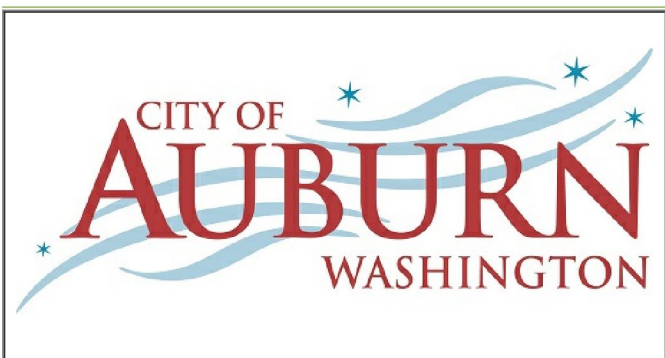


	City Council Meeting December 18, 2023 - 7:00 PM City Hall Council Chambers AGENDA Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
---	--

I. CALL TO ORDER

II. LAND ACKNOWLEDGMENT

We would like to acknowledge the Federally Recognized Muckleshoot Indian Tribe, the ancestral keepers of the land we are gathered on today. We thank them for their immense contributions to our state and local history, culture, economy, and identity as Washingtonians.

III. PUBLIC PARTICIPATION

1. Public Participation

The Auburn City Council Meeting scheduled for Monday December 18, 2023 at 7:00 p.m. will be held in person and virtually.

Virtual Participation Link:

To view the meeting virtually please click the below link, or call into the meeting at the phone number listed below. The link to the Virtual Meeting is:

<https://www.youtube.com/user/watchauburn/live/?nomobile=1>

To listen to the meeting by phone or Zoom, please call the below number or click the link:

Telephone: 253 215 8782

Toll Free: 877 853 5257

Zoom: <https://us06web.zoom.us/j/85330262997>

A. Pledge of Allegiance

IV. Roll Call

V. ANNOUNCEMENTS, MAYOR'S PROCLAMATIONS, AND PRESENTATIONS

VI. AGENDA MODIFICATIONS

VII. CITIZEN INPUT, PUBLIC HEARINGS AND CORRESPONDENCE

A. Public Hearings

1. 2024 CDBG Annual Action Plan Public Hearing (Tate)

City Council to conduct a Public Hearing to consider the Proposed 2024 Annual Action Plan

B. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue.

1. The public can participate in-person or submit written comments in advance.

Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Shawn Campbell, City Clerk

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Shawn Campbell, City Clerk

Fax number: 253-804-3116

Email written comments to:

publiccomment@auburnwa.gov

If an individual requires an accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day of the scheduled meeting. Participants can request an accommodation to be able to provide remote oral comment by contacting the City Clerk's Office in person, by phone (253) 931-3039, or email to publiccomment@auburnwa.gov

C. Correspondence - (There is no correspondence for Council review.)

VIII. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

1. Finance Ad Hoc Committee (Chair Baldwin)

IX. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

- A. Minutes of the December 4, 2023, City Council Meeting
- B. Minutes of the December 11, 2023, Special City Council Meeting
- C. Minutes of the December 11, 2023, Study Session Meeting
- D. Claims Vouchers (Thomas)
Claims voucher list dated December 13, 2023 which includes voucher number 474318 through 474428, in the amount of \$2,312,613.59, three electronic fund transfers in the amount of \$565.99, and six wire transfers in the amount of \$861,461.94
- E. Payroll Voucher (Thomas)
Payroll check numbers 539544 through 539549 in the amount of \$83,416.59, electronic deposit transmissions in the amount of \$2,735,510.54, for a grand total of \$2,818,927.13 for the period covering November 30, 2023 to December 13, 2023
- F. Annual On-Call Agreements (Gaub)
Approve the Annual On-Call Agreements for Professional Services for 2024

(RECOMMENDED ACTION: Move to approve the Consent Agenda.)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. RESOLUTIONS

- A. Resolution No. 5743 (Tate)
A Resolution adopting the 2024 Community Development Block Grant Annual Action Plan for the Consolidated Plan Years 2020-2024

(RECOMMENDED ACTION: Move to adopt Resolution No. 5743.)

- B. Resolution No. 5750 (Gaub)
A Resolution authorizing the Mayor to execute and administer an agreement accepting grants from the Washington State Transportation Improvement Board for the Auburn Way South Widening and Regional Growth Center Improvement Projects

(RECOMMENDED ACTION: Move to adopt Resolution No. 5750.)

- C. Resolution No. 5751
A Resolution authorizing the Mayor to execute an agreement between the City of Auburn and the Central Puget Sound Regional Transit Authority for the conveyance of interest real estate
- D. Resolution No. 5752
A Resolution authorizing the Mayor to execute a Temporary Construction Easement between the City of Auburn and the Central Puget Sound Regional Transit Authority over City-Owned Property located at 11 A Street NW

XIII. MAYOR AND COUNCILMEMBER REPORTS

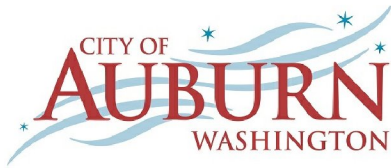
At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

A. From the Council

B. From the Mayor

XIV. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.aubumwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

2024 CDBG Annual Action Plan Public Hearing (Tate)

Date:

December 12, 2023

Department:

Community Development

Attachments:

[Notice of Public Hearing](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council to conduct a Public Hearing to receive public comments, proposals, and suggestions in regard to the Proposed 2024 Annual Action Plan.

Background for Motion:**Background Summary:**

The City of Auburn's Community Development Block Grant (CDBG) Citizen Participation Plan requires Public Hearings to be held at two key stages of the Annual Action Planning process – prior to development to gain input on what should be included, and after the Action Plan has been drafted. The City of Auburn Human Services Committee held an initial Public Hearing during their October 27, 2023 meeting.

The proposed 2024 Annual Action Plan is a requirement for the Department of Housing and Urban Development's CDBG Program. The Action Plan describes housing and community development needs as well as proposed activities to address those needs. The Action Plan will reflect all public comments received. The Action Plan brings together the planning and funding recommendations for human services, neighborhood revitalization and capital improvements funded by the Community Development Block Grant program.

The draft plan is posted on the City's Community Services Division webpage, and written copies are available upon request.

Reviewed by Council Committees:

Councilmember: Trout-Manuel

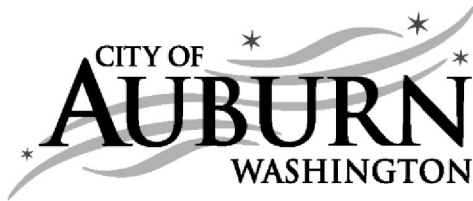
Staff:

Tate

Meeting Date: December 18, 2023

Item Number:

PH.1



**Department of Community Development
Community Services Division
25 West Main Street
Auburn, Washington 98001**

Contact:

Jeff Tate, Director of Community Development.

Phone: (253) 804-5036

Email: jtate@auburnwa.gov

**NOTICE OF PUBLIC HEARING AND PUBLIC COMMENTS SOUGHT
REGARDING THE 2024 ANNUAL ACTION PLAN FOR THE COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM**

Auburn, Washington — The City Council will conduct a public hearing in the Auburn City Hall Council Chambers, 25 West Main Street, on Monday, December 18, 2023 at 7:00 p.m. or soon thereafter. The purpose of this public hearing is to solicit public comments on the 2024 CDBG Annual Action Plan prior to its submission to the U.S. Department of Housing and Urban Development (HUD).

The proposed 2024 Annual Action Plan is a requirement for the Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program. The Action Plan will describe housing and community development needs as well as proposed activities to address those needs. The Action Plan will reflect all public comments received. The Action Plan brings together the planning and funding recommendations for human services, neighborhood revitalization and capital improvements funded by the Community Development Block Grant program. The Plan includes project descriptions, recommended funding and proposed accomplishments for the 2024 program year.

In accordance with 24 CFR 91 of HUD, the City of Auburn solicits comments and public input for its 2024 Community Development Block Grant (CDBG) program.

Copies of the City's 2020-2024 Consolidated Plan and the Draft 2024 Action Plan are available, at no charge, from the City of Auburn's Community Services Department located at 25 W. Main Street, Auburn, 98001. It is also posted on the City's website at www.auburnwa.gov/communityservices.

Interested residents may offer oral comments at the Auburn City Council public hearing on Monday, December 18, 2023 at 7:00pm.

The public can provide comments in-person or submit written comments in advance of the scheduled meeting. Written comments regarding input on needs, priorities, or funding for the 2024 Annual Action Plan may be submitted via mail, fax, or email.

Please mail written comments to:

City of Auburn

Dept of Community Development

Attn: Jeff Tate, Director of Community Development

25 W Main St

Auburn, WA 98001

Please fax written comments to:
Attn: Jeff Tate, Director of Community Development
Dept of Community Development
Fax number: 253-804-3114

Email written comments to:
Dept of Community Development
jtate@auburnwa.gov

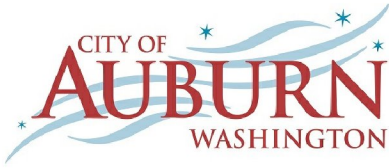
If an individual requires an accommodation to allow for remote verbal comment because of a difficulty attending a meeting of the board or commission, the City requests notice of the need for accommodation by 3:00 p.m. on the day of the scheduled meeting. Participants can request an accommodation to be able to provide remote verbal comment by contacting the Community Services Manager in person, by phone (253) 876-1965, or email to jtate@auburnwa.gov.

Comments can also be submitted online, at www.speakupauburn.org/cdbg. Comments will be accepted until 11:59pm on December 17, 2023.

Non-English speaking residents and citizens with speech, sight, or hearing impairments who wish to comment at the public hearing should contact the Auburn Department of Community Development. Each request will be considered individually according to the type of assistance required, the availability of resources, and the financial ability of the City to provide accommodation.

DO NOT PUBLISH BELOW THIS LINE

Please publish in the Seattle Times on **Month,Date** 2023.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the December 4, 2023, City Council Meeting

Department:

City Council

Attachments:

[12-4-2023 Minutes](#)

Date:

December 13, 2023

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

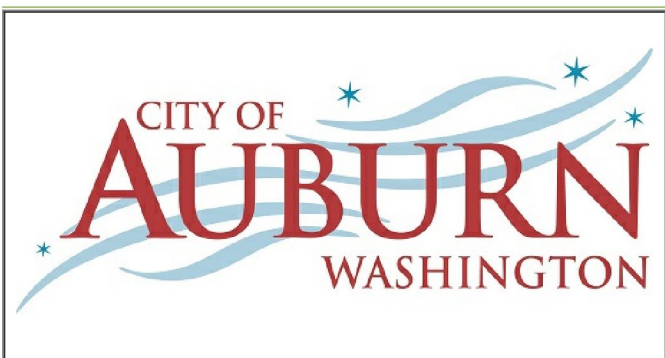
Revised Budget: \$0

Administrative Recommendation:**Background for Motion:****Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: December 18, 2023

Staff:

Item Number: CA.A

	City Council Meeting December 4, 2023 - 7:00 PM City Hall Council Chambers MINUTES Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
---	---

I. CALL TO ORDER

II. LAND ACKNOWLEDGMENT

III. PUBLIC PARTICIPATION

1. Public Participation

The City Council Meeting was held in person and virtually.

A. Pledge of Allegiance

Mayor Nancy Backus called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street and led those in attendance in the Pledge of Allegiance.

IV. Roll Call

Councilmembers present: Deputy Mayor Jeyaraj, Bob Baggett, Kate Baldwin, Larry Brown, Robyn Mulenga, Cheryl Rakes, and Yolonda Trout-Manuel.

Mayor Nancy Backus and the following staff members present included: Acting City Attorney Harry Boesche, Chief of Police Mark Caillier, Director of Finance Jamie Thomas, Director of Public Works Ingrid Gaub, Director of Parks, Arts, and Recreation Daryl Faber, Business Systems Analyst Jonathan Barbano, and City Clerk Shawn Campbell.

V. ANNOUNCEMENTS, MAYOR'S PROCLAMATIONS, AND PRESENTATIONS

A. King County Sexual Assault Resource Center Update

Dennis Higgins, Kate Krug, and Mary Ellen Stone from King County Sexual Assault Resource Center, gave an update to Council on KCSARC. Ms. Stone thanked Council for their support and announced she is retiring and Ms. Krug is the new CFO for KCSARC.

B. Financial Literacy Week

Mayor Backus proclaimed December 4, 2023, through December 8, 2023,

as "Financial Literacy Week" in the City of Auburn.

Auburn Mountainview High School DECA Students, Halle Sudweeks, Magee Alfrey, and Brooke Ketchum, accepted the proclamation and thanked the Mayor and Council for their support.

C. Entrepreneurship Week

Mayor Backus proclaimed December 10, 2023, through December 16, 2023, as "Entrepreneurship Week" in the City of Auburn.

Auburn Mountainview High School DECA Students, Camryn Singer, and Bridget Smith, accepted the proclamation and thanked the Mayor and Council for their support.

VI. APPOINTMENTS

A. Arts Commission

City Council to approve the reappointments of Kristine de Leon, Tori Olsen, and Trisenda Mayfield to the Arts Commission for a three year term expiring December 31, 2026

Councilmember Brown moved and Councilmember Baldwin seconded to reappointment Kristine de Leon, Tori Olsen, and Trisenda Mayfield to the Arts Commission for a three year term to expire on December 31, 2026.

MOTION CARRIED UNANIMOUSLY. 7-0

B. Salary Commission

City Council to approve the reappointment of Judith Anderson to the Salary Commission for a four year term expiring December 31, 2027

Councilmember Baldwin moved and Councilmember Trout-Manuel seconded to reappointment Judith Anderson to the Salary Commission for a four year term to expire on December 31, 2027.

MOTION CARRIED UNANIMOUSLY. 7-0

C. Lodging Tax Advisory Committee

City Council to approve the reappointment of Aman Ghag to the Lodging Tax Advisory Committee for a three year term expiring December 31, 2026

Councilmember Trout-Manuel moved and Councilmember Mulenga seconded to reappointment Aman Ghag to the Lodging Tax Advisory Committee for a three year term to expire on December 31, 2026.

MOTION CARRIED UNANIMOUSLY. 7-0

D. Tourism Board

City Council to approve the reappointments of Julie Krueger and Rachael McAlister to the Tourism Board for a three year term expiring December 31, 2026

Councilmember Rakes moved and Councilmember Baggett seconded to reappointment Julie Krueger and Rachael McAlister to the Tourism Board for a three year term to expire on December 31, 2026.

MOTION CARRIED UNANIMOUSLY. 7-0

E. BIA Rate Payer Committee

City Council to approve the reappointment of Bill Cowart to the BIA Rate Payer Committee for a three year term expiring December 31, 2026

Deputy Mayor Jeyaraj moved and Councilmember Trout-Manuel seconded to reappointment Bill Cowart to the BIA Rate Payer Committee for a three year term to expire on December 31, 2026.

MOTION CARRIED UNANIMOUSLY. 7-0

F. Civil Service Commission

City Council to approve the reappointment of David Menke to the Civil Service Commission for a six year term expiring December 31, 2029

Councilmember Tout-Manuel moved and Councilmember Brown seconded to reappointment David Menke to the Civil Service Commission for a six year term to expire on December 31, 2029.

MOTION CARRIED UNANIMOUSLY. 7-0

G. Junior City Council

City Council to approve the appointment of Patricia Amadeo to Junior City Council for a two year term expiring August 31, 2025

Deputy Mayor Jeyaraj moved and Councilmember Mulenga seconded to appointment Patricia Amadeo to the Junior City Council for a two year term to expire on August 31, 2025.

MOTION CARRIED UNANIMOUSLY. 7-0

H. Parks and Recreation Board

City Council to approve the reappointments of Michael Palko-Dean, Peter Di Turi and Michael Hassen to the Parks and Recreation Board for a three year term expiring December 31, 2026

Councilmember Brown moved and Deputy Mayor Jeyaraj seconded to reappointment Michael Palko-Dean, Peter Di Turi, and Michael Hassen to the Parks and Recreation Board for a three year term to expire on December 31, 2026.

MOTION CARRIED UNANIMOUSLY. 7-0

I. Planning Commission

City Council to approve the reappointment of Judi Roland to the Planning Commission

for a three year term expiring December 31, 2026

Councilmember Trout-Manuel moved and Councilmember Baggett seconded to reappointment Judi Roland to the Planning Commission for a three year term to expire on December 31, 2026.

MOTION CARRIED UNANIMOUSLY. 7-0

J. Transportation Advisory Board

City Council to approve the reappointment of Peter Di Turi to the Transportation Advisory Board for a three year term expiring December 31, 2026

Councilmember Brown moved and Deputy Mayor Jeyaraj seconded to reappointment Peter Di Turi to the Transportation Advisory Board for a three year term to expire on December 31, 2026.

MOTION CARRIED UNANIMOUSLY. 7-0

K. Urban Tree Board

City Council to approve the reappointments of Bryce Landrud and Linda Bielejec to the Urban Tree Board for a three year term expiring December 31, 2026

Councilmember Mulenga moved and Councilmember Rakes seconded to reappointment Bryce Landrud and Linda Bielejec to the Urban Tree Board for a three year term to expire on December 31, 2026.

MOTION CARRIED UNANIMOUSLY. 7-0

VII. AGENDA MODIFICATIONS

There were no modifications to the agenda.

VIII. CITIZEN INPUT, PUBLIC HEARINGS AND CORRESPONDENCE

A. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue.

1. The public can participate in-person or submit written comments in advance.

Virginia Haugen Auburn, WA

Virginia expressed concerns regarding development over a water source.

B. Correspondence

There was no correspondence for Council to review.

IX. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council

Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

1. Finance Ad Hoc Committee (Chair Baldwin)

Councilmember Baldwin, Chair of the Finance Ad Hoc Committee, reported she and Councilmember Baggett have reviewed the claims and payroll vouchers described on the agenda this evening and recommended their approval.

X. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

A. Minutes of the November 20, 2023, City Council Meeting

B. Minutes of the November 27, 2023, Study Session Meeting

C. Claims Vouchers (Thomas)

Claims voucher list dated November 29, 2023 which includes voucher number 474200 through 474317, in the amount of \$2,539,343.35, two electronic fund transfers in the amount of \$1,403.81, and three wire transfers in the amount of \$805,426.26

D. Payroll Voucher (Thomas)

Payroll check numbers 539541 through 539543 in the amount of \$612,262.56, electronic deposit transmissions in the amount of \$2,509,340.12, and also a special payroll for Police Commission and Sergeants Comp Payout payroll with electronic deposit transmission in the amount of \$162,821.77 for a grand total of \$3,284,424.45 for the period covering November 16, 2023 to November 29, 2023

Deputy Mayor Jeyaraj moved and Councilmember Brown seconded to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY. 7-0

XI. UNFINISHED BUSINESS

There was no unfinished business.

XII. NEW BUSINESS

A. Selection of Deputy Mayor

Mayor Backus asked the Councilmembers for nominations for Deputy Mayor.

Deputy Mayor Jeyaraj nominated Councilmember Brown and Councilmember Baggett nominated Councilmember Trout-Manuel. Both

nominees spoke to the Council regarding their nominations.

Mayor Backus asked for votes for the two nominated Councilmembers. Councilmember Brown received 5 votes and Councilmember Trout-Manuel received 2 votes.

Mayor Backus announced that Councilmember Brown will be appointed as the Deputy Mayor for 2024.

XIII. ORDINANCES

A. Ordinance No. 6922 (Tate)

An Ordinance relating to Planning; adopting 2023 Annual Comprehensive Plan Map and Text Amendments pursuant to the Provisions of RCW Chapter 36.70A and adopting Corresponding Rezones related to certain map amendments

Councilmember Brown moved and Councilmember Rakes seconded to approve Ordinance No. 6922.

MOTION CARRIED UNANIMOUSLY. 7-0

B. Ordinance No. 6925 (Tate)

An Ordinance amending Sections 19.02.115, 19.02.120, 19.02.130 and 19.02.140 of the Auburn City Code relating to School Impact Fees

Councilmember Brown moved and Councilmember Trout-Manuel seconded to approve Ordinance No. 6925.

MOTION CARRIED UNANIMOUSLY. 7-0

C. Ordinance No. 6928 (Tate)

An Ordinance annexing certain property known as “The Bridges” and currently located within the City of Kent, Washington, into the City of Auburn pursuant to RCW 35.10.217(2), and providing for severability and an effective date

Councilmember Brown moved and Councilmember Baggett seconded to approve Ordinance No. 6928.

Council thanked Mayor and Staff for their work on this annexation.

MOTION CARRIED UNANIMOUSLY. 7-0

XIV. RESOLUTIONS

A. Resolution No. 5748 (Thomas)

A Resolution authorizing the Mayor to execute an amendment to the agreement between the City of Auburn and Waste Management of Washington related to Solid Waste Disposal

Councilmember Baldwin moved and Councilmember Baggett seconded to adopt Resolution No. 5748.

MOTION CARRIED UNANIMOUSLY. 7-0

XV. MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

A. From the Council

Councilmember Baldwin reported she attended the Santa Breakfast and Parade.

Councilmember Rakes reported she attended the West Auburn Student of the Month Ceremony, and the Santa Breakfast and Parade.

Councilmember Trout-Manuel reported she attended the National League of Cities Human Development Committee meeting, and the Santa Breakfast and Parade.

B. From the Mayor

Mayor Backus reported she attended the Auburn Food Bank Holiday Basket Distribution day, Regional Policy Committee meeting, Breakfast with Santa event, Shop with a Cop, Santa Parade and Tree Lighting event, and met with the 47th Legislative District Senator, Claudia Coffman.

XVI. ADJOURNMENT

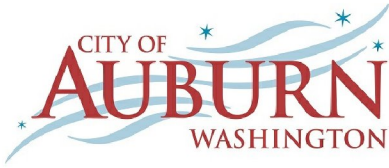
There being no further business to come before the Council, the meeting was adjourned at 8:05 p.m.

APPROVED this 18th day of December, 2023.

NANCY BACKUS, MAYOR

Shawn Campbell, City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.aubumwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the December 11, 2023, Special City Council Meeting

Date:

December 13, 2023

Department:

City Council

Attachments:

[12-11-2023 Special City Council Minutes](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

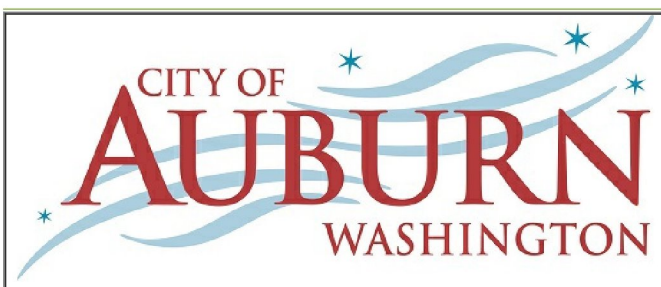
Revised Budget: \$0

Administrative Recommendation:**Background for Motion:****Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: December 18, 2023

Staff:

Item Number: CA.B



**Special City Council Meeting
December 11, 2023 - 5:30 PM
Council Chambers
MINUTES**

I. CALL TO ORDER

II. LAND ACKNOWLEDGEMENT

III. PUBLIC PARTICIPATION

1. Public Participation

The Special City Council Meeting was held in person and virtually.

A. Pledge of Allegiance

Mayor Nancy Backus called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street and led those in attendance in the Pledge of Allegiance.

IV. ROLL CALL

Councilmembers present: Deputy Mayor Jeyaraj, Bob Baggett, Larry Brown, Robyn Mulenga, and Cheryl Rakes. Councilmembers Kate Baldwin, and Yolonda Trout-Manuel were excused.

Mayor Nancy Backus and the following staff members present included: Acting City Attorney Harry Boesche, Assistant Chief of Police Samuel Betz, Assistant Director of Community Development Jason Krum, Director of Finance Jamie Thomas, Director of Diversity, Equity, and Inclusion Brenda Goodson-Moore, Diversity, Equity, and Inclusion Analyst Kia McGlone, Airport Manager Tim Mensonides, Arts and Events Manager Julie Krueger, Special Events Coordinator Kristy Pachciarz, Special Events and Farmers Market Coordinator Amanda Valdez, Education Curator Mallory Genauier, and City Clerk Shawn Campbell.

1. Executive Session

Mayor Backus adjourned into an executive session at 5:35 p.m. per RCW 42.30.110(1)(c) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price and per RCW 42.30.110(1)(i) to discuss litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official

capacity; or litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency for 30 minutes. Senior City Staff Attorney Doug Ruth, Real Estate Manager Josh Arndt, Director of Public Works Ingrid Gaub, and outside Counsel Bob Sterbank from Foster Garvey were required to attend.

Mayor Backus reconvened the meeting at 6:10 p.m.

V. CITIZEN INPUT, PUBLIC HEARINGS AND CORRESPONDENCE

B. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue. Those wishing to speak are reminded to sign in on the form provided.

1. The public can participate in-person or submit written comments in advance.

No one came forward to speak.

VI. RESOLUTIONS

A. Resolution No. 5751

Agreement with Central Puget Sound Regional Transit Authority for the conveyance of interest real estate

Deputy Mayor Jeyaraj moved and Councilmember Brown seconded to postpone Resolution No. 5751 to the December 18, 2023, City Council Meeting.

MOTION CARRIED UNANIMOUSLY. 5-0

VII. ADJOURNMENT

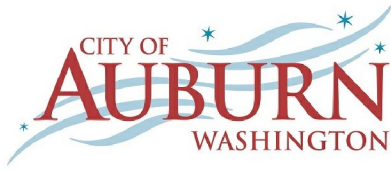
There being no further business to come before the Council, the meeting was adjourned at 6:11 p.m.

APPROVED this 18th day of December, 2023.

NANCY BACKUS, MAYOR

Shawn Campbell, City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the December 11, 2023, Study Session Meeting

Department:

City Council

Attachments:

[12-11-2023 Study Session Minutes](#)

Date:

December 13, 2023

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

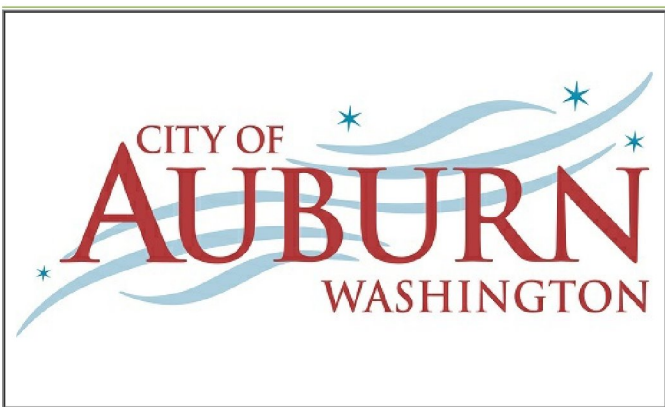
Revised Budget: \$0

Administrative Recommendation:**Background for Motion:****Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: December 18, 2023

Staff:

Item Number: CA.C

	City Council Study Session Muni Services SFA December 11, 2023 - 5:30 PM City Hall Council Chambers MINUTES Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
---	---

I. CALL TO ORDER

Deputy Mayor Jeyaraj called the meeting to order at 6:13 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street.

II. PUBLIC PARTICIPATION

A. Public Participation

The City Council Meeting was held in person and virtually.

B. Roll Call

Councilmembers present: Deputy Mayor Jeyaraj, Bob Baggett, Larry Brown, Robyn Mulenga, and Cheryl Rakes. Councilmembers Kate Baldwin, and Yolonda Trout-Manuel were excused.

Mayor Nancy Backus and the following staff members present included: Acting City Attorney Harry Boesche, Assistant Chief of Police Samuel Betz, Assistant Director of Community Development Jason Krum, Director of Finance Jamie Thomas, Director of Diversity, Equity, and Inclusion Brenda Goodson-Moore, Diversity, Equity, and Inclusion Analyst Kia McGlone, Airport Manager Tim Mensonides, Arts and Events Manager Julie Krueger, Special Events Coordinator Kristy Pachciarz, Special Events and Farmers Market Coordinator Amanda Valdez, Education Curator Mallory Genauer, and City Clerk Shawn Campbell.

III. AGENDA MODIFICATIONS

There were no agenda modifications.

IV. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

A. REDI Report Out

Councilmember Brown provided an update on the REDI Program.

V. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Special Focus Area Assignment Discussion (Council)

Councilmember Brown asked the current Councilmembers to share their interests in Special Focus Area assignments. The Council will bring this item back to the January 2, 2024, City Council Meeting.

B. 3rd Quarter 2023 Financial Update (Thomas) (20 Minutes)

Director Thomas provided Council with an overview of the 3rd Quarter 2023 Financial Updated including the General Fund Revenue Overview, the Tax Revenue, Licenses and Permit Fee Revenue, Intergovernmental Revenue, charges for services, General Fund Expenditures, ARPA Update, and Non-General Fund highlights.

VI. MUNICIPAL SERVICES DISCUSSION ITEMS

A. Auburn Symphony Orchestra Annual Report (Faber) (15 Minutes)

Manager Krueger introduced Wesley Schultz, Susan Johnson, and Rachel Perry who provided the Council with the 2022-2023 Annual Report including, the K-12 program, grant funding for new staff, education and community engagement, fundraising, subscribers, pay what you can tickets, the Link Up Program, and shared a short video of a performance.

B. City of Auburn 2023 Event Recap (Faber) (30 Minutes)

Manager Krueger, Coordinator Valdez, Coordinator Pachciarz, Director Goodson-Moore, Analyst McGlone, Manager Mensonides, and Curator Genauer provided Council with a presentation on the 2023 Special Events Recap including Peter Cotton Trail event, Clean Sweep, PetPalooza and Dog Trot, Auburn Farmers Market, Celebrating Pride event, Juneteenth, KidsDay, 4th of July event, Airport Day, Summer Sound and Kids Summer Stage series, Friday Night Flicks, LUSIO Lights Festival, Hops and Crops Music and Beer Festival. They also presented on the Halloween Harvest Festival & Les Gove Park Trunk-or-Treat, Veterans Day Parade & Observation, and the Santa Parade and Tree Lighting. They thanked all the supporting staff for their support of the 2023 Events.

Council discussed the work put in by staff, the time to plan events, and shared their appreciation of the time and work on the events.

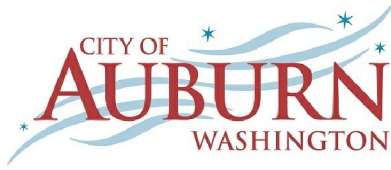
VII. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:28 p.m.

APPROVED this 18th day of December 2023.

JAMES JEYARAJ, DEPUTY MAYOR Shawn Campbell, City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claims Vouchers (Thomas)

Date:

November 29, 2023

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

Approve Claim Vouchers.

Background for Motion:**Background Summary:**

Claims voucher list dated December 13, 2023 which includes voucher number 474318 through 474428, in the amount of \$2,312,613.59, three electronic fund transfers in the amount of \$565.99, and six wire transfers in the amount of \$861,461.94.

Reviewed by Council Committees:

Councilmember: Baldwin

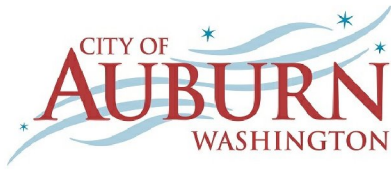
Staff:

Thomas

Meeting Date: December 18, 2023

Item Number:

CA.D



AGENDA BILL APPROVAL FORM

Agenda Subject:

Payroll Voucher (Thomas)

Date:

November 29, 2023

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:**Background for Motion:**

Approve Payroll Vouchers.

Background Summary:

Payroll check numbers 539544 through 539549 in the amount of \$83,416.59, electronic deposit transmissions in the amount of \$2,735,510.54, for a grand total of \$2,818,927.13 for the period covering November 30, 2023 to December 13, 2023.

Reviewed by Council Committees:

Councilmember: Baldwin

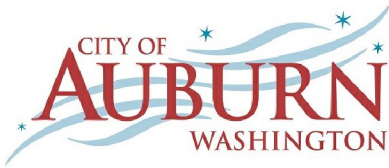
Staff:

Thomas

Meeting Date: December 18, 2023

Item Number:

CA.E



AGENDA BILL APPROVAL FORM

Agenda Subject:

Annual On-Call Agreements (Gaub)

Date:

December 1, 2023

Department:

Public Works

Attachments:

[Annual On-Call Agreements](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council to approve the Annual On-Call Agreements for Professional Services for 2024.

Background for Motion:**Background Summary:**

Annual on-call professional service agreements are used to supplement the City's staff resources or to perform specialized services not available within the City. Having these resources available provides the City with the flexibility to complete small tasks or projects in an efficient and timely manner as they are needed throughout the year. Expenditure under each agreement is authorized by the City through issuance of Task Orders. Each Task Order provides a specific Scope of Work, Schedule, and Fee for the consultant. Task orders are funded by budgeted projects, budgeted professional services funds, or other sources. City Council's consent approval of the agreements and amendments is being requested to ensure compliance with Chapter 3.10 of the Auburn City Code.

Attached is a list of new on-call agreements for 2024 and amendments to existing on-call agreements that will add additional contract amount to the existing agreements. Contracts requiring time extensions only are not listed.

Reviewed by Council Committees:

Councilmember: Brown

Staff:

Gaub

Meeting Date: December 18, 2023

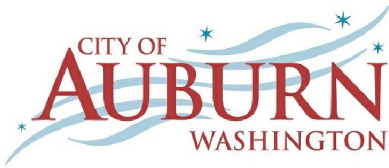
Item Number:

CA.F

City of Auburn - 2024 Amended and New On-Call Agreements

Existing Agreements to be Amended for Continued Services			
Professional Engineering, Survey and Architectural Services	Contract Number	Firm Name	Amendments Amount
Material Testing/Inspection The testing services provider may provide field and laboratory testing and reports to support roadway, building, and utility projects.	AG-C-531	Material Testing & Consulting, Inc.	\$100,000
	AG-C-532	Krazan & Associates	\$60,000
SCADA Support Services This consultant may provide additional staffing resources for SCADA programming, troubleshooting, integration, and emergency/after hours response. This consultant will be utilized to provide SCADA design and construction integration for capital projects and other needs.	AG-C-548	Parametrix	\$55,000
Storm Utility Modeling The consultant may provide modeling services related to planning and design for the City's storm drainage systems that may be related to both capital and development projects as well as general system needs.	AG-C-528	Brown & Caldwell	\$32,000
Water Utility Modeling The consultant may provide modeling services related to planning and design for the City's water system that may be related to both capital and development projects as well as general system needs.	AG-C-529	Conсор	\$70,000
Utility Design This consultant may perform engineering design related to utility facilities and systems. This consultant will be utilized to provide design and construction services for capital projects and other needs.	AG-C-533	Conсор	\$90,000
	AG-C-535	Pace	\$116,000

New Agreements w/Consultants Selected via 2024 RFQ Process			
Professional Engineering, Survey and Architectural Services	Contract Number	Firm Name	Total Contract Amount*
Appraisal and Appraisal Review Services Prepare appraisals and appraisal reviews to support acquisition of property rights for various City needs.	TBD	CBRE	\$25,000
	TBD	Cushman & Wakefield	\$25,000
Geotechnical Services Work consists of providing Geotechnical Engineering services including geotechnical investigations for various City needs.	TBD	NV5	\$100,000
Right of Way Services Support right-of-way acquisition and relocation for City's non-federally funded projects and programs.	TBD	Tierra	\$50,000
Environmental and Wetland Services Work consists of providing environmental and wetland services, including environmental permitting, wetland delineation, wetland mitigation development and wetland system monitoring.	TBD	Shannon & Wilson	\$50,000



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5743 (Tate)

Date:

December 12, 2023

Department:

Community Development

Attachments:

[Resolution No. 5743](#)

[Resolution 5743 - Exhibit A](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council to adopt Resolution No. 5734.

Background for Motion:

The 2024 Annual Action Plan implements the final year of the 2020 to 2024 CDBG Consolidated Plan. The Plan defines the goals, objectives, and funding priorities for 2024.

Background Summary:

Every year, the City of Auburn is required to submit an Annual Action Plan to the Department of Housing and Urban Development (HUD) to guide the investment of Community Development Block Grant (CDBG) funds for the following program year. Auburn's current Action Plan ends in 2023 with the next plan year scheduled to start on January 1, 2024.

The 2024 Annual Action Plan is guided by the priorities and goals established in the 2020 – 2024 Consolidated Plan adopted by City Council in November 2019. The Action Plan outlines the specific programs and activities to be undertaken for the program year and the amount of funds that will be awarded to those projects. The program year for the City of Auburn begins January 1 and ends December 31.

A Public Hearing to consider this Plan and hear public comment was held before the City of Auburn Human Services Committee on October 23, 2023 in accordance with Auburn's Citizen Participation Plan for Community Development Block Grant funds. A second public hearing was held before City Council on December 18, 2023.

Resolution No. 5743, if adopted by City Council, adopts the 2024 Annual Action Plan, and authorizes the Mayor to implement such administrative procedures as may be necessary to carry out directions of the legislation.

Reviewed by Council Committees:

Councilmember: Trout-Manuel

Staff:

Tate

Meeting Date: December 18, 2023

Item Number:

RES.A

RESOLUTION NO. 5743

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, ADOPTING THE 2024
COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL
ACTION PLAN FOR THE CONSOLIDATED PLAN YEARS
2020-2024

WHEREAS, the City of Auburn was designated as an entitlement community by the U.S. Department of Housing and Urban Development (HUD) for its Community Development Block Grant (CDBG) Program; and

WHEREAS, the primary objective of the Consolidated Plan and CDBG Program is the development of viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-income and moderate-income; and

WHEREAS, to be eligible for funding, the City of Auburn must annually update the action plan for its Consolidated Plan that serves as a federally required planning document to guide the City of Auburn's human service and community development efforts; and

WHEREAS, the planning process to develop the Consolidated Plan involved citizen participation and guidance from non-profit and governmental agencies serving low income residents in the community; and

WHEREAS, the City Council of the City of Auburn heard and considered public comment about its proposed 2024 Action Plan.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, HEREBY
RESOLVES as follows:

Section 1. Pursuant to the provisions of 24 CFR 91, the City hereby adopts the 2024 Action Plan for the Consolidated Plan for Years 2020-2024, attached as Exhibit A.

Section 2. That the Mayor is authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Dated and Signed this _____ day of _____, 2023.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

Shawn Campbell, MMC, City Clerk

APPROVED AS TO FORM:

Harry Boesche, Acting City Attorney

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Each year the City of Auburn executes specific actions to implement the goals and strategies of the Consolidated Plan for Years 2020-2024. Actions that will be undertaken in 2024 are outlined in this Annual Action Plan.

The City of Auburn anticipates the receipt of \$600,000 in Community Development Block Grant (CDBG) funds in 2024. In addition to CDBG funds, the City is planned to allocate approximately 1% of the City's General Funds to Human Services. The City's Human Services program, housed in the Community Services Division, oversees and is responsible for providing and managing financial resources to more than 30 non-profit agencies that serve the Auburn community. The Community Services division is also responsible for administering the local housing repair program and developing collaborations among community partners to strengthen the response to residents in need.

The 2024 Action Plan proposes to allocate \$90,000 of CDBG funds to public services. Consistent with the goals established in the City's Consolidated Plan, these funds will be used to support Homelessness Prevention and Intervention.

Approximately \$120,000 of the CDBG funds will be allocated to program administration, which includes planning and administration of the CDBG program overall, citizen participation, reporting, and administration of the City's CDBG-funded Housing Repair Program. \$115,000 of the 2024 funding is designated to support sidewalk ADA improvements in low- to moderate-income residential areas. The City will also be making \$75,000 available through a competitive RFP process for Microenterprise Assistance. The remaining \$200,000 of 2024 funds will be allocated to residential rehabilitation, providing free minor home repair services to low- and very low-income Auburn residents.

The City of Auburn is committed to continuing to focus on achieving equitable outcomes for its community members and achieving a greater collaboration among service providers. Overall the implementation of the Consolidated Plan is progressing as planned and the primary activities included are underway.

2. Summarize the objectives and outcomes identified in the Plan

This Action Plan allocates a total of \$600,000 dollars in anticipated 2024 Community Development Block Grant funds, to support the Community Development Block Grant program. With the overall goal of reducing the number of people living in poverty within the City of Auburn, the following objectives and outcomes will be employed:

1. **Affordable Housing:** The City of Auburn will engage in housing activities, collaborations, and partnerships to enhance opportunities for the creation and preservation of affordable housing. The City will plan for and support fair housing strategies and initiatives designed to affirmatively further fair housing choice, and to increase access to housing and housing programs.
2. **Ending Homelessness:** The City of Auburn will support Public Service activities that work toward the following outcomes: 1) reduce the number of households becoming homeless; 2) reduce the length of time that households are homeless; 3) increase the rate of exits to permanent housing; and 4) reduce the number of households that re-enter the homeless system after exit to permanent housing.
3. **Community and Economic Development:** In an effort to meet the need of Auburn's economic and demographic growth the City intends to fund programs and activities that will enhance the economy, accessibility, safety, and physical appearance of neighborhoods. Activities that would be eligible for funding include fair housing public services, public infrastructure and ADA improvements for public facilities, microenterprise assistance, and economic development activities. These investments help to ensure equitable opportunities for good health, happiness, safety, self-reliance and connection to community.
4. **Planning and Administration:** Administer the Community Development Block Grant program to meet the community needs and HUD requirements

To accomplish these outcomes and objectives, the City invests in programs that meet the community basic needs, increase self-sufficiency, provide economic opportunity and develop a safe community.

3. Evaluation of past performance

During the past year Auburn has accomplished significant achievement on its programs and impacted the lives of thousands of residents. In 2023 alone, projects funded by the City completed the following:

Resolution 5743 – Exhibit A

- 64 very low- and low-income Auburn homeowners received housing repair services. Roughly 70% of these homeowners were seniors.
- 82 low- to moderate-income Auburn residents received emergency subsistence supports.
- 72 microenterprise counseling and funding sessions.
- A sidewalk project was completed to support greater ADA accessibility for Auburn residents, with an estimated direct impact for 472 residents.

Despite not having specific COVID response funds in 2023, the City of Auburn has prioritized COVID response with CDBG funds over the course of the pandemic.

4. Summary of Citizen Participation Process and consultation process

The city engaged in a public participation process for the 2024 Annual Action Plan, as outlined below:

- Drafts of the Action Plan have been made available for public via mail and on the City's website and notices of its public view were publicized in the local newspaper as of October 24, 2023. Interested community members were invited to provide comment via mail, email, or on the City's public engagement web platform, Speak Up Auburn!, www.speakupauburn.org/cdbg until November 23, 2023.
- A public hearing was provided on October 23, 2023, the City's Human Services Committee meeting to hear public comment and input on priorities to be included in the 2024 Annual Action Plan.
- An additional public hearing was held on December 18, 2023, during the Auburn City Council meeting, to hear public comment and input on the published draft of the 2024 Annual Action Plan.

The City of Auburn in conjunction with the King County CDBG Consortium consulted with multiple public and private agencies during the development of the consolidated plan. Consultations occurred during regional meetings as well as in individual conversations. Agencies that participated in consultations regarding public services, fair housing, and other topics relevant to the drafting of the 2024 Annual Action Plan included: the South King Housing and Homelessness Partners, local legal assistance providers, other government human service providers and nonprofit agencies delivering services in Auburn and the sub-region.

In addition to conducting consultations during the development of the plan, the City of Auburn collaborates and works closely with numerous coalitions, committees and government entities.

Resolution 5743 – Exhibit A

5. Summary of public comments

No Comments Received

6. Summary of comments or views not accepted and the reasons for not accepting them

No Comments Received

7. Summary

No Comments Received

Resolution 5743 – Exhibit A

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	AUBURN	Community Development Department
CDBG Administrator	AUBURN	Community Development Department
ESG Administrator	KING COUNTY	DCHS

Table 1 – Responsible Agencies

Narrative

The City of Auburn, as a member of the King County Consortium, administers its own CDBG funds and prepares its own Consolidated Plan and Annual Action Plans for the administration of those funds.

As a member of the King County Consortium, the City works closely with numerous nonprofit organizations in the region that implement programs funded by the City of Auburn CDBG program. A detailed list of agencies responsible for administering funded programs by CDBG can be found in the Action Plan section of this document.

Consolidated Plan Public Contact Information

Jeff Tate

Director of Community Development
City of Auburn
25 West Main Street
Auburn, WA 98001
253.804.5036
jtate@auburnwa.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

This section describes the community consultation process followed by the City of Auburn in developing the 2024 Annual Action Plan and the coordination with other local governments, the Continuum of Care, service agencies, and community stakeholders. The City of Auburn consulted with multiple public and private agencies as well as community members during the development of the Consolidated Plan.

In addition to conducting consultations during the development of the plan, the City of Auburn collaborates and works closely with numerous coalitions, committees, and government entities throughout the duration of the plan in efforts to enhance strategies and systems to meet established goals and objectives of the plan.

Through the monthly SKC Forum on Homelessness meetings that the City of Auburn co-facilitates, the City is able to consult with a number of service providers and entities operating within South King County. This includes representatives from King County Library System, whose work with digital access (especially within the mobile outreach program) helps to inform our understanding of barriers to internet access within the community.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The City of Auburn works closely with partnering King County jurisdictions, public housing authorities and health providers to develop systems in order to improve the quality of service and access for low-income residents as well as the community as a whole within the city and throughout the region.

The City of Auburn, in partnership with the Seattle-King County Coalition on Homelessness, convenes a monthly group of service providers, faith communities, community advocates, and others, to coordinate efforts on serving individuals experiencing homelessness in South King County. The meeting provides a venue for resource sharing, collaboration, training, and best practice implementation. City staff also participate in regional collaborative and decision making bodies such as the King County Joint Recommendations Committee (JRC) and the South King County Human Services Planners group. The city is a member of the King County Human Services Funder Collaborative, which provides a more streamlined process for human service agencies to access funding from multiple cities.

Resolution 5743 – Exhibit A

Additionally, the City participates in monthly Homelessness Action Committee meetings with staff from King County Department of Community and Human Services, Public Health King County, the Housing Development Consortium, Valley Cities, the Multi-Service Center, and the King County Housing Authority to review program progress and delivery of homeless services funded through regional efforts. In addition to these groups, the City's regional collaboration work on affordable housing is supported by the South King Housing and Homelessness Partners, which Auburn and other South King County Cities contribute to in order to build additional capacity to address issues related to housing and homelessness in the South King County region.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

In 2016, King County and All Home, our region's Continuum of Care (CoC) lead agency at the time, launched the Coordinated Entry for All (CEA) system for homeless populations and our region has been refining the system since then. National research identifies coordinated entry as a key component for an effective homeless system because it improves the quality of client screening and assessment, matches clients to appropriately targeted services and resources, and promotes a more efficient use of resources. CEA processes and prioritizes assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner.

Chronically homeless individuals and families, families with children, veterans, unaccompanied youth, and young adults are a part of the coordinated system. In addition, CEA utilizes regional access points which serve as the primary "front door" for the homeless housing system.

In 2021, the newly-created King County Regional Homelessness Authority (KCRHA) became our CoC lead agency, and has worked to consolidate structures and contracts across King County and Seattle to create greater efficiency and maximize impact.

In 2023, this work continued and Auburn remained a partner in the work of the KCRHA. Auburn's mayor currently sits on the Governance Board of the Regional Homelessness Authority, and staff participate in bi-weekly meetings with KCRHA to collaborate and inform the work they are overseeing, particularly in regards to subregional planning.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

Resolution 5743 – Exhibit A

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The ESG program focuses on assisting people to quickly regain stability in permanent housing after experiencing homelessness or a housing crisis. Auburn does not receive ESG funds directly.

Coordinating with King County’s Continuum of Care (CoC) is critical to our region’s implementation. The City will continue to look for deeper ways of participating in and collaborating with the Regional Homelessness Authority and its Advisory Committee, which serves as our Continuum of Care.

The City of Auburn supports the continuum of housing including prevention, emergency shelter, and permanent housing. The City provides financial support for these efforts with City general funds and also commits staff and leadership time to the ongoing development and implementation of the system to address the needs of persons experiencing homelessness.

The City participates in and supports numerous coalitions and committees, such as the South King County Forum on Homelessness and the Homelessness Action Committee, focusing on developing resources in South King County. The City also participates in the annual Point in Time Count, which provides invaluable data for planning. The Point In Time Count was conducted utilizing a new methodology in 2022, which included over 500 in depth interviews with individuals experiencing homelessness. KCRHA utilized geographic hubs to reach individuals during this Count. One of the hub locations was located in Auburn. The City provides both CDBG and local funds to agencies that serve chronically homeless individuals and families with children, veterans, and unaccompanied youth.

2. Agencies, groups, organizations and others who participated in the process and consultations

1	Agency/Group/Organization	KING COUNTY
	Agency/Group/Organization Type	Other government – County

Resolution 5743 – Exhibit A

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a member of the King County Housing Consortium for the purpose of HOME funds, Auburn works closely with King County in the development of the City's and the County's Consolidated Plan. Because the two entities have a cardinal role in each other's program delivery there is active participation from both parties in the development of the plan. Staff from King County and Auburn met regularly prior to and during the development of the plan, and Auburn rotates as a regular voting member of the County's Joint Recommendations Committee.
2	Agency/Group/Organization	KENT
	Agency/Group/Organization Type	Other government – Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As members of the Urban County Consortium, Auburn and Kent staff worked closely together during the development of the Consolidated Plan. Staff from both cities attend monthly meetings to discuss human services and housing trends, needs, and progress on ongoing initiatives.

Resolution 5743 – Exhibit A

3	Agency/Group/Organization	FEDERAL WAY
	Agency/Group/Organization Type	Other government – Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As members of the Urban County Consortium, Auburn and Federal Way staff worked closely together during the development of the Consolidated Plan. Staff from both cities attend monthly meetings to discuss human services and housing trends, needs, and progress on ongoing initiatives.
4	Agency/Group/Organization	King County Regional Homelessness Authority
	Agency/Group/Organization Type	Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Auburn participates in monthly meetings convened by the King County Regional Homelessness Authority (KCRHA) on homeless response needs and strategy in SKC, and bimonthly meetings focused on affordable housing data and developments. The information collected by KCRHA helps to inform multiple pieces of our Annual Action Plan, particularly those strategies related to homelessness and affordable housing in our community.

Resolution 5743 – Exhibit A

5	Agency/Group/Organization	Seattle-King County Coalition on Homelessness
	Agency/Group/Organization Type	Services-homeless Nonprofit agency
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Auburn is a member of the Seattle-King County Coalition on Homelessness (SKCCH), and co-convenes a monthly group of service providers working with people experiencing homelessness in our communities. The meetings provide a frequent check-in point, and the opportunity to hear from providers directly on the challenges and trends they're seeing in Auburn. The Coalition on Homelessness' organizational members include agencies and community groups that provide emergency shelter and services, transitional housing, and permanent, supported housing to the roughly 27,000 men, women, and children who are homeless in King County during one year.
6	Agency/Group/Organization	South King County Housing and Homelessness Partners
	Agency/Group/Organization Type	Other government – Local Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth

Resolution 5743 – Exhibit A

How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	South King Housing and Homelessness Partners (SKHHP) is a coalition formed by an interlocal agreement between the jurisdictions of Auburn, Burien, Covington, Des Moines, Federal Way, Kent, Maple Valley, Normandy Park, Renton, Tukwila, and King County. The agreement allows for South King County jurisdictions to work together and share resources in order to effectively address affordable housing and homelessness. This collaborative model is based on similar approaches used in Snohomish County, East King County, and other areas of the country. The purpose of the coalition is to increase the available options for South King County residents to access affordable housing and to preserve the existing affordable housing stock.
--	--

Resolution 5743 – Exhibit A

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

A wide range of groups and organizations participated in the process including public funders from Washington State and King County partner jurisdictions, public housing authorities, members from the Seattle-King County Housing Development Consortium, stakeholders, housing providers for low-and-moderate income persons, agencies who serve persons who are homeless, and Seattle-King County Public Health. In addition to the consultations referenced above, Auburn, King County and Consortium partner staff coordinate closely with each other and fan out to participate and attend a wide range of standing meetings with city planners, housing and service providers.

The only types of organizations not consulted with were corrections facilities. The rationale for not consulting with these facilities is that the City does not host this type of organization.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	King County Regional Homeless Authority	The goals of Auburn’s Strategic Plan overlap with the goals of the CoC to address the needs of homeless residents in the community and reduce the risk of homelessness.

Table 3 Other local / regional / federal planning efforts

Narrative

Resolution 5743 – Exhibit A

1. AP-12 Participation – 91.401, 91.105, 91.200

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

Public participation plays a crucial role in the success of the City's Annual Action Plan. The goals are to hear the community's feedback and recommendations on how CDBG funds should be invested and how services can coordinate to achieve the greatest impact. In addition to the targeted outreach listed below, the City regularly engages service providers and stakeholders in discussions regarding human services and local economic development needs. Organizations funded by the city are monitored throughout the year and report quarterly on progress, trends, and challenges. City staff co-host a monthly meeting of service providers working with individuals and families experiencing homelessness in the region to gather feedback and support increased capacity building through broad collaboration of regional providers. In addition, City staff meet regularly with other cities in the area and other funders to evaluate gaps in services and seek solutions to local and regional community development challenges.

Citizen Participation Outreach

Resolution 5743 – Exhibit A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1.	Public Hearing	Non-targeted/broad community	A Public Hearing was conducted during the October 23 and December 4, 2023 Auburn City Council meeting to hear public comment and input on the published draft of the 2024 Annual Action Plan. No comments were received.	No comments were received	No comments were received	
2.	Newspaper Ad	Non-targeted/broad community	A newspaper ad was placed in the City's paper of record, the Seattle Times, on October 24, 2023. No comments were received.	No comments were received	No comments were received	

Resolution 5743 – Exhibit A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3.	Web posting on Speak Up Auburn	Non-targeted/broad community	Interested community members were invited to provide comment via the City's public engagement web platform, Speak Up Auburn!, until November 23, 2023. No comments were received	No comments were received	No comments were received	www.speakupauburn.org/cdbg
4.	Web posting on City's Community Services page	Broad community, Service providers in Auburn	No comments were received	No comments were received	No comments were received	www.auburnwa.gov/community services

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Auburn anticipates funding for the duration of the Consolidated Plan from

- CDBG
- City of Auburn General Fund allocation for Human Services

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public-federal	Admin and Planning Fair Housing Public Improvements Public Services	\$600,000	0	\$0	\$600,000	\$600,000	Auburn is anticipating approximately \$600,000 per year in CDBG funds for the remainder of the Consolidated Plan period.
General Fund	Public - local	Public Services	Estimated: \$1,100,000	0	0	Estimated: \$1,100,000	\$1,800,000	General funds supporting Human Services grants in the City of Auburn

Table 5 - Expected Resources – Priority Table

Resolution 5743 – Exhibit A

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Auburn relies on CDBG funds to support community and economic development projects and activities in efforts to support low to moderate income populations to become self-sufficient and sustain affordable housing. However, CDBG funds are not the only source of funds the City uses to support community projects and activities. The City's general funds are used to support direct services benefitting Auburn's at risk populations in addition to CDBG funds.

CDBG funds do not require matching funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

The City of Auburn will use CDBG funds to support all eligible projects and activities that align with CDBG guidelines and regulations.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs		Affordable Housing	CDBG: \$200,000	Homeowner Housing Rehabilitated: 65 Household Housing Unit
2	Ending Homelessness	2020	2024	Homeless		Ending Homelessness	CDBG: \$90,000	Public service activities other than Low/Moderate Income Housing Benefit: 96 Persons Assisted
3	Community and Economic Development	2020	2024	Non-Homeless Special Needs Non-Housing Community Development		Community and Economic Development	CDBG: \$190,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted Microenterprise Assistance: 20 Persons Assisted
4	Planning and Administration	2020	2024				CDBG: \$120,000	Other: 0 Other

Table 6 – Goals Summary

Resolution 5743 – Exhibit A

Goal Description

1	Goal Name	Affordable Housing
	Goal Description	The City of Auburn will engage in housing activities, collaborations, and partnerships to enhance opportunities for the creation and preservation of affordable housing. The City will plan for and support fair housing strategies and initiatives designed to affirmatively further fair housing choice, and to increase access to housing and housing programs.
2	Goal Name	Ending Homelessness
	Goal Description	The City of Auburn will support Public Service activities that work toward the following outcomes: 1) reduce the number of households becoming homeless; 2) reduce the length of time that households are homeless; 3) increase the rate of exits to permanent housing; and 4) reduce the number of households that re-enter the homeless system after exit to permanent housing.
3	Goal Name	Community and Economic Development
	Goal Description	In an effort to meet the need of Auburn's economic and demographic growth the City intends to fund programs and activities that will enhance the economy, accessibility, safety, and physical appearance of neighborhoods. Activities that would be eligible for funding include fair housing public services, economic development and microenterprise activities, public infrastructure and ADA improvements for public facilities. These investments help to ensure equitable opportunities for good health, happiness, safety, self-reliance and connection to community.
4	Goal Name	Planning and Administration
	Goal Description	General administration and project management

AP-35 Projects - 91.420, 91.220(d)

Introduction

Auburn's Annual Action Plan provides descriptions of proposals of how funds will be prioritized to achieve goals identified in the Consolidated Plan. Projects funded by the City will address the priority needs of providing assistance to prevent homelessness, ensure affordable housing and a suitable living environment. Projects and programs are selected through a competitive application process to ensure optimal quality services is provided to the community in use of the funds.

#	Project Name
1	HOUSING REPAIR
2	ADMINISTRATION
3	SOLID GROUND HOUSING STABILITY PROGRAM
5	MICROENTERPRISE ASSISTANCE
6	ADA SIDEWALK IMPROVEMENTS

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocations proposed are based on the assessment of Auburn's needs, the resources available in the region, the availability of other funds also focusing on needs, and the purpose of Consolidated Plan funds. In addition to supporting Consolidated Plan goals, the inclusion of microenterprise assistance is responsive to increased need for support post-pandemic that we have seen in our small business community.

Should CDBG revenues exceed the proposed amount, the additional resources shall be allocated in accordance to the following guidelines:

- Fill gaps in human services primarily healthcare, homeless prevention and intervention and affordable housing accessibility.
- Increase funding for community development projects and activities including housing, community facilities and economic development.

If increases are not significant enough to enhance projects or activities funds may be placed in contingency for programming later in the year or the following program year.

Should CDBG revenues come in lower than anticipated; the City will continue with its planned policy and to the extent allowed reduce funding allocations in homeowner rehabilitation

Resolution 5743 – Exhibit A

projects, sidewalk projects, and administrative activities. The City's 2023 allocation was lower than anticipated in the original planning efforts. As laid out in our Annual Action Plan contingencies, we reduced the amount of funding allocated to housing repair and administrative activities. We did need to reduce the amount allocated to public services in order to avoid exceeding the maximum allowable set aside for that purpose, but we retain the same proportion of funding set aside for public services in this plan. Funding was also slightly reduced in our sidewalk project, as it was determined that we will still have sufficient funding to carry out a sidewalk improvement project at that funding level.

Should CDBG revenues come in less than originally proposed, the City will continue managing the programs with decreased resources to the extent possible and reduce funding allocations in administrative activities and not public services.

Resolution 5743 – Exhibit A

AP-38 Project Summary

Project Summary Information

1	Project Name	Housing Repair
	Target Area	None
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$200,000
	Description	Maintain the affordability of decent housing for low-income Auburn residents by providing repairs necessary to maintain suitable housing for low income Auburn homeowners.
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 65 low- and very low-income families will benefit from the housing repair program. As the City's largest homeless prevention program, housing repair ensures the sustainability of a safe home for some of Auburn's most vulnerable residents. Of the 65 low to moderate income residents who apply for the program, over half of them are of the senior and disabled population.
	Location Description	n/a
	Planned Activities	Activities include minor home repairs.
2	Project Name	Administration
	Target Area	None
	Goals Supported	All
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$120,000
	Description	General administration and project management

Resolution 5743 – Exhibit A

	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	n/a
	Location Description	n/a
	Planned Activities	General planning and administration of the CDBG programs include: management of the housing repair program, management of all CDBG related finances, all grant reporting, monitoring of subrecipients and providing guidance of program implementation in Auburn.
3	Project Name	Solid Ground Housing Stability Program
	Target Area	
	Goals Supported	End Homelessness
	Needs Addressed	Ensure a Suitable Living Environment
	Funding	CDBG: \$90,000
	Description	Provide time limited emergency subsistence/rental assistance to Auburn residents paired with supportive services based on the progressive engagement model to support homelessness prevention and increased housing stability. This is a public service activity.
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	60 low to moderate income Auburn residents will benefit from the housing stability program.
	Location Description	n/a
5	Project Name	Microenterprise Assistance
	Target Area	

Resolution 5743 – Exhibit A

	Goals Supported	Community and Economic Development
	Needs Addressed	Ensure a Suitable Living Environment.
	Funding	CDBG: \$75,000
	Description	Make funds available through an RFP process to nonprofit agencies to provide Microenterprise Assistance services to low to moderate income Auburn residents.
	Target Date	03/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 20 microenterprise businesses will benefit from the proposed activity.
	Location Description	n/a
6	Project Name	ADA Sidewalk Accessibility Improvements
	Target Area	none
	Goals Supported	Community and Economic Development
	Needs Addressed	Ensure a Suitable Living Environment
	Funding	CDBG: \$115,000

Resolution 5743 – Exhibit A

	Description	Provide sidewalk ADA improvements in low- to moderate-income residential areas of Auburn, improving accessibility, safety, and community connectedness.
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	500 low to moderate income Auburn residents will benefit from the improvements.
	Location Description	The specific location of 2024 sidewalk ADA improvement projects has not been finalized, but the City aims to support improvements in low income residential areas, especially in those areas where a project can support greater residential connections to transit and services.
	Planned Activities	TBD

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Auburn intends on distributing funds throughout the jurisdiction.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Due to the fact that all areas of Auburn have low to moderate income families dispersed throughout the entire City, the City intends on investing throughout the entire jurisdiction to ensure that all populations throughout the region have access to beneficial programs and housing opportunities.

Discussion

Due to the fact that all areas of Auburn have low to moderate income families dispersed throughout the entire City, the City intends on investing throughout the entire jurisdiction to ensure that all populations throughout the region have access to beneficial programs and housing opportunities.

AP-75 Barriers to affordable housing - 91.420, 91.220(j)

Introduction

The City of Auburn will continue to work with service providers, the housing authority and residents in coordination to fully address and develop systems and strategies to promote their efforts in providing sustainable, affordable housing.

Auburn's partnerships with organizations such as the King County Housing Authority, South King Housing and Homelessness Partners, and the Housing Development Consortium of Seattle King County have allowed the City to explore new and innovative strategies to continue to offer affordable housing to its current and prospective residents.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Auburn will continue to look at policies that remove barriers to affordable housing. The City of Auburn's Comprehensive Land Use Plan includes several policies and objectives that will guide the city toward achieving its affordable and fair housing goals. These policies include maintaining flexibility in land use to achieve a balanced mix of affordable housing opportunities. The City will continue to pursue mixed use developments that are consistent with the transportation oriented developments located in Auburn's downtown. The City will look for opportunities with public and private agencies to implement policies and offer programs that help alleviate physical and economic distress, conserve energy resources, improve the quality and quantity of community services, and eliminate conditions that are detrimental to health, safety and public welfare.

In 2019, the Washington State Legislature adopted House Bill 1923, which awarded grants in the amount up to \$100,000 to cities for the purpose of increasing residential capacity. The City of Auburn partnered with five other South King County jurisdictions to establish a sub-regional framework of existing conditions. The results of that effort were used to inform and aid in the development of Auburn's own Housing Action Plan.

Resolution 5743 – Exhibit A

Auburn’s Housing Action Plan focuses on encouraging construction of additional affordable and market rate housing in a greater variety of housing types and at prices that are accessible to a greater variety of incomes, including strategies aimed at the for-profit single-family home market.

The Housing Action Plan aims to address the following four goals:

- A) Encourage market rate development in Downtown Auburn: more development and denser development
- B) Encourage the development of below-market workforce housing in Downtown Auburn
- C) Encourage the development of middle housing types in R-5 and R-7 Zones in the Study Area
- D) Prevent displacement and encourage the preservation of existing affordable housing

The final Housing Action Plan was adopted by Auburn City Council on July 6, 2021. The City will continue its work in implementing strategies identified in the Housing Action Plan in 2023 and through the remainder of the Consolidated Plan period.

In 2020 the City of Auburn passed an ordinance adopting a new chapter of Rental Housing Code. Included in this ordinance were multiple housing stability strategies, including increased notice of rental increases, a cap on late fees, and a Just Cause Eviction Ordinance that requires landlords to have good cause in order to evict or terminate tenancy of a renter. Just Cause protections are especially helpful in addressing fair housing issues, and this adoption was consistent with the City’s efforts related to the Analysis of Impediments to Fair Housing Choice. This builds on previous protections passed by Auburn City Council, including Source of Income Discrimination protections and enhanced rental inspections. Auburn staff have been involved in local and regional policy conversations exploring opportunities to further support anti-displacement efforts and reduce barriers to affordable housing development within our jurisdiction.

In 2022, the City of Auburn funded Fair Housing Public Services utilizing CDBG funds, consistent with the findings and goals of the City’s adopted Analysis of Impediments to Fair Housing Choice. The City also continues to support proactive landlord and tenant

Resolution 5743 – Exhibit A

education through outreach and web-based resource supports.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Auburn will continue to work with service providers throughout the region in coordination to develop systems and strategies to promote their efforts in providing optimal, easily accessible services. The City will work to reduce the number of families in poverty, sustain relationships with employment training agencies, and work to preserve and increase the affordable housing stock in our community.

Actions planned to address obstacles to meeting underserved needs

By establishing a strong foundation of networks between local service providers, stakeholders and government agencies through committees and coalitions, the City will work in partnership to address obstacles and ameliorate barriers to meeting underserved needs. The collaborated organizations will develop detailed strategic plans that will delegate tasks, build systems and ongoing assessment of service delivery.

Actions planned to foster and maintain affordable housing

The City will continue to maintain the affordability of decent housing for low income Auburn residents by allocating \$200,000 of CDBG funds to the City's Housing Repair Program. The program provides emergency repairs necessary to maintain safe housing for at least 65 Auburn homeowners, many of whom are senior citizens and/or are experiencing barriers to safely accessing their homes due to physical disabilities.

In addition to Auburn's Housing Repair program, the City will maintain affordable housing by continuing to engage and partner with coalitions, committees and other government agencies to integrate and enhance efforts on the issue.

The City has formally adopted a Housing Action Plan, as discussed in AP-75, that is helping to guide current and future efforts in this area. That plan is available to the public on the City of Auburn's website.

Auburn has been participating in multiple robust regional efforts to coordinate affordable housing activities in King County. One of these efforts, The South King Housing and Homelessness Partners (SKHHP) is a coalition formed by an interlocal agreement between the jurisdictions of Auburn, Burien, Covington, Des Moines, Federal Way, Kent, Normandy Park, Renton, Tukwila, and King County. The agreement allows for South King County jurisdictions to work together and share resources in order to effectively address affordable housing and homelessness. This collaborative model is based on similar approaches used in Snohomish County, East King County, and other areas of the country. The purpose of the coalition is to

Resolution 5743 – Exhibit A

increase the available options for South King County residents to access affordable housing and to preserve the existing affordable housing stock.

Additionally, the City of Auburn has been an active participant in the Affordable Housing Committee of the Growth Management Planning Council (GMPC), with a City Councilmember sitting on the Committee as an alternate member. The Affordable Housing Committee serves as a regional advisory body to recommend action and assess progress toward implementing the Regional Affordable Housing Task Force (RAHTF) Five Year Action Plan. The Committee functions as a point in coordinating and owning accountability for affordable housing efforts across King County.

Actions planned to reduce lead-based paint hazards

The City of Auburn includes language in its CDBG contracts that require agencies to comply with HUD Lead-Based Paint Regulations (24 CFR Part 35) issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Sections 4831, et seq.) requiring prohibition of the use of lead-based paint whenever CDBG funds are used. In addition, the City notifies residents of potential lead-based paint hazards when it awards a Housing Repair grant. A copy of the pamphlet – "Protect Your Family from Lead In Your Home" is provided each Housing Repair client when the City conducts the initial inspection of their home.

The city takes additional measures when the age of the home indicates a possible presence of lead-based paint. Before housing repair work commences, the city contracts with a certified provider to undertake lead paint testing. When lead-based hazards are positively identified, the city works with the housing repair client and contractors certified in RRP Lead Abatement to implement the necessary mitigation and safety strategies.

Actions planned to reduce the number of poverty-level families

The City of Auburn's planned actions to reduce the number of poverty- level families within the context of this Annual Action Plan include but are not limited to:

- Allocating \$200,000 to the Housing Repair program, which serves low- and very low-income residents and supports households to remain in safe and affordable housing.
- Allocating \$90,000 to public service activities providing Homelessness Prevention and Intervention services.
- Participate and partner with coalitions, committees and agencies that provide antipoverty services to develop and enhance strategies and efforts to reduce poverty level families.
- Supporting the development and sustainability of affordable multi-family housing in

Resolution 5743 – Exhibit A

Auburn.

In addition, the city will continue to support and fund programs serving families living in poverty through a competitive human services funding process.

Actions planned to develop institutional structure

The City's planned actions to address the gaps and weaknesses identified in the strategic plan include:

- Maintaining partnerships with and participating in the South King County Housing and Homelessness Partnership, the Regional Homelessness Authority of King County and other regional human service providers, coalitions and committees who address homeless issues. The City will also continue to work collaboratively with partnering organizations and groups to integrate and enhance services to provide optimal services to individuals and families currently experiencing or at risk of homelessness. In addition the City plans to prioritize General Fund human services dollars for housing and homelessness interventions, and allocate \$240,000 to basic needs services such as food, financial assistance, clothing and healthcare.
- Take a comprehensive approach to consolidated and comprehensive planning to include all internal City departments, commissions, committees and task forces.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Auburn has heavily contributed and intends to continue cultivating relationships between public and private housing and social service agencies. In addition the City will continue to participate in collaborations with the South King County Forum on Homelessness, the South King County Council of Human Services, Seattle-King County Housing Development Consortium and the King County Joint Planners Meeting.

Discussion

The expressed goal of the City's Consolidated Plan is to reduce the number of people living in poverty within Auburn. The City intends to give funding priority to programs that in addition to complying with federal regulations and address a priority outlined in the Consolidated Plan are consistent with all of the goals and objectives identified.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

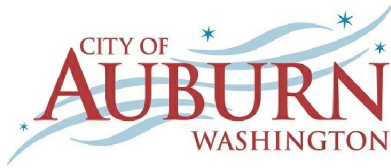
Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan
3. The amount of surplus funds from urban renewal settlements
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.
5. The amount of income from float-funded activities

Total Program Income

Other CDBG Requirements

Discussion



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5750 (Gaub)

Date:

December 7, 2023

Department:

Public Works

Attachments:

[Resolution No. 5750](#)

[CP1622 Vicinity Map](#)

[Regional Growth Center Vicinity Map](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council to adopt Resolution No. 5750.

Background for Motion:

This Resolution authorizes the Mayor to enter into agreements to accept and utilize Transportation Improvement Board grant funds in the amount of \$5,421,476 for the Auburn Way South Widening and Regional Growth Center Improvement Projects.

Background Summary:

Resolution No. 5750 authorizes the Mayor to enter into agreements to accept and utilize Transportation Improvement Board grant funds in the amount of \$5,421,476 for the Auburn Way South Widening and Regional Growth Center Improvement Projects. These grants complete the funding for these projects. Design and property acquisition is currently underway and both projects are scheduled to be under construction in 2024.

The Auburn Way South Widening Project will widen the roadway between Hemlock Street SE and Poplar Street SE to create a five-lane cross section with two general purpose travel lanes in each direction, and a two-way center left-turn lane or median at some locations. Additionally, curb and gutter, 10 foot sidewalks, illumination, transit stop improvements, storm water improvements, and access management are proposed.

The Regional Growth Center Improvements Project will make improvements to the intersections of Auburn Avenue/3rd Street NE and Auburn Way N/4th Street NE. Project improvements include replacing the traffic signal at Auburn Avenue/3rd Street NE, full depth pavement re-construction at the project intersections, additional and improved pedestrian crossings at the Auburn Avenue/3rd Street SE, and reconfiguration of the project intersections to improve operations and reduce congestion. The project will improve non-motorized and transit access to the Auburn Station.

Reviewed by Council Committees:

Councilmember: Brown

Staff:

Gaub

Meeting Date: December 18, 2023

Item Number:

RES.B

RESOLUTION NO. 5750

A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF AUBURN, WASHINGTON, AUTHORIZING THE
MAYOR TO EXECUTE AND ADMINISTER AN
AGREEMENT ACCEPTING GRANTS FROM THE
WASHINGTON STATE TRANSPORTATION
IMPROVEMENT BOARD FOR THE AUBURN WAY
SOUTH WIDENING AND REGIONAL GROWTH
CENTER IMPROVEMENT PROJECTS

WHEREAS, the City desires to improve the safety, capacity, and efficiency of its street network; and

WHEREAS, City street construction projects known as the “Auburn Way South Widening – Hemlock to Poplar Streets” project and the “Regional Growth Center Improvements” project (“Projects”) are included in the City’s adopted Transportation Improvement Program; and

WHEREAS, to help fund these Projects, the City has applied for and been awarded competitive Washington State Transportation Improvement Board (“TIB”) grants totaling \$5,421,476: \$3,309,032 for the Auburn Way South Widening – Hemlock to Poplar Streets project, and \$2,112,444 for the Regional Growth Center Improvements project; and

WHEREAS, the TIB grants require the City to provide matching funds to fully fund the Projects; and

WHEREAS, the required matching City funds are available in the approved City budget; and

WHEREAS, it is in the best interest of the City to use grant monies to help finance the City street improvements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN,
WASHINGTON, RESOLVES as follows:

Section 1. The Mayor is authorized to execute and administer grant agreements with the Washington State Transportation Improvement Board for the Auburn Way South Widening – Hemlock to Poplar Streets and the Regional Growth Center Improvements Projects.

Section 2. The Mayor is authorized to negotiate, enter, and administer agreements to spend the grant funds for the Projects, and to implement other administrative procedures necessary to carry out the directives of this legislation.

Section 3. That this Resolution shall take effect and be in full force on passage and signatures.

Dated and Signed this _____ day of _____, 2023.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

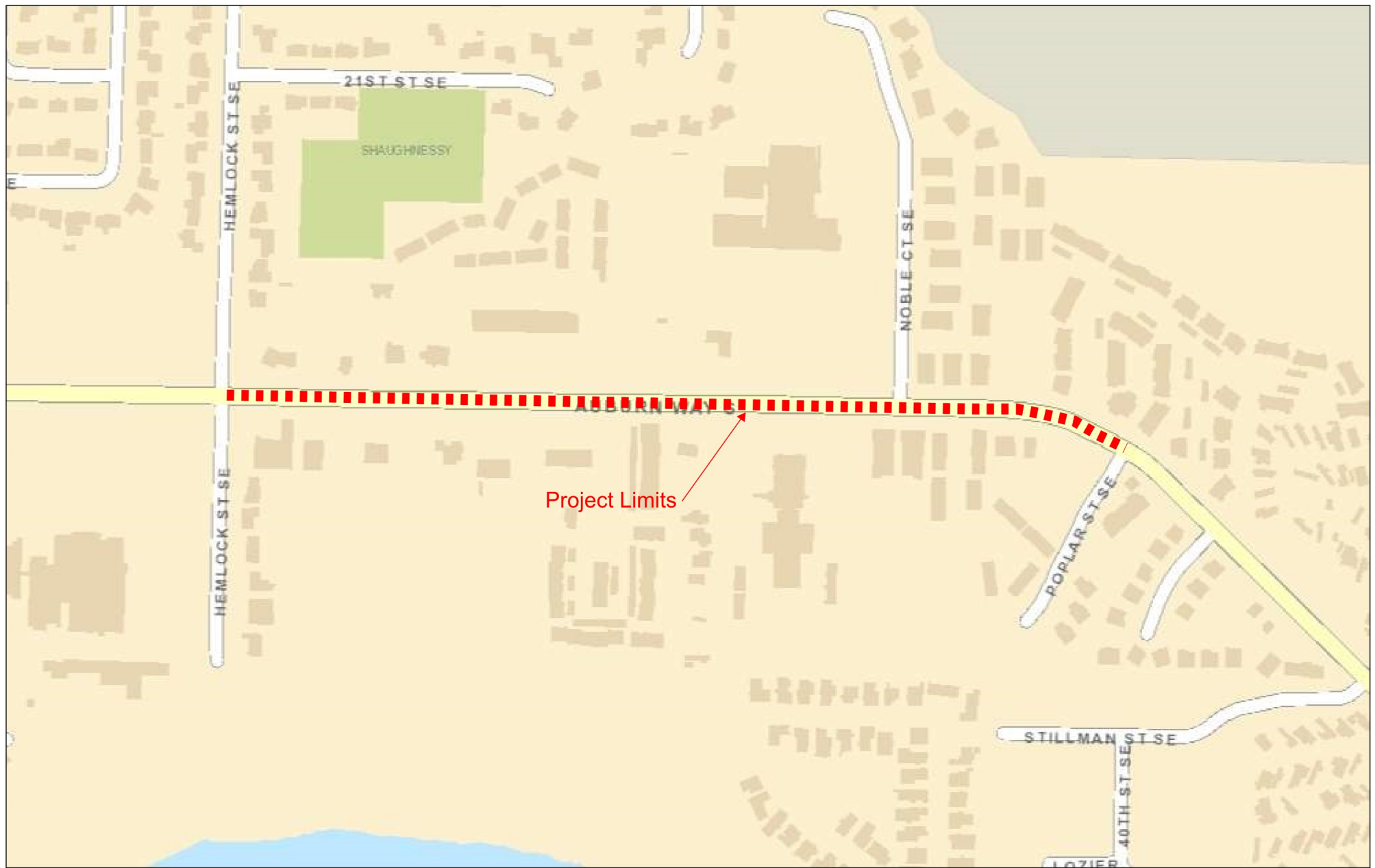
Shawn Campbell, City Clerk

APPROVED AS TO FORM:

Harry Boesche, Acting City Attorney

Auburn Way S (SR-164) - Hemlock to Poplar

Printed Date: 6/5/2019
Map Created by City of Auburn eGIS
Imagery Date: May 2015



666.7 0 333.3 666.7 Feet

NAD_1983_StatePlane_Washington_North_FIPS_4601_Feet

1in = 333 ft

1:4,000

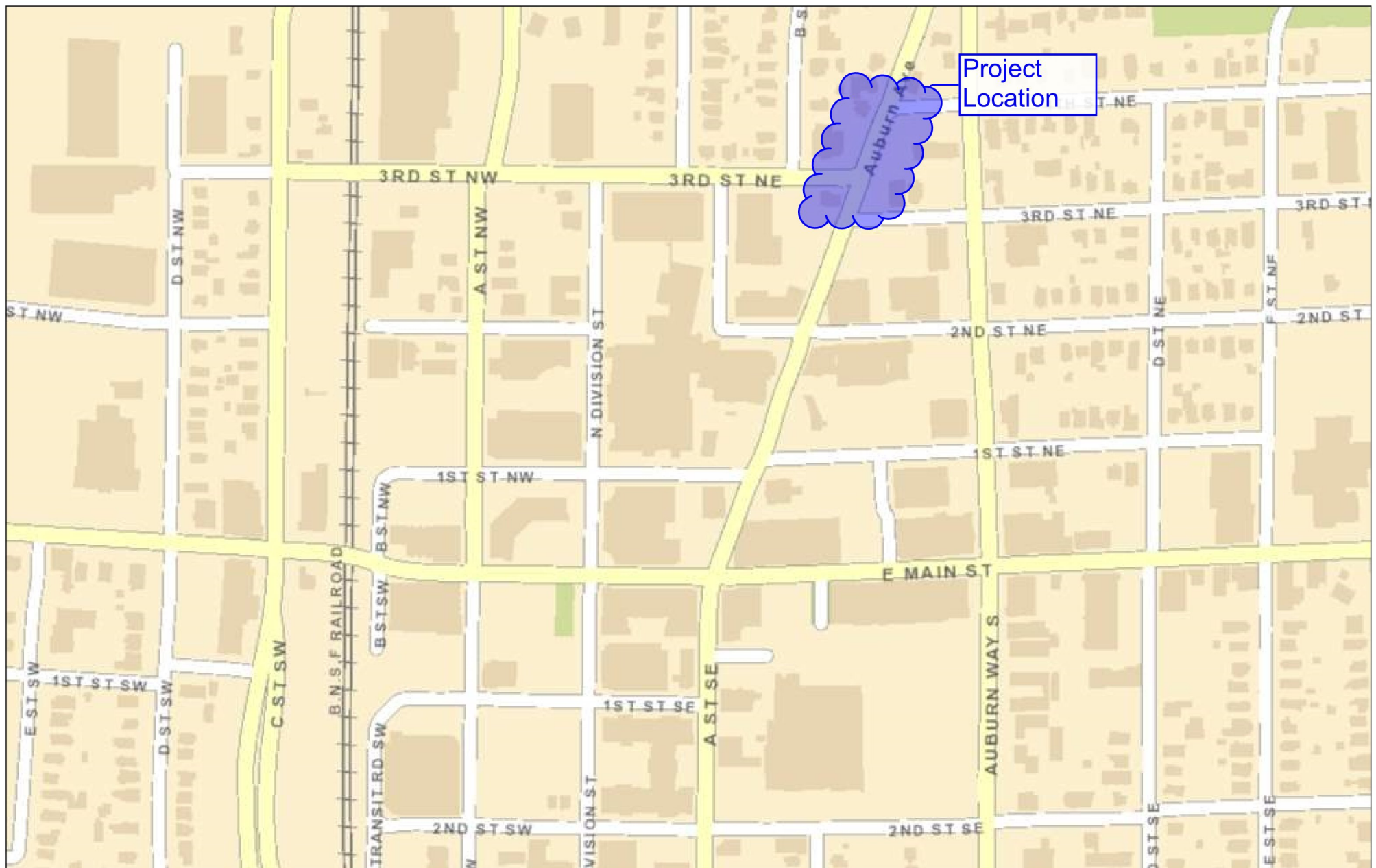


Page 70 of 71

Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.

Regional Growth Center Access Improvements Project

Printed Date: 3/5/2019
Map Created by City of Auburn eGIS
Imagery Date: May 2015



666.7 0 333.3 666.7 Feet

NAD_1983_StatePlane_Washington_North_FIPS_4601_Feet

1in = 333 ft

1:4,000



Page 71 of 71

Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.