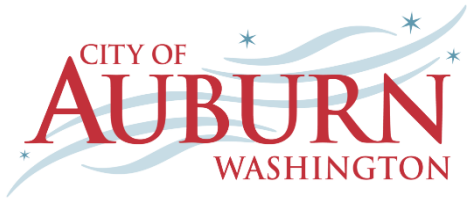
ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 3:37 p.m.

APPROVED this 8th day of July 2025.

David Menke, Chairman

Terry Mendoza, Chief Civil Service Examiner



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of the Entry Level Police Officer Eligibility List

Meeting Date:

July 8, 2025

Department:

Human Resources and Risk
Management

Attachments:

CSC_ENTRY Elig List 07-03-25

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:

July 3, 2025

Entry Level Police Officer Eligibility List -

Rank	Candidate	Total Score	Expiration Date
1	McAlpine, Matthew	99.37	06/13/26
2	Davies, Bryce	92.40	06/13/26
3	Edgington, William	87.63	06/27/26
4	Reed, Lindsay	86.45	05/22/26
5	Dean, Tyreise	82.87	05/22/26
6	Miller, Jacob	79.67	05/30/26
7	Johnson, Nickolas	79.57	01/24/26
8	Caufield Jr., Gary	79.20	05/22/26
9	Young, Jackson	78.67	06/13/26
10	Tuita, Leini	77.33	05/09/26
11	Brink, Clinton	76.65	05/22/26
12	Lyon, Matthew	76.00	05/22/26
13	Smits, Jonathan	74.90	05/09/26
14	Postawa, Colton	74.67	06/13/26
15	Rodriguez, Rachael	72.33	06/27/26
16	Hernandez, Gage	71.67	06/27/26
17	Hammack, Timothy	71.33	05/30/26
17	Savishinsky, Zoe	71.33	06/27/26
19	Robles, Enedina	70.00	02/28/26
19	Weir, Anthony	70.00	06/27/26
19	Wells, Horacio	70.00	06/27/26

Certified by the Civil Service Commission on July 8, 2025.

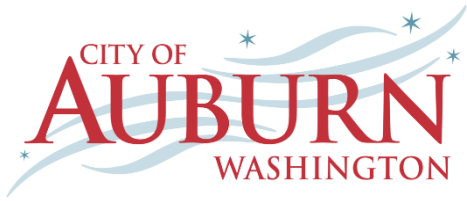
David Menke, Chair

Terry Mendoza, Chief Civil Service Examiner

CIVIL SERVICE COMMISSION

David Menke, Chairman – David Boyd, Chair Pro Tem – John Boatman, Member

Terry Mendoza, Chief Civil Service Examiner



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of the Lateral Police Officer Eligibility List

Meeting Date:

July 8, 2025

Department:

Human Resources and Risk
Management

Attachments:

CSC_LATERAL Elig List 6-12-25

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:

June 12, 2025

Lateral Police Officer Eligibility List -

Rank	Candidates	Total Score	Expiration Date
1	McQueen, James	82.11	6/11/26
2	Broadhurst, Russell	79.11	6/12/26
3	Garcia, Rafael	77.78	7/12/25

Certified by the Civil Service Commission on July 8, 2025.

David Menke, Chair

Terry Mendoza, Chief Civil Service Examiner

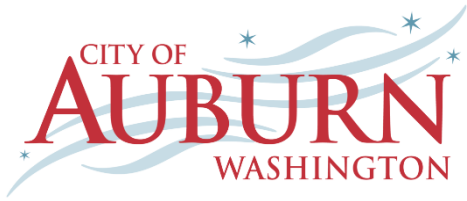
CIVIL SERVICE COMMISSION

David Menke, Chairman

David Boyd, Chair Pro Tem

John Boatman, Member

Terry Mendoza, Chief Civil Service Examiner



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of the Animal Control Officer Eligibility List

Meeting Date:

July 8, 2025

Department:

Human Resources and Risk
Management

Attachments:

CSC_ACO Elig List 6-12-25

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:

June 12, 2025

Animal Control Officer Eligibility List -

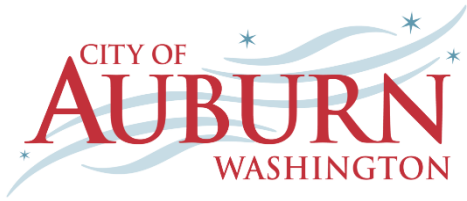
Rank	Candidates	Score	Expiration Date <i>(6 months)</i>
1	Swartz, Courtney	86.94	6/12/25

Certified by the Civil Service Commission on July 8, 2025

David Menke, Chair

Terry Mendoza, Chief Civil Service Examiner

CIVIL SERVICE COMMISSION
David Menke, Chairman
David Boyd, Chair Pro Tem
John Boatman, Member
Terry Mendoza, Chief Civil Service Examiner



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of the Police Services Specialist Eligibility List

Meeting Date:

July 8, 2025

Department:

Human Resources and Risk
Management

Attachments:

CSC_PSS Elig List 6-11-25

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:

June 11, 2025

Police Services Specialist Eligibility List -

Rank	Candidates	Score	Expiration Date (6 months)
1	Banks, Ava	90.33	11/7/25
2	Moody, Isabelle	87.33	10/30/25
3	Trombetta, Monique	84.33	10/30/25
4	Bahjat, Jahaan	83.67	10/30/25
5	Wagner, Heather	82.67	11/7/25
6	Crofoot, Georgia	79.00	10/30/25
7	Roberts, Sarah	77.67	11/7/25
8	Marquez, Elena	77.33	10/30/25
9	Rubio, Marina	74.00	11/7/25
10	Blessing, Joshua	70.00	11/7/25

Certified by the Civil Service Commission on July 8, 2025.

David Menke, Chair

Terry Mendoza, Chief Civil Service Examiner

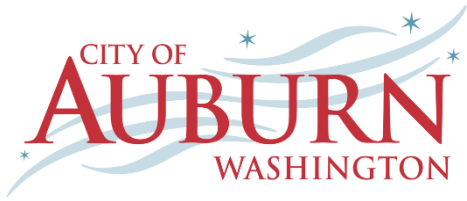
CIVIL SERVICE COMMISSION

David Menke, Chairman

David Boyd, Chair Pro Tem

John Boatman, Member

Terry Mendoza, Chief Civil Service Examiner



AGENDA BILL APPROVAL FORM

Agenda Subject:

Meeting Date:

Training: Open Public Meetings Act (OPMA) and Public Records Act (PRA) July 8, 2025

Department:

Human Resources and Risk
Management

Attachments:

None

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff: